

Town of Kingston
Annual & Special Town Meeting



Adjourned Session
Kingston Intermediate School
Monday, June 6, 2011
7:00 p.m.

Suggested Motions: This is a courtesy document; motions may change and are not intended to restrict any action



**ANNUAL AND SPECIAL TOWN MEETING
ADJOURNED SESSION – JUNE 6, 2011 7:00 P.M.
Deferred Articles from the April 2, 2011 ATM**

SPECIAL TOWN MEETING

***Article 1 – Elm Street Over the Jones River Bridge Replacement Project;
Permanent Easements and Takings***

To see if the Town will vote to authorize the Board of Selectmen to purchase, or take by eminent domain, and to raise and appropriate a sum of money to fund said purchase or taking along with all legal costs associated with the obtaining of any and all permanent easements related to the Elm Street Over the Jones River Bridge Replacement Project as shown and identified on a plan entitled “Reconstruction of Elm Street Over the Jones River (Bridge No. K-01-002) in the Town of Kingston, Plymouth County,” dated January 18, 2011 (75% Civil Redesign) prepared by Greenman-Pedersen, Inc., 105 Central Street, Suite 4100, Stoneham, MA 02180, which will be delivered to and be made available at the Town Clerk’s Office fourteen (14) days prior to the date of the town meeting; or act or do any other action in relation thereto.

Description: Article 1 of the Special Town Meeting held in June 2010 authorized the Board of Selectmen to purchase or take by eminent domain the temporary construction easements related to the Elm Street Over the Jones River Bridge Replacement Project. Since June 2010, the Department of Transportation has determined that certain permanent easements are required to complete the Project.

Motion for Special Town Meeting Article 1

Majority Vote: Quorum 100

(2/3 vote if funding or eminent domain)

Motion By: Joe Casna

Move: To authorize the Board of Selectmen to purchase, or take by eminent domain any and all permanent easements related to the Elm Street Over the Jones River Bridge Replacement Project as shown and identified on a plan entitled “Reconstruction of Elm Street Over the Jones River (Bridge No. K-01-002) in the Town of Kingston, Plymouth County,” dated January 18, 2011 (75% Civil Redesign) prepared by Greenman-Pedersen, Inc., 105 Central Street, Suite 4100, Stoneham, MA 02180.

**** * End Special Town Meeting * ****

ARTICLES FOR THE ADJOURNED SESSION OF THE APRIL ATM

***ARTICLE 36 -FY2012 Community Preservation Fund Appropriations - Triphammer Park
RECONSIDERATION FILED WITH THE TOWN CLERK***

To see if the Town will vote to appropriate from the Community Preservation fund a sum of money for the installation of a wooden pavilion at Triphammer Park to create and further recreational opportunities as previously authorized and as is consistent with the restriction on this property, said installation to be conducted under the guidance and supervision of the Jones River Watershed Association, or take any other action relative thereto.

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Description: This request is for funds for installation of a wooden pavilion at Triphammer Park site. The structure will be an important feature on this new conservation/recreation property located on Wapping Road. The pavilion will provide a structured memorial for viewing by all who visit the site; and will enhance the recreational activities planned at the Park.

**ARTICLE 36 -FY2012 Community Preservation Fund Appropriations - Triphammer Park
Motion for Article 36**

Majority Vote: Quorum 100

MOTION ALREADY PROVIDED

ARTICLE 62 – Maple Avenue School Environmental Assessment Study and Demolition

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money for activities associated with the Maple Avenue School property located at 6 Maple Avenue, Map 45 Lot 62, including the environmental assessment of the building and its contents, and its demolition, as well as any administrative expenses with respect thereto, or take any other action relative thereto.

Description: In 2003, the Maple Ave. School suffered major damage due to a steam pipe leak over a weekend period. At that time, the two offices that were housed in the building, Sewer Dept. and KEMA, were relocated to other sites. A Town Meeting article was not supported for the sale of the property because of its potential use for expansion of the Police Station and parking lot. Other efforts to raise the building were not funded. The building is in a severe state of deterioration and is a safety issue to the neighborhood as well as esthetically unpleasant. This article will fund the demolition of the building after an assessment identifies potentially hazardous materials so that the demolition and disposal can proceed in an appropriate manner to guard the safety of the public.

**ARTICLE 62 – Maple Avenue School Environmental Assessment Study and Demolition
Motion for Article 62**

Majority Vote: Quorum 100

(MOTION MADE PRIOR TO ADJOURNMENT)

Move: To transfer \$55,000 from Free Cash for activities associated with the Maple Avenue School property located at 6 Maple Avenue, as shown on Assessors' Map 45 as Lot 62, including the environmental assessment of the building and its contents and its demolition, as well as any administrative expenses with respect thereto and that the Board of Selectmen be authorized to expend funds and take any other action necessary to carry out this project.

ARTICLE 2 – FY2011 Collective Bargaining Agreement

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund salary increases and other cost-items resulting from a contract settlement with



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the International Brotherhood of Police Officers, Local 436 for FY2011, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or take any other action relative thereto.

Description: *This article funds FY2011 (current year) costs associated with the collective bargaining agreement with the IBPO Patrol Officers Union - July 1, 2010 through June 30, 2011. A successor agreement for FY 2012 funding is included in Article 16 with the other Union settlements; as such funds were not included in the FY2012 budget under Article 17.*

**Article 2 – FY2011 Collective Bargaining Agreement
Motion for Article 2**

Majority Vote: Quorum 100

Motion By: Chairman Arruda

Move: That the sum of \$ 19,500.00 be transferred and appropriated from Free Cash to fund salary increases and other cost-items resulting from a contract settlement by and between the Town of Kingston and the *International Brotherhood of Police Officers (IBPO), Local 436* for FY2011, and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets.

ARTICLE 8 -FY2012 Renewable Energy Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, and to transfer from available funds in the treasury a sum of money to be expended pursuant to Massachusetts General Laws, chapter 44, section 53F ½, for expenditures of the Renewable Energy Enterprise Fund, or take any other action relative thereto.

Description: *This is the budget (accounting) article for the Enterprise Fund. Funds will be appropriated from NSTAR reimbursements received in 2012 to pay the wind and solar developers, via the Town's power purchase agreements (PPAs), for all power generated from the renewable energy projects located on the Town's capped landfill that is sold back to NSTAR – the "grid." The Wind Turbine project is expected to become operational in January 2012, and the solar installation in April 2012.*

**ARTICLE 8 -FY2012 Renewable Energy Enterprise Fund Budget
Motion for Article 8**

Majority Vote: Quorum 100

Motion By: Mark Beaton

The Finance Committee recommends that the sum of \$718,592 be appropriated to the Renewable Energy Enterprise Fund for partial costs associated with the generation of electricity under the Town's Power Purchase Agreements to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ by the Board of Selectmen, and to meet such appropriation \$541,342 to come from the energy Net Metering Tariffs, and \$177,250 to come from Lease Agreements, and any funds remaining to be transferred to the General Fund pursuant to the authority granted by the enabling legislation, provided however, that upon passage of Amendments to a Special Act approved by Town Meeting under the Home Rule Petition of Article 6 of the Annual Town Meeting of April 2, 2011, 25% of said

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remaining renewable energy receipts or funds shall be appropriated to a segregated fund or funds as described in the proposed amendment to said Special Act.

FY2012 RENEWABLE ENERGY ENTERPRISE FUND

REVENUE	FY12
<u>Revenue Description</u>	<u>Recommended</u>
Net Metering Tariffs from NSTAR for Generation of Electricity:	
Wind Turbine	\$ 470,996
Solar PV Installation	\$ 70,346
Lease Agreements	\$ 177,250
Other	\$ -
Revenue Total	\$ 718,592
EXPENSES	FY12
<u>Department Expenditures</u>	<u>Recommended</u>
Power Purchase Agreements Payments to Developers:	
Wind Turbine	\$ 113,568
Solar PV Installation	\$ 53,000
<i>(Note: Energy use funded in Department Utility Budgets for FY12 – not in this enterprise fund)</i>	
Expense Total	\$ 166,568
Net Surplus (Deficit)	\$ 552,024

Move that the sum of \$718,592 be appropriated to the Renewable Energy Enterprise Fund for partial costs associated with the generation of electricity under the Town’s Power Purchase Agreements to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ by the Board of Selectmen, and to meet such appropriation \$541,342 to come from the energy Net Metering Tariffs, and \$177,250 to come from Lease Agreements, and any funds remaining to be transferred to the General Fund pursuant to the authority granted by the enabling legislation, provided however, that upon passage of Amendments to a Special Act approved by Town Meeting under the Home Rule Petition of Article 6 of the Annual Town Meeting of April 2, 2011, 25% of said remaining renewable energy receipts or funds shall be appropriated to a segregated fund or funds as described in the proposed amendment to said Special Act.

EXPENSES	FY12
<u>Department Expenditures</u>	<u>Recommended</u>
Power Purchase Agreements Payments to Developers::	

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Wind Turbine	\$	113,568
Solar PV Installation	\$	53,000
Expense Total	\$	166,568

(Note: Energy use funded in Department Utility Budgets for FY12 – not in this enterprise fund)

ARTICLE 9- FY2012 Wastewater Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, and to transfer from available funds in the treasury a sum of money to be expended pursuant to Massachusetts General Laws, chapter 44, section 53F ½, for expenditures of the Wastewater Department, including those for the operation and maintenance, debt service, betterment receipts, asset depreciation, costs, engineering services and capital costs, or take any other action relative thereto.

Description: *This article is the Budget for the Wastewater Department*

Article 9 – FY2012 Wastewater Department Enterprise Fund Budget

Motion for Article 9

Majority Vote: Quorum 100

Motion By: Peter Cobb

The Finance Committee recommends that the sum of \$3,490,423 be appropriated to operate the Wastewater Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½ for the following expenditures of the Wastewater Department; and to meet such appropriation \$1,012,584 to come from Wastewater Revenue, \$100,000 from Wastewater Surplus Revenue, \$877,196 to come from Sewer Betterments, \$1,271,184 to be transferred from the Massachusetts Water Pollution Abatement Trust, \$230,891 to come from the tax levy, and \$178,498 to be appropriated in the general fund and funded from Wastewater Enterprise Revenues.

