



TOWN OF KINGSTON
NOTICE OF MEETING

BOARD: Wage and Personnel

DATE & TIME: Wednesday, October 20, 2010 at 7:30 p.m.

MEETING LOCATION: Kingston Town House, Room 201

AUTHORIZED SIGNATURE: Jennifer Scavone, Exec. Secretary

This meeting notice is being posted on the Official Town House Bulletin Board, pursuant to General Law Chapter 30A, Section 20. Said notice and agenda must be filed in the Office of the Town Clerk at least **48 HOURS** prior to such meeting. Such filing and posting shall be the responsibility of the officer calling such meeting.

AGENDA

Review of mail and minutes of September 15, 2010

Topics for Discussion:

- Changes to Open Meeting Law
- Position Rating Manual Update
- Reserve fund transfers for Executive Secretaries
- Review of budget calendar and BOS appointment
- Deadline for submission of amendment requests
- Review of memorandum requesting amendments
- Changes to Position Evaluation Guidebook

New Business