

Town of Kingston
Senior Center Building Committee
Meeting Minutes
May 4, 2010

1. The Meeting was opened by Vice Chairman Jack Burrey at 5:00pm, in Room 101. Other Members present were Paul Armstrong, Muriel Boyce, Phil Burnham, Dave Colter and Linda Felix. Absent was Paul Gallagher, Chairman - (these Minutes were kindly taken by Paul Armstrong, being typed by the Secretary, Ruthann Cassidy, who was also absent from Meeting.) **(Also see attached sheet for others present.)**

2. Jack Burrey opened the meeting to discuss the Contractor Bids received and to award the contract. The Low Bidder was MCM-USA from Burlington, MA While firm is somewhat new to Public work, he has worked in Kingston with a \$1.6 Million contract with Wingate on Lake Street.

3. Committee discussed site superintendent work (Clerk of The Works). Committee wants a start-to-finish site superintendent worker on the job daily, with the understanding that work progress may determine time spent on job each day.

4. Further discussion took place on Alternate Bids received and a **Motion was put forth by Dave Colter and seconded by Phil Burnham to accept Alternates 1, 2, and 3, and reject Alternate 4. The Vote on this Motion was 4 - 2 - 0.**

5. Also discussed was the matter of time frames for Notice to Award and Notice to Proceed. **(Please see list of Contractor Bidders opened on April 30th, 2010 at 2:00pm.)**

6. Dan Pallotta, OPM, an updated Budget Sheet stating budget, spent, committed, and balances of monies to date and those projected with and without commitment of monies from the Commonwealth and projected monies for a Sound System and Furniture. **(Please see copy of this Budget Sheet for ready reference.)**

7. At this point a **Motion was made to Award the Contract to MCM-USA put forth by Jack Burrey and seconded by Paul Armstrong and the Vote on this Motion was 6 - 0.**

8. For information, Minutes outstanding are those of March 30th, April 15th and these of May 4, 2010.

9. There being no other business to come before the Committee, a **Motion was made to adjourn the meeting by Muriel Boyce and seconded by Linda Felix, it being 5:27pm., and it was unanimously so Voted.**

Respectfully submitted,


Ruthann Cassidy, Secretary

PARMSTRONG/RCASSIDY

Atts. 3

Catlin Architecture

Tel. 617-770-2440
Fax 617-770-2442

10 Granite Street, Quincy, MA 02169
www.catlinarchitecture.com

SIGN IN

PROJECT: Kingston Senior Center
30 Evergreen Street
Kingston, MA.

DATE:

SIGN IN: (please print)

NAME	COMPANY	TELEPHONE #
Bob Clarke	Catlin Architecture	617. 770.2440
Paul ARMSTRONGS	KINGSTON	
JASON QUINN	MCM	617. 801. 1900
Ken Walley	MCM	617-801-1900
John LaSpina	MCM	617-801-1900
L. J. R. BURNHAM	SCBC	781-585-4545 (C)
Mural Bava	SCBC	781-585-0511 E 0512
John (Penny)	SCBC	781-585-7581
J. M.	P. Pollock	617-594-8011
Don B. L.	SKBC	