Personal Services	\$	371,531
Expenses	\$	562,555
Debt Service	\$	<u>2,379,271</u>
Sub-Total	\$	3,313,357

Employee Benefits	\$	91,094
Accounting Department	\$	6,723
Assessor Department	\$	4,081
Collector Department	\$	26,122
Treasurer Department	\$	3,358
Audit	\$	9,650
Data Processing	\$	8,334
Insurance	\$	<u>27,704</u>
Sub-Total	\$	177,066

Total	\$	3,490,423
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Move: that the sum of \$3,490,423 be appropriated to operate the Wastewater Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½ for the following expenditures of the Wastewater Department; and to meet such appropriation \$1,012,584 to come from Wastewater Revenue, \$100,000 to come from Wastewater Surplus Revenue, \$877,196 to come from Sewer Betterments, \$1,271,184 from the Massachusetts Water Pollution Abatement Trust, and \$230,891 to come from the tax levy.

Personal Services	\$ 371,531
Expenses	\$ 562,555
Debt Service	\$ 2,379,271
Other Expenses	\$ <u>177,066</u>
Total	\$ 3,490,423

ARTICLE 10 - FY2012 Wastewater Department Surplus Revenue Appropriation

To see if the Town will vote to appropriate from Wastewater Surplus Revenue a sum of money to provide for certain improvements to the Wastewater Treatment Facility and equipment under the direction of the Sewer Commissioners, or take any other action relative thereto.

Description: This article appropriates the Enterprise Fund Retained Earnings/Surplus Revenues (similar to Free Cash) for certain projects and/or purchases to be reported at Town Meeting.

Article 10 – FY2012 Wastewater Surplus Revenue Appropriation

Motion for Article 10

Majority Vote: Quorum 100

Motion By: Peter Cobb

Move: That the Town appropriate \$210,384.00 from Surplus Wastewater Revenue to provide for the following:

\$210,384 to be used for an emergency generator, SCADA Communications upgrade, VFDs for pump stations and unforeseen expenses and, that the Board of Sewer Commissioners be authorized to take any action to carry out these expenditures.

[NOTE: \$100,000 to be transferred and appropriated under Article 9 to offset the FY2012 Town operating budget.]

**ARTICLE 11 - FY2012 Wastewater Department Surplus Revenue Appropriation;
Land Acquisition**

To see if the Town will vote to authorize the Sewer Commissioners to purchase and/or acquire land on certain parcel(s) of land, said land to be under the direction of the Wastewater Department for the



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purpose of future departmental projects and to meet this appropriation, if needed, a sum of funds be appropriated from Wastewater Surplus Revenue, and further that the Board of Selectmen and/or Sewer Commissioners is authorized to file on behalf of the Town of Kingston any applications for grant funds and/or receive gifts of any kind in any way connected with the scope of this acquisition, or take any other action relative thereto.

Description: *The Sewer Commissioners are seeking approval to move forward with acquiring land for the future expansion of the Wastewater Facility.*

**ARTICLE 11 - FY2012 Wastewater Department Surplus Sewer Revenue Appropriation;
Land Acquisition**

Motion for Article 11

Majority Vote: Quorum 100

Motion By: Elaine Fiore

Move: that the Town, acting by and through its Sewer Commission be authorized to accept: (a) a deed for a certain lot of land depicted as Lot 74-1-13, containing a minimum of 80,175 square feet; and (b) an access and utility easement (extending from the boundary line of Lot 74-1-13 to an existing 20' wide water easement), both as shown on a handout available to voters, said land to be used for any purpose allowed under law; and to further authorize the Town, acting by and through its Sewer Commission, to accept easements for certain sewer infrastructure installed within property encompassing the Indian Pond Subdivision.

ARTICLE 12 - FY2012 Water Department Enterprise Fund Budget

To see if the Town will vote to raise and appropriate, and to transfer from available funds in the treasury a sum of money to be expended pursuant to Massachusetts General Laws, chapter 44, section 53F ½, for expenditures of the Water Department, including those for the operation and maintenance, debt service, asset depreciation, costs, engineering services and capital costs, or take any other action relative thereto.

Description: *This article is the Budget for the Water Department.*

Article 12 – FY 2012 Water Dept. Enterprise Fund Budget

Motion for Article 12

Majority Vote: Quorum 100

Motion By: Robert Kostka

The Finance Committee recommends that the sum of \$ 1,635,688 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Water Department: and to meet such appropriation \$1,441,514 to come from water enterprise revenue, and \$ 194,174 to be transferred to the general fund and funded from water enterprise revenues.

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Personal Services	469,936
Expenses	388,768
Capital Outlay	0
Debt Service	<u>528,810</u>
Subtotal	1,441,514
Employee Benefits	112,678
Accounting Department	2,689
Collector Department	21,975
Treasurer Department	5,038
Audit	483
Data Processing	5,405
Insurance	<u>45,906</u>
Sub Total	194,174
Total	1,635,688

Move: That the sum of \$1,635,688 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Water Department; and to meet such appropriation \$1,441,514 to come from water enterprise revenue; the remaining \$ 194,174 to be transferred to the general fund pursuant to the authority granted under Article 19.

Personal Services	\$496,936
Expenses	388,768
Debt Service	582,810
Other Expenses	<u>194,174</u>
Total	\$1,441,514

ARTICLE 13 – FY2012 Water Department Capital Funding

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money to be expended by the Board of Water Commissioners for certain equipment including the repair and replacement of water mains throughout the distribution system, or take any other action relative thereto.

Description: This article will provide funding for equipment recommended under the Capital Plan (if not funded in the Enterprise Fund) and for the continued repairs and replacement of water mains.

THERE WILL BE NO MOTION ON THIS ARTICLE



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ARTICLE 14 –FY2012 Elected Officers Compensation

To see if the Town will vote to set the salaries of elected officers, effective July 1, 2011; and to effect those salaries, to raise and appropriate a sum of money therefore; and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or take any other action relative thereto.

Description: This article provides for the funding for the annual salary of the following elected officials: Moderator, Treasurer, Tax Collector, Town Clerk, and Chairman and members of the following: Board of Selectmen, Board of Health, Board of Assessors, Water Commissioners, Planning Board, Sewer Commissioners.

ARTICLE 14 –FY2012 Elected Officers Compensation

Motion for Article 14

Majority Vote: Quorum 100

Motion by: Finance Committee

Move: That the salaries of elected officials be set as of July 1, 2011, as follows:

Moderator	\$100.00
Treasurer	25,900.00
Tax Collector	65,340.00
Town Clerk	65,940.00
Chairman, Board of Selectmen	1,000.00
Other Selectmen, Each	800.00
Chairman, Board of Health	1000.00
Other Health Board Members, Each	800.00
Chairman, Board of Assessors	1,000.00
Other Board of Assessors, Each	800.00
Chairman, Water Commissioners	1,000.00
Other Water Commissioners, Each	800.00
Chairman, Planning Board	1000.00
Other Planning Board Members, Each	800.00
Chairman, Sewer Commission	1000.00
Other Sewer Commissioners, Each	800.00

and that the sum of \$ 8,343 be raised and appropriated to fund salary increases for the Treasurer, Tax Collector, and Town Clerk not included in the FY12 Budget under Article 17, and further to authorize the Town Accountant to allocate such sums to the appropriate operating budgets.

ARTICLE 15 – FY2012 Wage and Personnel By-Law and Compensation Schedule

To see if the Town will vote to amend the Wage & Personnel By-Law, including the classification and compensation schedules A. B. and C. contained therein, as printed in a document entitled, "Proposed Town of Kingston Wage & Personnel By-Law with FY 2012 Compensation Schedules;" and to raise and



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appropriate or transfer from available funds in the treasury such sums as must be expended to effect such adjustments; and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or take any other action relative thereto.

Description: *This article provides for the classification and FY2012 compensation schedules of municipal employees who are not covered by a collective bargaining agreement or employment contract.*

ARTICLE 15 – FY2012 Wage and Personnel By-Law and Compensation Schedule

Motion for Article 15

Majority Vote: Quorum 100

Motion by: Elizabeth White

Move: That the Town amend the Wage and Personnel By-Law, including the classification and compensation schedules, A, B, C contained therein, as printed in a document entitled “Proposed Town of Kingston Wage and Personnel By-Law with FY 2012 Compensation Schedules”; and that the sum of **\$42,400.00** be appropriated for this purpose; and to meet this appropriation, the sum of **\$37,475.57** be raised and appropriated, the sum of **\$2,787.29** be appropriated from Water Revenue and the sum of **\$2,137.14** be appropriated from Wastewater Revenue to fund such amendments; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

ARTICLE 16 - FY2012 Collective Bargaining Agreements

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to fund salary increases and other cost-items resulting from contract settlements with union personnel, or take any other action relative thereto.

Description: *There are currently three municipal collective bargaining units with contracts expiring on June 30, 2011, and one unit voted under Article 2 that is a one year contract also expiring on June 30, 2011. Negotiations have concluded. Funding for the new Union contracts beginning in FY2012 (July 1) requires a funding appropriation to accompany ratification by the BOS. Funding for the Union settlements is not included in the FY2012 proposed budget under Article 17.*

Article 16 – FY2012 Collective Bargaining Agreement

Motion for Article 16

Majority Vote: Quorum 100

Motion By: Chairman Arruda

Move: That the Article be divided into four (4) questions: one for each of the four contracts for which an expenditure of funds is sought:

(Upon approval of the Motion to Divide)

1. [PENDING] Move: That the sum of \$_____be raised and appropriated or transferred from available funds in the treasury; \$_____ from the Wastewater Enterprise Fund; and \$_____



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from the Water Enterprise Fund to fund salary increases and other cost-items resulting from a contract settlement by and between the Town of Kingston and the *Kingston Town Employees Union (KTEU)*, and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets, and further;

2. Move: That the sum of \$11,300.00 be raised and appropriated from available funds in the treasury to fund salary increases and other cost-items resulting from a contract settlement by and between the Town of Kingston and the Kingston Police Superior Officers Union, Mass C.O.P.S., Local 386, and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets, and further;
3. Move: That the sum of \$21,500 be raised and appropriated from available funds in the treasury to fund salary increases and other cost-items resulting from a contract settlement by and between the Town of Kingston and the International Brotherhood of Police Officers (IBPO), Local 436, and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets, and further;
4. [PENDING] Move: That the sum of \$ _____ be raised and appropriated from available funds in the treasury to fund salary increases and other cost-items resulting from a contract settlement by and between the Town of Kingston and the *Kingston Permanent Firefighters Association, IAFF Local 2337*, and to authorize the Town Accountant to allocate such sum to the appropriate operating budgets.

