



**TOWN OF KINGSTON**  
**NOTICE OF MEETING**

**BOARD:** Wage and Personnel

**DATE & TIME:** Wednesday, August 11, 2010 at 7:30 p.m.

**MEETING LOCATION:** Kingston Town House, Room 201

**AUTHORIZED SIGNATURE:** Jennifer Scavone, Exec. Secretary

This meeting notice is being posted on the Official Town House Bulletin Board, pursuant to General Law Chapter 30A, Section 20. Said notice and agenda must be filed in the Office of the Town Clerk at least **48 HOURS** prior to such meeting. Such filing and posting shall be the responsibility of the officer calling such meeting.

**AGENDA**

Review of mail and minutes of July 28, 2010

Appointments: 7:45 p.m. with Jill Myers to discuss the Position Rating Manual Update; the step rate for Linda Felix, new Council on Aging Director; and ownership of the Wage and Personnel Bylaw word file

Topics for Discussion After Appointments:  
Tree Warden Position  
Executive Secretaries

New Business