Adoption Process

The following page outlines our adoption policies and procedures. Adopting an animal may be more involved than you expect! Our primary concern is always for the best interest of the animals in our care and as such our goal for them is to secure a permanent and loving home. By initialing this page you understand and agree to the following:

You must be 21 years of age or older to adopt an animal from the Kingston Animal Shelter.

The adoption application is completed before meeting the animals as an effort to reduce disruptions to their routine.

The adoption process may take several days (up to 2 weeks) depending on staff/volunteer availability.

We reserve the right to deny an application without cause. Declined applications will not receive notice.

Walk-in adoption hours are Wednesday 11A.M.-1P.M. and Saturday 9:00 A.M. - 11:00 A.M. hours are based on staff availability and are subject to change without notice. If you are unable to make it during these times, the Volunteer Adoption Coordinator may schedule an appointment with you for a later date.

The Volunteer Adoption Coordinator will accompany interested individuals into the designated animal areas during your initial visit and discuss with you the animal’s history and needs including: feeding, grooming, exercise, training, and personal interaction. Financial ability to provide for the animal for its entire lifetime will also be discussed (food, supplies, licensing, and veterinary care).

In some instances a fenced yard may be required for dogs.

Adoption fees range from $100-$375 based on animal health and type.

Potential adopters will be required to complete an adoption application. Information requested includes: identification verification, veterinary reference for current and past animals owned, personal references, written or verbal consent from landlords for individuals who rent, etc. All information will be verified. Most veterinary offices do not release pet history without client consent, please notify your office that our shelter will be contacting them for a medical reference.

On the day of adoption, you will be provided with copies of all your new pet's medical records. This would be a good time to ask any questions about your new pet that were not previously discussed.

There is no such thing as “too much information” on your application. Additional references and details are always appreciated! Thank you for your interest in adopting from the Kingston Animal Shelter.
PERSONAL INFORMATION:

Name: __________________________________________ Age: _______

Address: _______________________________________

1st Phone Number: ____________________________ 2nd Phone Number: ____________________________

Email: _______________________________________

How long at current address: ____________________ Circle One: Own   Rent

Prior Address (if less than 2 years): ___________________________

Landlord's Name: __________________________________ Phone: ____________________

Type of Dwelling (circle one):       House     Condo     Mobile Home     Apartment     Other: _______

Rental information will be verified. This information is required to process application.

HOUSEHOLD INFORMATION

Number of adults in home: _______ Number of children in home: _______ Ages of children: _______

Is any member of your household allergic to animals (circle one)? Yes   No   Unknown

PET HISTORY

List any and all pets currently living or that have lived in your household within the last 5 years. Please provide the name, breed, age, sex, whether spayed or neutered, and how long you have owned the pet. If deceased, please indicate age and cause of death.

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
DOG ADOPTION APPLICATION

Please explain why you would like to adopt a dog: ____________________________________________________________

What do you expect to spend on veterinary care yearly?______________

Where will this dog spend most of its time? Indoors Outdoors Both

Your new dog will be alone without human companionship for _______ hours per day.

Where will the dog be kept during this time? ________________________________________________________________

Please describe the type of outdoor containment system you have for a dog (fence, electric containment, outdoor kennel, etc.): __________

How will you provide exercise for your dog? ________________________________________________________________

Approximately how often? ____________________________ For approximately how long? ______________

Please circle any topics you would like to discuss with the Adoption Coordinator:

<table>
<thead>
<tr>
<th>Adjustment to New Home</th>
<th>Introduction to New Pets</th>
<th>Flea &amp; Tick Prevention</th>
<th>Exercise/Playtime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leash Laws</td>
<td>Potential Hazards in the Home</td>
<td>Feeding</td>
<td>Licensing Requirements</td>
</tr>
<tr>
<td>Training/Obedience</td>
<td>House Breaking</td>
<td>Doggie Daycare</td>
<td>House Breaking</td>
</tr>
</tbody>
</table>

Additional questions/concerns regarding your new dog that you would like to discuss: ____________________________________________________________

Please briefly explain how you would respond to the following scenarios with your new dog:

1.) You find your cell phone has been chewed up by your dog: ________________________________________________________________

2.) Your dog escapes the front door: ____________________________________________________________________________

3.) 6 months from now, your dog develops a cough: ________________________________________________________________

4.) Due to unforeseen circumstances beyond your control, you can no longer care for your dog: ____________________________

General comments to share with the Adoption Coordinator: ____________________________________________________________

By signing below, I certify that the information I have provided is true. I also acknowledge that any misrepresentation of facts may result in my application for adoption being denied.

Signature of Applicant: ___________________________________________ Date: __________
REFERENCES

Current Veterinarian: __________________________________________
Address/Phone: __________________________________________

Other Veterinarian (if applicable): ______________________________
Address/Phone: __________________________________________

Personal References:

#1 Name: __________________________________________
Phone Number: __________________________________________
Relationship to Adopter: ________________________________ Years Known: ____________

#2 Name: __________________________________________
Phone Number: __________________________________________
Relationship to Adopter: ________________________________ Years Known: ____________

OFFICE USE ONLY

Veterinary Reference: __________________________________________
________________________________________
________________________________________

Personal References:
________________________________________
________________________________________
________________________________________

Landlord Reference/ Approval: ____________________________ Date: ______

Notes: __________________________________________
________________________________________
________________________________________

APPROVED
DENIED

Reason: __________________________________________
________________________________________