ARTICLE 17 – FY2012 Budget

To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to be expended to defray Town charges for Fiscal Year 2012, or take any action relative thereto.

Description: *This is the omnibus budget article. At the recommendation of FinCom, the BOS voted on 3/1/11 to propose deferral at the April Town Meeting, of any FY2012 financial articles funded by the General Fund, to a suggested continued date of June 6, 2011.*

ARTICLE 17 – FY2012 Budget

Motion for Article 17

Majority Vote: Quorum 100

Motion By: Elaine Fiore

Move: That the sum of \$36,635,573 be appropriated to be expended for the operating budgets for the fiscal year beginning July 1, 2011, for Personal Services and for Expenses as printed in a document entitled “Town of Kingston: FY 2012 Summary Budget”, and to meet such appropriation that the sum of \$36,172,143 be raised and appropriated, the sum of \$194,174 be transferred from Water Enterprise revenue, the sum of \$177,066 be transferred from Waste Water Enterprise revenue, the sum of \$37,986 be transferred from Municipal Waterways Improvement Fund, and the sum of \$54,204 be transferred from the Septic Loan Fund Balance.

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ARTICLE 18– FY2012 Capital Equipment/Project Funding

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money to be expended for the capital equipment and capital projects for the various Town departments, and to trade or dispose of any used equipment of those departments in the best interest of the Town, or take any other action relative thereto.

Description: *The Capital Planning Committee will report on items proposed to be funded and funding sources.*

ARTICLE 18 – FY2012 Capital Equipment/Project Funding

Motion for Article 18

Majority Vote: Quorum 100

Motion By: John LaBrache

(Upon approval of the Motion to Divide)

Move: That the article be divided into four (4) questions: one for each of the four projects for which an expenditure of funds is sought:

Motion 1: Move that the sum of \$22,950 be appropriated for the first year of a three year lease/purchase for 2 patrol cars; and to meet this appropriation, the sum of \$17,012 be transferred from Overlay Surplus and the sum of \$5,938 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Police Department.

Motion 2: Move that the sum of \$13,400 be appropriated for the first year of a three year lease/purchase for one command vehicle; and to meet this appropriation, the sum of \$13,400 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Fire Department.

Motion 3: Move that the sum of \$30,000 be appropriated for the purpose of repairing the roof of the Fire Station located at 105 Pembroke Street; and to meet this appropriation, the sum of \$30,000 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Fire Department.

Motion 4: Move that the sum of \$75,000 be appropriated for the purpose of purchasing a Ford F450 truck with a sander and plow; and to meet this appropriation, the sum of \$72,762 be transferred from Surplus Revenue, the sum of \$1,950 be transferred from Article 3 of the October 6, 2003 Special Town Meeting and the sum of \$288 be transferred from Article 13 of the April 5, 2008 Annual Town Meeting; and that the expenditure be under the direction of the Streets, Trees, and Parks Department.

**ARTICLE 19 –FY2012 Transfer to Other Post Employment Benefits (OPEB)
Health Insurance Liability Fund**

To see if the Town will vote to transfer and appropriate a sum or sums, including so called Free Cash to the Other Post Employment Benefits (OPEB) Health Insurance Liability Fund for the purpose of funding



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future financial obligations of the Town for health insurance benefits of retirees, or take any action relative thereto.

Description: *This fund was established at the 2010 Annual Town Meeting; however, no appropriation was made. The Governmental Accounting Standards Board (GASB) established GASB 45 in July 2004. GASB 45 is an accounting and financial reporting provision requiring government employers to measure and report the liabilities associated with other (than pension) postemployment benefits (OPEB). This does not apply to private employers. GASB 45 was implemented because of the growing concern over the potential magnitude of government employer obligations for post-employment benefits. The Town is required to conduct bi-annual actuarial reviews of retiree benefits. While the Town currently is at a pay-as-you-go status, GASB 45 recommends that the funds accrue in the period of an active employee rather than the future cash flow/liability at retirement. The recommended annual funding as of the last Report is 1,679,814.00; however a small percentage of that is requested for FY2012. Bond rating agencies and our Auditors look favorably at an annual appropriation.*

THERE WILL BE NO MOTION ON THIS ARTICLE

ARTICLE 22 – FY2012 Equipment Purchases

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money to be expended for the purchase of equipment and for projects of the various Town departments, and to trade or dispose of any used equipment of those departments in the best interest of the Town, or take any other action relative thereto.

Description: *Any projects/purchases will be presented with recommended funding sources at Town Meeting.*

THERE WILL BE NO MOTION ON THIS ARTICLE

ARTICLE 40 – Transfer to Stabilization

To see if the Town will vote to transfer and appropriate a sum or sums, including so called Free Cash to the Stabilization Fund Account, or take any action relative thereto.

Description: *This article serves to transfer any balances remaining from FY 2010 Free Cash to the Stabilization fund. The balance in Stabilization as of 6/1/11 is \$1,292,140.17.*

ARTICLE 40 – Transfer to Stabilization

Motion for Article 40
2/3 Vote: Quorum 100
Motion By:

Move: To appropriate and transfer the sum of \$100,000 from Free Cash to the Stabilization Fund Account.



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ARTICLE 41 – FY2012 Transfer to Tax Levy

To see if the Town will vote to transfer and appropriate a sum or sums, including so called Free Cash to reduce the FY2012 Tax Levy, or take any action relative thereto.

Description: *This article was recommended by FinCom to transfer any surplus revenues or Free Cash remaining by the time this article is heard, in order to reduce the tax levy (i.e. Tax Rate).*

THERE WILL BE NO MOTION ON THIS ARTICLE

ARTICLE 45– Home Rule Petition; Creation of a Combined, Appointed Treasurer-Collector

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation creating the combined, appointed position of Treasurer-Collector in the form set forth below; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition, or take any other action thereon or in relative thereto.

An Act Relative to the Position of Appointed Treasurer-Collector in the Town of Kingston.

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, the Office of Treasurer-Collector for the Town of Kingston is hereby established. The Treasurer-Collector shall have all the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred and imposed by law on town Treasurers and town Collectors of Taxes. Said Treasurer-Collector shall be appointed, and may be removed, by the Board of Selectmen of said town. The Board of Selectmen may establish an employment contract with the Treasurer-Collector for salary, fringe benefits and other conditions of employment, including but not limited to, severance pay, reimbursement for expense incurred in the performance of the duties of office, liability insurance, conditions of discipline, termination dismissal, reappointment, performance standards and leave.

SECTION 2. Notwithstanding the provisions of section one, upon the effective date of this act, the positions of elected town Treasurer and elected Tax Collector shall be abolished and the terms of the officers holding said offices shall be terminated. Thereafter, appointments to the position of Treasurer-Collector shall be made in accordance with the provisions of section 1 of this act.

SECTION 3. This act shall take effect upon its passage.

Description: *This article provides for the creation of combined Treasurer-Collector position appointed by the Board of Selectmen, eliminating the two elected positions of Treasurer and Collector. The action is effective immediately upon approval. However, in order to provide for succession and transitional planning for combining the two positions, and the recruitment, the BOS has discretion to make a temporary/interim appointment, including the incumbents serving temporarily until a date established*

Suggested Motions: This is a courtesy document; motions may change and are not intended to restrict any action



**ANNUAL AND SPECIAL TOWN MEETING
ADJOURNED SESSION – JUNE 6, 2011 7:00 P.M.
Deferred Articles from the April 2, 2011 ATM**

by the BOS. The recommendation for the appointed status was made by the Department of Revenue (DOR) in its Financial Management Review of Kingston Report of May 2010 under Recommendation #3.

ARTICLE 45– Home Rule Petition; Creation of a Combined, Appointed Treasurer-Collector

Motion for Article 45

Majority Vote: No quorum required

Motion By: Mark Beaton

Move: That the Town authorize the Board of Selectmen to petition the General Court for Special Legislation creating the combined, appointed position of Treasurer-Collector in the form as printed in the warrant; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition.

ARTICLE 58- CITIZEN PETITION; By-Laws Amendment; Collector of Taxes Lockbox

To see if the Town will vote to amend the General By-Laws, “**Chapter 4, Article 2.**” entitled **Collector of Taxes** by adding a new section as follows:

4-2-4. The Collector of Taxes shall maintain a lockbox for the collection of amounts due to the Town.

Or take any other action relative thereto.

Description: *The Petitioner indicted that a motion will be offered to amend the article based on Town Counsel’s comments to clarify a “lock box or other such service.” The Lockbox (versus a “drop box”) is an automated/electronic remittance processing service affiliated with a banking institution, which may process real estate, water, sewer, and excise bills.*

ARTICLE 58- CITIZEN PETITION; By-Laws Amendment; Collector of Taxes Lockbox

Motion for Article 58

Majority Vote: No Quorum Required

Motion By: Mr. Beaton

Move: To amend the General By-Laws; Chapter 4, Article 2. entitled Collector of Taxes by adding a new section as follows:

4-2-4. The Collector of Taxes shall maintain a so-called “lockbox” or other similar means for the collection of amounts due to the Town.

