

Town of Kingston
Senior Center Building Committee
Meeting Minutes
February 22, 2011

1. The meeting was called to order at 6:30pm by Chairman Paul Gallagher in Room 101 in Town Hall. Other members present were Paul Armstrong, Jack Burrey, Dave Colter, and Linda Felix. Absent was Phil Burnham, as well as Dan Pallotta, the OPM.

2. A question was asked from DeDe Ferrara about using construction money for Bingo equipment. Paul Gallagher stated that that money can only be used for Capital Improvements, and Building System related needs not Program Expenditures.

3. The following Motions were made and Votes were taken after further discussion on the following matters:

a. to pay an Audio Visual bill in the amount of \$9,716- put forth by Paul Gallagher and seconded by Dave Colter and it was unanimously so Voted.

b. an expenditure to Linda Felix in the amount of \$\$235.98 - put forth by Paul Gallagher and seconded by Jack Burrey and it was unanimously so Voted.

c. to purchase a Copy, Scanner, Fax Machine in the amount of \$4,995, - put forth by Paul Gallagher and seconded by Jack Burrey and it was unanimously so Voted.

d. to purchase a Flight Alarm in the amount of \$2,086.32 - put forth by Paul Gallagher and seconded by Jack Burrey and it was unanimously so Voted .

e. to pay a bill to WBMason (Dolly) in the amount of \$366.35 - put forth by Paul Gallagher and seconded by Jack Burrey and was unanimously so Voted.

f. to pay a bill to WBMason (for Furniture, Fixtures, Lounges, etc. in the amount of \$2,538.50 - put forth by Paul Gallagher and seconded by Jack Burrey and was unanimously so Voted.

g. to pay R.G. I. in the amount of \$8.12 - put forth by Paul Gallagher and seconded by Jack Burrey and was unanimously so Voted.

h. to pay Goldman Co. (Mops, etc.) in the amount of \$1,780.34 - put forth by Paul Gallagher and seconded by Jack Burrey and was unanimously so Voted.

i. to pay Comcast in the amount of \$64.95 - put forth by Paul Gallagher and seconded by Jack Burrey and was unanimously so Voted.

4. Discussions were held on the Electric Bill. Bill is Contractor's responsibility ---at least till February 8th.

5. Discussions were also held on needed additional equipment.

6. Linda Felix reported that 4 people walked into window panel next to front door. Linda showed a proposal for I.D. Stickers for doors. A Motion was put forth by Paul Gallagher and seconded by Dave Colter to spend \$452.99 for Decals as proposed by Linda.

7. Linda outlined other required equipment, including Kitchen equipment and Patio Furniture.

8. The following Motions were Voted after further discussion took place on the following matters:

a. to spend up to \$2,000 for storage cabinets - put forth by Paul Gallagher and seconded by Jack Burrey and was unanimously so Voted, and

b. to buy a Shredder for \$200 - put forth by Paul Gallagher and

seconded by Jack Burrey and was unanimously so Voted.

9. Other items of interest from Linda Felix were:

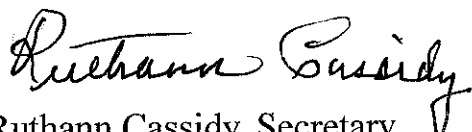
- Craft Tables sent back - not stable enough,
- Alarm has been installed,
- One Leak in lounge area,
- One Toilet was running periodically, and
- One Outside Faucet was frozen.

10. Jack questioned status of Conservation Restrictions. Paul G. stated that the SCBC was not the responsible party and agreed to support not generate restriction.

11. The only Minutes to be approved are the Minutes of January 31st, February 4 and these of February 22, all in 2011.

12. There being no other business to come before the Committee, a Motion was made by Paul Gallagher and seconded by Jack Burrey to adjourn the meeting, it being 7:13pm, and it was unanimously so Voted.

Respectfully submitted,


Ruthann Cassidy, Secretary