Bidder:	Base Bid: Section: 00410	Alt. #1,2,3 &4	DCAM forms CQ7	DCAM forms CQ3	Addenda (s) 1,2, & 3	Bond (5%) Sect: 00430
MCM Four A Street Burlington, MA 01803	\$1,879,000.00	1. \$47,800.00 2. \$11,600.00 3. \$18,000.00 4. -\$23,100.00	Yes	Yes	1,2,& 3	5%
Seaver Construction 57 Russell Street Woburn, MA 01801	\$1,949,000.00	1. \$57,500.00 2. \$12,000.00 3. \$20,000.00 4. -\$27,000.00	Yes	Yes	1,2,& 3	5%
A. P. Whitaker 652 West Center St. W.Bridgewater, MA 02379	\$2,014,000.00	1. \$59,350.00 2. \$15,000.00 3. \$25,000.00 4. -\$24,000.00	Yes	Yes	1,2,& 3	5%
Delphi Construction 130 Overland Road Waltham, MA 02451	\$2,050,000.00	1. \$59,216.30 2. \$18,101.97 3. \$17,891.29 4. -\$25,041.94	Yes	Yes	1,2,& 3	5%
Page Building and Construction 135 Old Page St. Suite 4 Stoughton, MA 02072	\$2,066,107.00	1. \$66,625.00 2. \$24,801.00 3. \$25,323.00 4. -\$28,755.00	Yes	Yes	1,2,& 3	5%
G&R Construction 253 Centre St. Quincy, MA 02169	\$2,072,000.00	1. \$47,250.00 2. \$11,786.00 3. \$17,220.00 4. -\$24,794.00	Yes	Yes	1,2,3	5%
Elizabeth Contracting 5 Wight Lane Westwood, MA 02090	\$2,096,800.00	1. \$55,000.00 2. \$12,500.00 3. \$18,000.00 4. -\$23,000.00	Yes	Yes	1,2,3	5%
M. O'Connor Contracting, Inc. 19 Ledge Road West Roxbury, MA 02132	\$2,117,200.00	1. \$53,000.00 2. \$11,600.00 3. \$30,000.00 4. -\$46,000.00	Yes	Yes	1,2,3	5%
Barbato Construction Co. P.O. Box 1259 Middleboro, MA 02346	\$2,195,427.00	1. \$63,000.00 2. \$18,000.00 3. \$12,000.00 4. -\$33,000.00	Yes	Yes	1,2,3	5%
Thomas Constuction 2 Waumbeck St. Boston, MA 02121	\$2,198,000.00	1. \$51,678.00 2. \$17,593.00 3. \$17,993.00 4. -\$29,834.00	Yes	Yes	1,2,3	5%

PROJECT NAME: Kingston Senior Center
 AWARDING AUTHORITY: Town of Kingston
 ARCHITECT'S NAME: Catlin Architecture, Inc. 10 Granite Street, Quincy, MA
 BID OPENING DATE AND TIME:

30 April 2010, 2:00pm

Construction Dynamics 270 Airport Road Fitchburg, MA 01420	\$2,145,300.00	1. \$5,500.00 2. \$23,000.00 3. \$22,000.00 4. -\$25,000.00	Yes	Yes	1,2,3	5%
J.G. Edwards Construction Co. P.O. Box 100 Portsmouth, RI 02871	\$2,268,000.00	1. \$50,000.00 2. \$14,500.00 3. \$23,000.00 4. -\$41,000.00	Yes	Yes	1,2,3	5%
GVW, Inc. 1200 Bennington Street East Boston, MA 02128	\$2,269,500.00	1. \$55,000.00 2. \$16,000.00 3. \$17,000.00 4. -\$24,000.00	Yes	Yes	1,2,3	5%

Kingston Budget (12/10/09)

P-3 Project Planning Professionals

	Budget	Spent	Committed	Balance
Total Funds Available	3,283,294.00	3,283,294.00	2,570,400.00	(1,956,400.00)
PHASE I Costs	243,023.28	243,023.28	243,023.28	(66,230.89)
CONSTRUCTION ESTIMATE				
Design Contingency	79,665.00	13,434.11	13,434.11	(66,230.89)
Construction Contingency	111,608.00	-	111,608.00	(111,608.00)
Architect and Engineering (Catlin)	276,639.00	207,480.00	276,639.00	(69,159.00)
Structural Inspections	3,588.00	-	3,588.00	(3,588.00)
Reproduction (For Bidding)	9,500.00	-	19,500.00	(19,500.00)
Field Testing	10,000.00	-	10,000.00	(10,000.00)
Owner Project Manager P-3	45,000.00	4,500.00	45,000.00	(40,500.00)
Clerk of Works	78,000.00	39,000.00	78,000.00	(78,000.00)
BUDGET		225,414.11	2,514,169.11	(2,354,985.89)

BALANCES

Without Massachusetts commitment (200,000.00)

469,870.72
269,870.72
 25,000.00 Sound System
 75,000.00 Furniture
 Balance