* * * * *

Town of Kingston: FY 12 Financial Summary

Operating Revenues

	FY010 Actual		FY 11 Budget		FY 12 Projected	
Levy Limit Prior Year	\$ 22,118,383		\$ 22,700,490		\$ 23,530,815	
Plus 2 1/2%	\$ 552,960		\$ 567,512		\$ 351,322	
New Growth	\$ 154,382		\$ 262,813		\$ 150,000	
Over-ride	\$ -		\$ -		\$ -	
Debt Exclusion	\$ 967,723		\$ 1,132,102		\$ 1,122,833	
S.L.R.S.D. Debt Exclusion	\$ 865,784		\$ 840,760		\$ 755,052	
MAXIMUM ALLOWABLE LEVY	\$ 24,659,232	71.4%	\$ 25,503,677	74.5%	\$ 25,910,022	69.8%
State Aid	\$ 4,939,547	14.3%	\$ 4,931,945	14.4%	\$ 5,074,748	13.7%
State School Building Assistance	\$ 1,186,152	3.4%	\$ 1,186,152	3.5%	\$ 1,190,052	3.2%
Local Receipts	\$ 3,504,808	10.2%	\$ 2,538,653	7.4%	\$ 2,803,846	7.6%
Non-Town Net Metering Project	\$ -		\$ -		\$ 2,049,100	5.5%
Surplus Revenue (Free Cash)	\$ -		\$ -		\$ -	
Overlay Surplus	\$ 125,000	0.4%	\$ -		\$ -	
Municipal Waterways Improvement Fnd	\$ 43,300	0.1%	\$ 36,437	0.1%	\$ 37,986	0.1%
Wetland Protection Fund	\$ 8,264	0.0%	\$ -		\$ -	
Title 5 Receipts	\$ 54,830	0.2%	\$ 54,901	0.2%	\$ 54,204	0.1%
Stabilization Fund	\$ -		\$ -		\$ -	
OPERATIONAL REVENUE	\$ 34,521,133	100.0%	\$ 34,251,765	100.0%	\$ 37,119,958	100.0%

Operating Expenditures

Department	FY10 Actual		FY 11 Budget		FY12 Projected
General Government	\$ 1,566,980		\$ 1,750,141		\$ 1,773,097
Public Safety	\$ 4,713,960		\$ 4,685,333		\$ 4,811,465
Education	\$ 17,720,139		\$ 17,626,118		\$ 18,052,545
Public Works and Facilities	\$ 1,538,074		\$ 1,496,496		\$ 1,645,308
Human Services	\$ 591,254		\$ 549,109		\$ 569,097
Culture and Recreation	\$ 752,283		\$ 768,972		\$ 757,053
Debt Service	\$ 2,809,592		\$ 2,897,083		\$ 2,725,745
Employee Benefits	\$ 3,400,026		\$ 3,877,159		\$ 4,008,523
Non-Town Net Metering Project					\$ 2,049,100
Insurance	\$ 194,169		\$ 246,700		\$ 243,640
TOTAL SUMMARY BUDGET	\$ 33,286,477		\$ 33,897,111		\$ 36,635,573
Town Costs allocated to Water Dept	\$ (165,401)		\$ (173,993)		\$ (194,174)
Town Cost allocated to Sewer Dept	\$ (163,711)		\$ (168,785)		\$ (177,066)
Non-Appropriated Liabilities	\$ 618,228		\$ 465,489		\$ 449,416
Town's Share Sewer Construction	\$ 235,608		\$ 231,943		\$ 230,891
W&P					\$ 42,400
Elected Official					\$ 8,343
Contracts (IAFF, IBPO, KTEU, & SGTS)					\$ 124,575
TOTAL OPERATING EXPENDITURE	\$ 33,811,201		\$ 34,251,765		\$ 37,119,958
OPERATING GAIN / (LOSS)	\$ 709,932		\$ -		\$ -

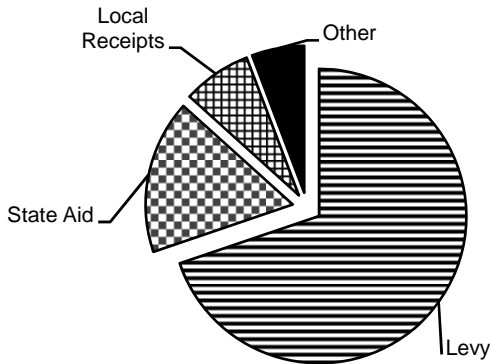
Town of Kingston: FY12 Financial Summary

Operational Revenue & Expenditures

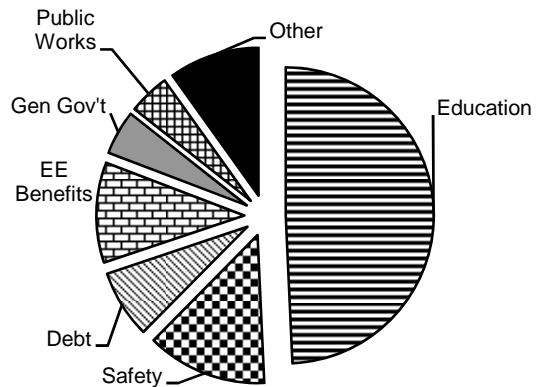
WHERE YOUR DOLLAR COMES FROM

	FY010 <u>Actual</u>	FY11 <u>Budget</u>	FY12 <u>Recommended</u>
Maximum Allowable Levy	71.4¢	74.5¢	69.8¢
State Aid	17.7¢	17.9¢	16.9¢
Local Receipts	10.2¢	7.4¢	7.6¢
Other	0.7¢	0.3¢	5.8¢
	<u>100.0¢</u>	<u>100.0¢</u>	<u>100.0¢</u>

FY12 Revenue



FY12 Expenditures



WHERE YOUR DOLLAR GOES

	FY10 <u>Actual</u>	FY11 <u>Budget</u>	FY12 <u>Recommended</u>
Education	53.2¢	52.0¢	49.3¢
Public Safety	14.2¢	13.8¢	13.1¢
Debt Service	8.4¢	8.5¢	7.4¢
Employee Benefits	10.2¢	11.4¢	10.9¢
General Government	4.7¢	5.2¢	4.8¢
Public Works and Facilities	4.6¢	4.4¢	4.5¢
Other	4.6¢	4.6¢	9.9¢
	<u>100.0¢</u>	<u>100.0¢</u>	<u>100.0¢</u>

Town of Kingston: FY12 Financial Summary

Local Receipts

	FY10 Actuals	FY11 Budget	FY12 Recommended
Motor Vehicle Excise Taxes	\$ 1,360,514	\$ 994,761	\$ 1,088,411
Other Excise Taxes	\$ 1,823	\$ 1,313	\$ 1,458
Penalties and Interest	\$ 171,627	\$ 123,571	\$ 137,302
PILOT	\$ 9,458	\$ 6,810	\$ 7,566
Other Charges for Services	\$ 643,980	\$ 463,666	\$ 515,184
Other Department Revenue	\$ 287,162	\$ 206,757	\$ 229,730
Licenses and Permits	\$ 789,713	\$ 568,593	\$ 631,770
Fines and Forfeits	\$ 55,858	\$ 40,218	\$ 44,686
Investment Income	\$ 59,229	\$ 42,645	\$ 47,383
Misc.	\$ 125,444	\$ 90,320	\$ 100,355
Misc - Non-recurring	\$ -	\$ -	\$ -
Ambulance/ Sticker Increase	\$ -	\$ -	\$ -
Local Receipts	\$ 3,504,808	\$ 2,538,653	\$ 2,803,846

Non-Appropriated Liabilities

	FY10 Actuals	FY11 Budget	FY12 Recommended
Overlay Reserve	\$ 250,000	\$ 250,000	\$ 250,000
Snow & Ice Deficit	\$ 144,246		
Cherry Sheet Offsets	\$ 18,990	\$ 18,315	\$ 19,419
State & County Charges	\$ 204,992	\$ 197,174	\$ 179,997
Court Judgement	\$ -	\$ -	\$ -
	\$ 618,228	\$ 465,489	\$ 449,416

Town of Kingston: FY12 Financial Summary Summary Budgets

<u>Department</u>	<u>Description</u>	<u>FY010 Actual</u>	<u>FY 11 Budget</u>	<u>FY12 Recommended</u>	<u>FY12 vs FY11</u>	<u>FY12 vs FY11</u>
GENERAL GOVERNMENT						
Moderator	Personal Services	\$ 100	\$ 100	\$ 100		\$0
	Expenses	\$ -	\$ -	\$ -	-	\$0
	Subtotal	\$ 100	\$ 100	\$ 100	-	\$0
Selectmen	Personal Services	\$ 308,627	\$ 308,555	\$ 314,454	1.9%	\$5,899
	Expenses	\$ 51,382	\$ 57,731	\$ 58,231	0.9%	\$500
	Subtotal	\$ 360,009	\$ 366,286	\$ 372,685	1.7%	\$6,399
Finance Comm.	Personal Services	\$ 5,049	\$ 5,000	\$ 5,000	0.0%	\$0
	Expenses	\$ 332	\$ 500	\$ 2,500	400.0%	\$2,000
	Subtotal	\$ 5,381	\$ 5,500	\$ 7,500	36.4%	\$2,000
Reserve Fund	Expenses	\$ -	\$ 100,000	\$ 100,000	0.0%	\$0
Capital Planning Committee	Personal Services	\$ 396	\$ 408	\$ 408	0.0%	\$0
	Expenses	\$ -	\$ -	\$ -	0.0%	\$0
	Subtotal	\$ 396	\$ 408	\$ 408	0.0%	\$0
Town Accountant	Personal Services	\$ 118,934	\$ 121,517	\$ 121,517	0.0%	\$0
	Expenses	\$ 2,079	\$ 1,930	\$ 1,930	0.0%	\$0
	Subtotal	\$ 121,013	\$ 123,447	\$ 123,447	0.0%	\$0
Assessors	Personal Services	\$ 159,908	\$ 161,536	\$ 133,155	-17.6%	-\$28,381
	Expenses	\$ 18,157	\$ 13,800	\$ 13,800	0.0%	\$0
	Subtotal	\$ 178,065	\$ 175,336	\$ 146,955	-16.2%	-\$28,381
Revaluation	Expenses	\$ 23,743	\$ 15,000	\$ 5,000	-66.7%	-\$10,000
Treasurer	Personal Services	\$ 108,364	\$ 118,497	\$ 119,633	1.0%	\$1,136
	Expenses	\$ 28,329	\$ 30,895	\$ 29,750	-3.7%	-\$1,145
	Subtotal	\$ 136,693	\$ 149,392	\$ 149,383	0.0%	-\$9
Collector	Personal Services	\$ 98,224	\$ 102,518	\$ 104,181	1.6%	\$1,663
	Expenses	\$ 31,679	\$ 31,875	\$ 31,775	-0.3%	-\$100
	Subtotal	\$ 129,903	\$ 134,393	\$ 135,956	1.2%	\$1,563
Legal	Expenses	\$ 92,975	\$ 104,500	\$ 104,500	0.0%	\$0
Wage and Personnel Board	Personal Services	\$ 4,241	\$ 5,000	\$ 5,000	0.0%	\$0
	Expenses	\$ -	\$ 6,000	\$ -	0.0%	-\$6,000
	Subtotal	\$ 4,241	\$ 11,000	\$ 5,000	-54.5%	-\$6,000
Data Processing	Expenses	\$ 62,169	\$ 68,798	\$ 69,251	0.7%	\$453
Tax Title Foreclosure	Expenses	\$ 480	\$ 15,000	\$ 15,000	0.0%	\$0
Town Clerk	Personal Services	\$ 125,372	\$ 128,961	\$ 135,496	5.1%	\$6,535
	Expenses	\$ 5,208	\$ 5,250	\$ 5,250	0.0%	\$0
	Subtotal	\$ 130,580	\$ 134,211	\$ 140,746	4.9%	\$6,535
Election and Registration	Personal Services	\$ 11,984	\$ 26,451	\$ 20,016	-24.3%	-\$6,435
	Expenses	\$ 14,309	\$ 19,984	\$ 17,589	-12.0%	-\$2,395
	Subtotal	\$ 26,293	\$ 46,435	\$ 37,605	-19.0%	-\$8,830
Conservation Comm.	Personal Services	\$ 79,385	\$ 82,450	\$ 85,178	3.3%	\$2,728
	Expenses	\$ 3,284	\$ 3,414	\$ 3,414	0.0%	\$0
	Subtotal	\$ 82,669	\$ 85,864	\$ 88,592	3.2%	\$2,728
Planning Board	Personal Services	\$ 36,755	\$ 36,959	\$ 37,978	2.8%	\$1,019
	Expenses	\$ 4,628	\$ 5,290	\$ 5,290	0.0%	\$0
	Subtotal	\$ 41,383	\$ 42,249	\$ 43,268	2.4%	\$1,019

Town of Kingston: FY12 Financial Summary Summary Budgets

<u>Department</u>	<u>Description</u>	<u>FY010 Actual</u>	<u>FY 11 Budget</u>	<u>FY12 Recommended</u>	<u>FY12 vs FY11</u>	<u>FY12 vs FY11</u>
Zoning Board of Appeals	Personal Services	\$ 9,203	\$ 5,000	\$ 5,000	0.0%	\$0
	Expenses	\$ 28	\$ 277	\$ 277	0.0%	\$0
	Subtotal	\$ 9,231	\$ 5,277	\$ 5,277	0.0%	\$0
Open Space Comm.	Personal Services	\$ -	\$ -	\$ -	0.0%	\$0
	Expenses	\$ 2,273	\$ -	\$ -	0.0%	\$0
	Subtotal	\$2,273	\$0	\$0	0.0%	\$0
Green Committee	Expenses	\$ 654	\$ 810	\$ 810	0.0%	\$0
Permanent Building Committee	Personal Services	\$ -	\$ -	\$ 1,108	100.0%	\$1,108
	Expenses	\$ -	\$ -	\$ 100	0.0%	\$100
	Subtotal	\$ -	\$ -	\$ 1,208	100.0%	\$1,208
Care of Municipal Property	Personal Services	\$ 50,473	\$ 55,426	\$ 68,360	23.3%	\$12,934
	Expenses	\$ 108,087	\$ 110,709	\$ 151,796	37.1%	\$41,087
	Subtotal	\$ 158,560	\$ 166,135	\$ 220,156	32.5%	\$54,021
Rent Control Board	Personal Services	\$ 169	\$ -	\$ 250	100.0%	\$250
	Expenses	\$ -	\$ -	\$ -	0.0%	\$0
	Subtotal	\$ 169	\$ -	\$ 250	100.0%	\$250
TOTAL, GENERAL GOVERNMENT		\$ 1,566,980	\$ 1,750,141	\$ 1,773,097	1.3%	\$22,956
As Percent of Summary Budget Total		4.7%	5.2%	4.8%		

PUBLIC SAFETY

Police	Personal Services	\$ 2,426,611	\$ 2,286,396	\$ 2,342,887	2.5%	\$56,491
	Expenses	\$ 220,534	\$ 240,372	\$ 270,822	12.7%	\$30,450
	Subtotal	\$ 2,647,145	\$ 2,526,768	\$ 2,613,709	3.4%	\$86,941
Fire Department	Personal Services	\$ 1,594,295	\$ 1,634,763	\$ 1,652,596	1.1%	\$17,833
	Expenses	\$ 258,659	\$ 309,560	\$ 318,513	2.9%	\$8,953
	Subtotal	\$ 1,852,954	\$ 1,944,323	\$ 1,971,109	1.4%	\$26,786
Inspection Services	Personal Services	\$ 118,775	\$ 117,792	\$ 118,541	0.6%	\$749
	Expenses	\$ 3,209	\$ 2,425	\$ 2,425	0.0%	\$0
	Subtotal	\$ 121,984	\$ 120,217	\$ 120,966	0.6%	\$749
Sealer of Weights and Measures	Personal Services	\$ 7,059	\$ 7,201	\$ 7,201	0.0%	\$0
	Expenses	\$ 1,418	\$ 758	\$ 1,383	82.5%	\$625
	Subtotal	\$ 8,477	\$ 7,959	\$ 8,584	7.9%	\$625
K.E.M.A.	Expenses	\$ 900	\$ 873	\$ -	-100%	-\$873
Animal Control	Personal Services	\$ 39,490	\$ 39,502	\$ 39,563	0.2%	\$61
	Expenses	\$ 9,009	\$ 9,254	\$ 9,254	0.0%	\$0
	Subtotal	\$ 48,499	\$ 48,756	\$ 48,817	0.1%	\$61
Harbormaster	Personal Services	\$ 24,363	\$ 24,851	\$ 30,887	24.3%	\$6,036
	Expenses	\$ 9,638	\$ 11,586	\$ 17,393	50.1%	\$5,807
	Subtotal	\$ 34,001	\$ 36,437	\$ 48,280	32.5%	\$11,843
TOTAL, PUBLIC SAFETY		\$ 4,713,960	\$ 4,685,333	\$ 4,811,465	2.7%	\$126,132

Town of Kingston: FY12 Financial Summary Summary Budgets

<u>Department</u>	<u>Description</u>	<u>FY010 Actual</u>	<u>FY 11 Budget</u>	<u>FY12 Recommended</u>	<u>FY12 vs FY11</u>	<u>FY12 vs FY11</u>
As Percent of Summary Budget Total		14.2%	13.8%	13.1%		
EDUCATION						
Silver Lake Regional	Schools	\$ 7,399,220	\$ 7,559,844	\$ 7,575,294	0.2%	\$15,450
KIS / KES	Schools	\$ 10,296,932	\$ 10,019,274	\$ 10,420,251	4.0%	\$400,977
Vocational Educ.	Schools	\$ 23,987	\$ 47,000	\$ 57,000	21.3%	\$10,000
TOTAL, EDUCATION		\$ 17,720,139	\$ 17,626,118	\$ 18,052,545	2.4%	\$426,427
As Percent of Summary Budget Total		53.2%	52.0%	49.3%		
PUBLIC WORKS AND FACILITIES						
Street, Trees & Parks	Personal Services	\$ 597,753	\$ 604,342	\$ 603,436	-0.1%	-\$906
	Expenses	\$ 238,206	\$ 270,000	\$ 352,006	30.4%	\$82,006
	Subtotal	\$ 835,959	\$ 874,342	\$ 955,442	9.3%	\$81,100
Snow and Ice	Personal Services	\$ 53,423	\$ 50,000	\$ 55,000	10.0%	\$5,000
	Expenses	\$ 224,878	\$ 94,000	\$ 120,000	27.7%	\$26,000
	Subtotal	\$ 278,301	\$ 144,000	\$ 175,000	21.5%	\$31,000
Street and Lighting	Expenses	\$ 38,042	\$ 41,400	\$ 41,400	0.0%	\$0
Solid Waste Disposal	Personal Services	\$ 115,784	\$ 109,831	\$ 111,043	1.1%	\$1,212
	Expenses	\$ 269,988	\$ 326,923	\$ 362,423	10.9%	\$35,500
	Subtotal	\$ 385,772	\$ 436,754	\$ 473,466	8.4%	\$36,712
Recycling Comm.	Expenses	\$ -	\$ -	\$ -		
TOTAL, PUBLIC WORKS & FACILITIES		\$ 1,538,074	\$ 1,496,496	\$ 1,645,308	9.9%	\$148,812
As Percent of Summary Budget Total		4.6%	4.4%	4.5%		
HUMAN SERVICES						
Board of Health	Personal Services	\$ 110,718	\$ 111,224	\$ 111,240	0.0%	\$16
	Expenses	\$ 14,014	\$ 11,700	\$ 13,427	14.8%	\$1,727
	Subtotal	\$ 124,732	\$ 122,924	\$ 124,667	1.4%	\$1,743
Council On Aging	Personal Services	\$ 151,665	\$ 150,207	\$ 147,564	-1.8%	-\$2,643
	Expenses	\$ 23,230	\$ 38,825	\$ 59,713	53.8%	\$20,888
	Subtotal	\$ 174,895	\$ 189,032	\$ 207,277	9.7%	\$18,245
Veterans Benefits	Personal Services	\$ 21,944	\$ 22,383	\$ 22,383	0.0%	\$0
	Expenses	\$ 269,683	\$ 214,770	\$ 214,770	0.0%	\$0
	Subtotal	\$ 291,627	\$ 237,153	\$ 237,153	0.0%	\$0
TOTAL, HUMAN SERVICES		\$ 591,254	\$ 549,109	\$ 569,097	3.6%	\$19,988
As Percent of Summary Budget Total		1.8%	1.6%	1.6%		

Town of Kingston: FY12 Financial Summary Summary Budgets

<u>Department</u>	<u>Description</u>	<u>FY010 Actual</u>	<u>FY 11 Budget</u>	<u>FY12 Recommended</u>	<u>FY12 vs FY11</u>	<u>FY12 vs FY11</u>
CULTURE AND RECREATION						
Library	Personal Services	\$ 404,251	\$ 410,688	\$ 410,688	0.0%	\$0
	Expenses	\$ 113,513	\$ 101,263	\$ 101,263	0.0%	\$0
	Subtotal	\$ 517,764	\$ 511,951	\$ 511,951	0.0%	\$0
Recreation Comm.	Personal Services	\$ 141,224	\$ 156,333	\$ 157,405	0.7%	\$1,072
	Expenses	\$ 92,748	\$ 100,127	\$ 87,127	-13.0%	-\$13,000
	Subtotal	\$ 233,972	\$ 256,460	\$ 244,532	-4.7%	-\$11,928
Historical Comm.	Expenses	\$ 297	\$ 291	\$ 300	3.1%	\$9
Cooperative Extension Service	Expenses	\$ 250	\$ 270	\$ 270	0.0%	\$0
TOTAL, CULTURE AND RECREATION		\$ 752,283	\$ 768,972	\$ 757,053	-1.5%	-\$11,919
As Percent of Summary Budget Total		2.3%	2.3%	2.1%		
DEBT SERVICE						
Retirement of Debt	Expenses	\$ 2,809,592	\$ 2,897,083	\$ 2,725,745	-5.9%	-\$171,338
TOTAL, DEBT SERVICE		\$ 2,809,592	\$ 2,897,083	\$ 2,725,745	-5.9%	-\$171,338
As Percent of Summary Budget Total		8.4%	8.5%	7.4%		
EMPLOYEE BENEFITS						
Employee Benefits	Personal Services	\$ -	\$ -	\$ -		
	Expenses	\$ 3,400,026	\$ 3,877,159	\$ 4,008,523	3.4%	\$131,364
TOTAL, EMPLOYEE BENEFITS		\$ 3,400,026	\$ 3,877,159	\$ 4,008,523	3.4%	\$131,364
As Percent of Summary Budget Total		10.2%	11.4%	10.9%		
NON - TOWN METERING PROJECT						
Non -Town Metering Project	Expenses			\$ 2,049,100	100.0%	\$2,049,100
TOTAL NON - TOWN NET METERING				\$ 2,049,100		
As Percent of Summary Budget				5.6%		
INSURANCE						
Liability / Property Insurance	Expenses	\$ 194,169	\$ 246,700	\$ 243,640	-1.2%	-\$3,060
TOTAL, INSURANCE		\$ 194,169	\$ 246,700	\$ 243,640	-1.2%	-\$3,060
As Percent of Summary Budget Total		0.6%	0.7%	0.7%		
TOTAL SUMMARY BUDGET		\$ 33,286,477	\$ 33,897,111	\$ 36,635,573	8.1%	\$2,738,462
TOTAL BUDGET - RECAP						
Total Personal Services		\$ 6,924,539	\$ 6,883,891	\$ 6,967,268	1.2%	\$83,377
Total Employee Benefits		\$ 3,400,026	\$ 3,877,159	\$ 4,008,523	3.4%	\$131,364
Wages, Salaries & Benefits, excl Schools		\$ 10,324,565	\$ 10,761,050	\$ 10,975,791	2.0%	\$214,741
Total Expenses		\$ 2,432,181	\$ 2,612,860	\$ 4,881,492	86.8%	\$2,268,632

**Town of Kingston: FY12 Financial Summary
Summary Budgets**

<u>Department</u>	<u>Description</u>	<u>FY010 Actual</u>	<u>FY 11 Budget</u>	<u>FY12 Recommended</u>	FY12 vs FY11	FY12 vs FY11
	Schools	\$ 17,720,139	\$ 17,626,118	\$ 18,052,545	2.4%	\$426,427
	Debt Service	\$ 2,809,592	\$ 2,897,083	\$ 2,725,745	-5.9%	-\$171,338
		<u>\$ 33,286,477</u>	<u>\$ 33,897,111</u>	<u>\$ 36,635,573</u>	8.1%	\$2,738,462

Town of Kingston: FY12 Water Enterprise Fund

WATER ENTERPRISE FUND

REVENUE			
<u>Revenue Description</u>	<u>FY10 Actuals</u>	<u>FY11 Budget</u>	<u>FY12 Recommended</u>
User Fees	\$ 1,369,678	\$ 1,350,263	\$ 1,494,651
Connection Fees	\$ 90,357	\$ 115,767	\$ 98,601
Tax Title	\$ 1,957	\$ -	\$ 2,135
Earning on Investments	\$ -	\$ -	\$ -
Water Liens	\$ 15,696	\$ 3,986	\$ 17,128
Retained Earnings		\$ 133,268	\$ -
Misc	\$ 172	\$ 516	\$ 187
Penalty & Interest	\$ 21,062	\$ 18,894	\$ 22,984
Total	\$ 1,498,922	\$ 1,622,694	\$ 1,635,688

EXPENSES			
	<u>FY10 Actuals</u>	<u>FY011 Budget</u>	<u>FY12 Recommended</u>
<u>Water Department</u>			
Personal Services	\$ 456,426	\$ 464,933	\$ 469,936
Expenses	\$ 309,015	\$ 368,768	\$ 388,768
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ 517,712	\$ 615,000	\$ 582,810
Depreciation			
Subtotal	\$ 1,283,153	\$ 1,448,701	\$ 1,441,514
<u>Allocated Municipal Costs</u>			
Employee Benefits	\$ 102,808	\$ 110,659	\$ 112,678
Accounting Dept.	\$ 2,550	\$ 2,646	\$ 2,689
Collector Dept.	\$ 20,966	\$ 21,668	\$ 21,975
Treasurer Dept.	\$ 4,816	\$ 4,752	\$ 5,038
Audit	\$ 524	\$ 524	\$ 483
Data Processing	\$ 4,705	\$ 4,287	\$ 5,405
Insurance	\$ 29,032	\$ 29,457	\$ 45,906
Subtotal	\$ 165,401	\$ 173,993	\$ 194,174
Expense Total	\$ 1,448,554	\$ 1,622,694	\$ 1,635,688

Net Revenue (Deficit)	\$ 50,368	\$ -	\$ -
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Town of Kingston: FY12 Waste Water Enterprise Fund

WASTE WATER ENTERPRISE FUND

REVENUE			
<u>Revenue Description</u>	<u>FY10 Actual</u>	<u>FY11 Budget</u>	<u>FY12 Recommended</u>
User Fees	\$ 1,091,557	\$ 892,744	\$ 818,568
Septage Fees	\$ 214,015	\$ 206,114	\$ 203,407
Betterments	\$ 876,549	\$ 934,675	\$ 877,196
SAF Subsidy	\$ 1,176,966	\$ 1,273,775	\$ 1,271,184
Town Share Construction Cost	\$ 235,608	\$ 231,943	\$ 230,891
Sewer Liens	\$ 17,946	\$ -	\$ 17,056
Investment Income	\$ -	\$ -	\$ 11,000
Connection Fees & Fines	\$ 32,951	\$ 1,747	\$ 31,318
Permits & Fees	\$ 2,181	\$ 1,197	\$ 2,073
Penalty & Interest	\$ 21,026	\$ 638	\$ 19,983
Other	\$ 8,151	\$ -	\$ 7,747
Revenue Total	\$ 3,676,950	\$ 3,542,833	\$ 3,490,423

EXPENSES			
<u>Department Expenditures</u>	<u>FY10 Actual</u>	<u>FY11 Budget</u>	<u>FY12 Recommended</u>
Salaries	\$ 349,758	\$ 371,100	\$ 371,531
Expenses	\$ 497,413	\$ 562,555	\$ 562,555
Dept Debt Expense	\$ 48,117	\$ 45,204	\$ 43,673
Debt Service	\$ 2,307,667	\$ 2,395,189	\$ 2,335,598
Subtotal	\$ 3,202,955	\$ 3,374,048	\$ 3,313,357
<u>Allocated Municipal Costs</u>	<u>FY10 Actual</u>	<u>FY11 Budget</u>	<u>FY12 Recommended</u>
Employee Benefits	\$ 84,797	\$ 87,150	\$ 91,094
Accounting Dept.	\$ 6,933	\$ 6,621	\$ 6,723
Assessors Dept.	\$ 4,078	\$ 3,772	\$ 4,081
Collector Dept.	\$ 26,509	\$ 25,973	\$ 26,122
Treasurer Dept.	\$ 3,263	\$ 3,237	\$ 3,358
Audit	\$ 10,487	\$ 10,487	\$ 9,650
Data Processing	\$ 8,358	\$ 7,206	\$ 8,334
Insurance	\$ 19,286	\$ 24,339	\$ 27,704
Subtotal	\$ 163,711	\$ 168,785	\$ 177,066
Expense Total	\$ 3,366,666	\$ 3,542,833	\$ 3,490,423

Net Revenue (Deficit)	\$ 310,284	\$ -	\$ -
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PROPOSED TOWN OF KINGSTON WAGE AND PERSONNEL BYLAW
WITH FY2012 COMPENSATION SCHEDULES

That the Wage and Personnel Bylaw be amended as printed here, excluding explanatory comments in bold-face type, i.e.,

BY INSERTING:

1. In Section 7, Compensation, paragraphs (k) and (l) –

(k) *Direct Deposit*

Effective January 1, 2012 all employees (except Seasonal employees) shall participate in the Town's automatic direct deposit program for paychecks.

Purpose: To institute a recommendation proposed by the Town Treasurer that will save the Town money.

(l) *Bi-weekly Pay*

After all Town unions have agreed to bi-weekly pay, the Town may institute bi-weekly pay during a month with three pay periods after 90-day notice to personnel.

Purpose: To institute a recommendation proposed by the Town Treasurer that will save the Town money.

BY SUBSTITUTING:

1. In Section 9, Classification and Rates of Compensation Schedules –

- a. For Schedule A, the attached Schedule A.

Purpose: To reclassify the positions of Administrative Assistant – Town Clerk from Schedule C-1 to H-6, Animal Control Officer from H-6 to S-3, Assistant Animal Control Officer from H-4 to H-6, and Harbor Master/Shellfish Constable from S-5 to S-6; to insert the position title of Executive Secretary – Community Preservation Committee, Administrative, Schedule C-2; to change the position titles of Council on Aging Director (FT) (E) to Director of Elder Affairs (FT) (E), Administrative Assistant – Town Clerk to Administrative Assistant – Town Clerk (FT), Conservation Agent (FT) to Conservation Agent (FT) (E), and Health Agent (FT) to Health Agent (FT) (E); and to remove the position title of Tree Warden as it is no longer needed.

- b. For Schedules B-1 and B-2, the attached Schedules B-1 and B-2.

Purpose: To provide a 2% salary increase for all positions.

- c. For Schedule C-1, the attached Schedule C-1.

Purpose: To remove the position title of Administrative Assistant – Town Clerk and to provide a 2% salary increase for all positions.

- d. For Schedule C-2, the attached Schedule C-2.

Purpose: To insert the position title of Executive Secretary – Community Preservation Committee, annually, 3,000; to delete the position title of Tree Warden; and to provide a 2% salary increase for all positions except that of Executive Secretary – Finance Committee, Executive Secretary – Wage and Personnel Board, and Executive Secretary – Zoning Board of Appeals.

- e. For Schedule C-3, the attached Schedule C-3.

Purpose: To provide a 2% salary increase for all positions except that of Counselor.

Positions are part-time except where denoted full-time (FT). Positions are non-exempt except where denoted exempt (E).

SCHEDULE A

<i>Title</i>	<i>Group</i>	<i>Rate</i>
Administrative Assistant (FT)	Administrative	S-2
Administrative Assistant – Town Clerk (FT)	Administrative	H-6
Administrative Assistant – Veterans’ Agent	Administrative	Schedule C-1
Alternate Inspector of Buildings	Administrative	Schedule C-2
Animal Control Officer	Administrative	S-3**
Animal Inspector	Administrative	Schedule C-2
Archivist (FT) (E)	Library	S-3
Assistant Animal Control Officer	Public Safety	H-6
Assistant Assessor (FT) (E)	Administrative	S-9
Assistant Harbor Master/Assistant Shellfish Constable	Public Safety	Schedule C-2
Assistant Summer Program Director	Recreational	Schedule C-3
Assistant to the Board of Selectmen and the Town Administrator (FT) (E)	Administrative	S-7
Assistant to the Police Chief (FT)	Administrative	S-4
Assistant Town Treasurer (FT) (E)	Administrative	S-6
Assistant Zoning Enforcement Officer	Administrative	Schedule C-2
Call Fire Captain	Public Safety	Schedule C-1
Call Fire Lieutenant	Public Safety	Schedule C-1
Call Firefighter	Public Safety	Schedule C-1
Casual Part-time Worker	Labor	Schedule C-1
Chief Operator Superintendent (FT) (E)	Supervisory	S-9
Children's Librarian (FT) (E)	Library	S-3
Clerical Assistant (FT)	Clerical	H-6
Clerk – Election	Clerical	Schedule C-1
Clerk – General	Clerical	Schedule C-1
Clerk – Special Town Committees Not Otherwise Specified	Clerical	Schedule C-1
Clerk – Treasurer's Office	Clerical	Schedule C-1
Conservation Agent (FT) (E)	Administrative	S-5
Cook – Council on Aging	Recreational	Schedule C-1
Counselor	Recreational	Schedule C-3
Deputy Fire Chief/Fire Prevention Officer (FT) (E)	Administrative	S-7*
Director of Elder Affairs (FT) (E)	Administrative	S-3
Election Officer	Clerical	Schedule C-1
Executive Secretary	Administrative	Schedule C-2
Executive Secretary – Community Preservation Committee	Administrative	Schedule C-2
Executive Secretary – Finance Committee	Administrative	Schedule C-2
Executive Secretary – Wage and Personnel Board	Administrative	Schedule C-2
Executive Secretary – Zoning Board of Appeals	Administrative	Schedule C-2
Flag Attendant	Recreational	Schedule C-2
Food Inspector	Administrative	Schedule C-2

Groundskeeper	Labor	Schedule C-1
Harbor Master/Shellfish Constable	Administrative	S-6**
Health Agent (FT) (E)	Administrative	S-6
Highway Laborer/Truck Driver	Labor	Schedule C-1
Inspector of Buildings/Zoning Enforcement Officer (FT) (E)	Administrative	S-9*
Lead Counselor	Recreational	Schedule C-3
Library Assistant	Library	Schedule C-1
Library Director (FT) (E)	Supervisory	S-9
Library Page	Library	Schedule C-1
Lifeguard	Recreational	Schedule C-3
Lifeguard/Swimming Instructor	Recreational	Schedule C-3
Matron	Public Safety	Schedule C-1
Moth Superintendent	Supervisory	Schedule C-1
Park Attendant	Recreational	Schedule C-3
Patrolman	Public Safety	Schedule C-1
Pesticide Applicator	Labor	H-3
Recreation Assistant	Administrative	H-6
Recreation Director	Administrative	S-4**
Reference Librarian (FT) (E)	Library	S-3
Registrar – Election	Administrative	Schedule C-2
Reserve Public Safety Dispatcher	Public Safety	Schedule C-1
Secretary – Permanent Part-time Departmental	Clerical	H-5
Senior Clerk – General	Clerical	Schedule C-1
Senior Counselor	Recreational	Schedule C-3
Senior Groundskeeper	Labor	Schedule C-1
Specialty Program Coordinator	Recreational	Schedule C-3
Streetlister/Census Clerk	Clerical	Schedule C-1
Substitute Circulation Assistant	Library	Schedule C-1
Substitute Driver – Council on Aging	Recreational	Schedule C-1
Substitute Librarian	Library	Schedule C-1
Summer Program Director	Recreational	Schedule C-3
Superintendent of Streets, Trees and Parks (FT) (E)	Supervisory	S-10
Supervisor/After School Programs	Recreational	Schedule C-1
Supervisor Assistant/After School Programs	Recreational	Schedule C-1
Town Accountant (FT) (E)	Supervisory	S-10
Town Planner (FT) (E)	Administrative	S-10
Veterans' Agent	Supervisory	Schedule C-2
Warden – Election	Administrative	Schedule C-1
Water Department Office Administrator (FT)	Administrative	S-5
Water Superintendent (FT) (E)	Supervisory	S-9
Waterfront Director/Head Lifeguard	Recreational	Schedule C-3
Young Adult Librarian	Library	S-3**

* With an additional remuneration of \$4,000.00.

** Part time: pro-rated based on hours worked.

**SCHEDULE B-1
Hourly Schedule**

<i>Grade</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>	<i>Step 5</i>
H-1	10.91	11.53	12.23	12.97	13.76
H-2	11.43	12.13	12.85	13.61	14.42
H-3	12.02	12.71	13.48	14.29	15.16
H-4	12.60	13.37	14.18	15.02	15.92
H-5	13.27	14.05	14.88	15.78	16.73
H-6	13.90	14.73	15.64	16.56	17.56

**SCHEDULE B-2
Salaried Schedule**

<i>Grade</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>	<i>Step 4</i>	<i>Step 5</i>	<i>Step 6</i>	<i>Step 7</i>	<i>Step 8</i>	<i>Step 9*</i>
S-1	33,979	35,253	36,573	37,944	39,367	40,841	42,375	43,964	45,613
S-2	36,356	37,719	39,133	40,603	42,126	43,708	45,345	47,045	48,808
S-3	38,900	40,359	41,870	43,440	45,072	46,761	48,514	50,334	52,222
S-4	41,621	43,183	44,806	46,485	48,228	50,038	51,911	53,856	55,876
S-5	44,537	46,205	47,939	49,737	51,604	53,537	55,546	57,629	59,789
S-6	47,656	49,442	51,297	53,221	55,216	57,285	59,437	61,663	63,976
S-7	50,990	52,904	54,890	56,949	59,081	61,297	63,596	65,981	68,457
S-8	54,562	56,606	58,730	60,932	63,219	65,589	68,047	70,598	73,248
S-9	58,381	60,569	62,839	65,195	67,641	70,177	72,808	75,538	78,372
S-10	62,467	64,811	67,240	69,762	72,375	75,093	77,907	80,829	83,858
S-11	66,840	69,348	71,948	74,644	77,445	80,349	83,360	86,487	89,730

* Attainable for only those positions which supervise 5 or more full-time permanent positions.

SCHEDULE C-1
Hourly Schedule

Administrative Assistant – Veterans’ Agent	hourly	17.07
Call Fire Captain	hourly	15.42*
Call Fire Lieutenant	hourly	15.42**
Call Firefighter	hourly	15.42***
Casual Part-time Worker	hourly	12.12
Clerk – Election	hourly	12.12
Clerk – General	hourly	9.91
Clerk – Special Town Committees Not Otherwise Specified	hourly	8.99
Clerk – Treasurer's Office	hourly	14.62
Cook – Council on Aging	hourly	12.88
Election Officer	hourly	10.11
Groundskeeper	hourly	8.32
Highway Laborer/Truck Driver	hourly	14.84
Library Assistant	hourly	14.28
Library Page	hourly	11.02
Matron	hourly	18.20
Moth Superintendent	hourly	11.02
Patrolman	hourly	17.37
Reserve Public Safety Dispatcher	hourly	12.12
Senior Clerk – General	hourly	11.54
Senior Groundskeeper	hourly	11.02
Streetlister/Census Clerk	hourly	11.54
Substitute Circulation Assistant	hourly	13.64
Substitute Driver – Council on Aging	hourly	12.47
Substitute Librarian	hourly	20.75
Supervisor/After School Programs	hourly	13.31
Supervisor Assistant/After School Programs	hourly	8.83
Warden – Election	hourly	12.12

* Plus \$500.00 per year (first hour of duty paid at \$19.17).

** Plus \$300.00 per year (first hour of duty paid at \$19.17).

*** Plus \$150.00 per year (first hour of duty paid at \$19.17).

**SCHEDULE C-2
Salaried Schedule**

Alternate Inspector of Buildings	annually	1,260
Animal Inspector	annually	2,409
Assistant Harbor Master/Assistant Shellfish Constable	annually	3,078
Assistant Zoning Enforcement Officer	annually	7,763
Executive Secretary	annually	3,314
Executive Secretary – Community Preservation Committee	annually	3,000
Executive Secretary – Finance Committee	annually	5,000
Executive Secretary – Wage and Personnel Board	annually	5,000
Executive Secretary – Zoning Board of Appeals	annually	5,000
Flag Attendant	per location	230
Food Inspector	annually	5,647
Registrar – Election	annually	813
Veterans' Agent	annually	10,353

**SCHEDULE C-3
Seasonal Schedule**

Assistant Summer Program Director	hourly	13.08
Counselor	hourly	8.00
Lead Counselor	hourly	10.74
Lifeguard	hourly	11.35
Lifeguard/Swimming Instructor	hourly	11.35
Park Attendant	hourly	10.12
Senior Counselor	hourly	10.32
Specialty Program Coordinator	hourly	11.29
Summer Program Director	hourly	18.20
Waterfront Director/Head Lifeguard	hourly	13.08

FY2012 CAPITAL PLANNING COMMITTEE REPORT

The Town Bylaws require that the Capital Planning Committee report on all proposed capital improvements before a Town meeting vote. The Bylaw also requires that the Committee recommend a capital improvement budget for the next fiscal year and a plan for the next four fiscal years.

GENERAL FUND

Police Department:

Replace Patrol Cars (\$22,950) - Funding the replacement of 2 Patrol cars with over 100,000 miles

Commentary: Currently the department has 3 vehicles with over 100,000 miles. Emergency vehicles experience abnormal wear due to extreme conditions and extended hours of use. It is vital to replace these vehicles on a regular basis. One of the vehicles will be replaced with a smaller Ford Taurus.

Funding recommendation: Funded with a 3 year lease/purchase agreement with funds from Overlay Surplus and Surplus Revenue

Fire Department

Replace Command Vehicle (\$13,400) – Replacement of 2001 vehicle.

Commentary; Currently this vehicle has over 128,000 miles. This new command vehicle will be a Ford Explorer , the same type of vehicle currently being used by the Fire Department and would provide for on scene incident management capabilities.

Funding recommendation: Funded with a 3 year lease/purchase agreement with funds from Surplus Revenue.

Repairs to Headquarters (\$30,000) – Repair leaks in roof

Commentary; The Fire Station located on Pembroke Street and built in 1999 has had problems with leaks in its roof for the past two years

Funding recommendation: Funded from Surplus Revenue

Street, Trees & Parks

Replace Truck with Sander/Plow (\$75,000) – Replacement of a 1999 Ford F450

Commentary: This 1999 Ford F-450 is used almost every day in the operation of the department as well as the Transfer Station. It is also a front line snow plow truck and sander. The body is rotting, the frame is decaying. It is getting costly to repair this vehicle in order to keep it on the road.

Funding recommendation: This vehicle will be funded from Surplus Revenue and prior appropriations.

Replace International Truck with Sander (\$31,100) – Replacement of 1989 International truck

Commentary: This 1989 vehicle has over 135,000 miles. It was purchased for use as a tree truck with a crane. In 2002, it was stripped and a stainless steel sander was attached. This truck is only used in the winter. It should be a Town policy that this type of vehicle be replaced every 10-15 years.

Funding recommendation: Funded with a 5 year lease/purchase agreement within the department's operating budget

Solid Waste

Replace Mack Tractor (\$35,500) – Replacement of 1994 Mack Tractor

Commentary: This vehicle had major repairs last year to keep it running. It is showing major rot in the frame rails as well as various locations on the body. This request has appeared on the Capital Plan for at least 3 years. This equipment should last 15-20 years.

Funding recommendation; Funded with a 5 year lease/purchase agreement within the department's operating budget.

Recreation Commission

Gray's Beach Park (\$175,000) – Storm water management

Commentary: For construction of low impact development storm water management measures, drainage improvements, and reduction of beach erosion at Gray's Beach Park.

Funding recommendation: Funding for the project is the balance of debt excluded funds from 1999 municipal purpose bond that remains on the Town's books,

WATER ENTERPRISE FUND

As an Enterprise Fund, Water Department finances are completely separate from the General Fund and depend upon the Fund's own revenues to support capital improvements

Replace a Ford F350 (\$38,000)

Commentary: Currently the department has a fleet of 4 vehicles. The vehicle will replace a 2001 Ford F350 with 165,000 miles

Funding recommendation: This vehicle will be funded in the operating budget.

WASTEWATER ENTERPRISE FUND

As an Enterprise Fund, Wastewater Department finances are completely separate from the General Fund and depend upon the Fund's own revenues to support capital improvements.

SCADA Communications Upgrade (\$50,000)

Commentary; This equipment is used for communications between the Wastewater Treatment Facility, the Rocky Nook and Jones River pump stations.

Funding Recommendation: Funded from Wastewater Surplus Revenue

Variable Frequency Drive (\$14,000)

Commentary: This request is for the installation of a variable frequency Drive on the second pump at Rocky Nook Pump Station.

Funding Recommendation: Funded from Wastewater Surplus Revenue.

Generator (\$25,000)

Commentary: This request is for the installation of an Emergency Generator at Hilltop Avenue to provide backup power in event of power failures. Station services public buildings.

Funding Recommendation: Funded from Wastewater Surplus Revenue.

FY12 CAPITAL IMPROVEMENT											
BUDGET AND PLAN											
General Government											
Department	Project		FY12		FY13		FY14		FY15	FY16	
Police	Marked Patrol Cars - Lease/Purchase - 3 years	1	\$ 13,100	1	\$ 26,300		\$ 26,300	2	\$ 39,800	3	\$ 66,800
Police	Unmarked Cars - Lease/Purchase - 3 years	1	\$ 9,850	1	\$ 19,800		\$ 19,800		\$ 9,950		
Police	Architect/ Review Expend/New Station						35,000				
Police	4x4 Vehicle - Lease/Purchase - 3 years					1	15,400		15,400		15,400
Police	Purchase Speed Trailer				12,000				-		
Police	Upgrade compter system and hardware				25,000						
Police	Motorcycle								21,000		
Fire	Command Car - Lease/Purchase - 3 years	1	13,400	1	26,800		26,800		13,400		
Fire	Repairs to Headquarters - roof		30,000		-		-		-		
Fire	Refurbishment Ladder truck		-		75,000						
Street, Trees & Parks	GVWR Dump Truck - Lease/Purchase - 5 years	1	31,100	1	169,100		31,500	1	169,500	1	169,500
Street, Trees & Parks	Street Sweeper						150,000		-		
Street, Trees & Parks	Air compressor for garage		-		11,000				-		
Street, Trees & Parks	Skid Steer w/Attachments		-		57,000				-		
Street, Trees & Parks	F450 truck with sander/plow	1	75,000	1	80,000		-	1	85,000	1	90,000
Solid Waste	Mack Tractor with plow - Lease/Purchase - 5 years	1	35,500		35,500		35,500		35,500		35,500
Solid Waste	Reconfigure Transfer Station		-		1,400,000		-		-		
Planning	GIS				10,000						
Library	Design Development - expansion						75,000		-		
Library	Carpet & Paint						40,000				
Recreation	Irrigation System - Opachinski Field Complex				80,000						
Recreation	Stormwater Management - Gray's Beach		175,000								
Recreation	Paving -Parking Area/Walkway		-		-		27,500		-		
Funding Summary:											
	General Obligation Bonds		\$ -		\$ 1,400,000		\$ -		\$ -		\$ -
	Prior Appropriations		\$ 2,238		\$ -		\$ -		\$ -		\$ -
	Department Budget		\$ 66,600		\$ 66,600		\$ 66,600		\$ 66,600		\$ 66,600
	Overlay Surplus		\$ 17,012								
	Surplus Revenue		\$ 122,100		\$ 560,900		\$ 451,300		\$ 312,600		\$ 310,200
	Prior Appropriations - Debt Excluded		\$ 175,000		\$ -		\$ -		\$ -		\$ -
	Total Funding		\$ 382,950		\$ 2,027,500		\$ 517,900		\$ 379,200		\$ 376,800

FY12 CAPITAL IMPROVEMENT BUDGET AND PLAN						
Enterprise Funds						
Department	Project	FY12	FY13	FY14	FY15	FY16
Water	1 Ton Pick up	36,000	-	37,000	37,000	37,000
Water	System Upgrades		200,000	200,000	-	
Water	Dump Truck	-	50,000	-	-	
Water	Tank Painting	-	-	300,000	-	
Water	Test permit interim cons. Muddy Pond	-	-		200,000	200,000
Water	Well Cleaning	-	-		75,000	
Water	Generator for Soule's Pond	-	-		-	45,000
Sewer	SCADA Communications Upgrade	50,000	-	-		
Sewer	Variable Frequency Drive	14,000	-	-	-	-
Sewer	Generator	25,000				
Sewer	Biomedica Replacement		20,000			
Sewer	Ford F250			42,000	50,000	
Sewer	Safety Equipment					15,000
Funding Summary:						
	General Obligation Bonds/MWPAT	\$ -	\$ -	\$ -	\$ -	\$ -
	Prior Appropriations	\$ -	\$ -	\$ -	\$ -	\$ -
	Department Budget	\$ 36,000	\$ 200,000	\$ 37,000	\$ 37,000	\$ 37,000
	Surplus Revenue	\$ 89,000	\$ 220,000	\$ 542,000	\$ 325,000	\$ 260,000
	Prior Appropriations - Debt Excluded	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Funding	\$ 125,000	\$ 420,000	\$ 579,000	\$ 362,000	\$ 297,000
TOTAL EXPENDITURES						
		\$507,950	\$2,447,500	\$1,096,900	\$741,200	\$673,800
TOTAL FUNDING						
	General Obligation Bonds/MWPAT	\$ -	\$1,400,000	\$ -	\$ -	\$ -
	Prior Appropriations	\$ 2,238	\$ -	\$ -	\$ -	\$ -
	Department Budget	\$ 102,600	\$ 266,600	\$ 103,600	\$ 103,600	\$ 103,600
	Overlay Surplus	\$ 17,012				
	Surplus Revenue	\$ 211,100	\$ 780,900	\$ 993,300	\$ 637,600	\$ 570,200
	Prior Appropriations - Debt Excluded	\$ 175,000	\$ -	\$ -	\$ -	\$ -
		\$ 507,950	\$2,447,500	\$ 1,096,900	\$ 741,200	\$ 673,800