



TOWN OF KINGSTON
Office of the Sewer Commission/Wastewater Department
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Elaine A. Fiore
Peter C. Cobb
Thomas W. Taylor, II

Minutes
October 4, 2011

The regular meeting of the Board of Sewer Commissioners was held tonight, at 7:00 PM, in Room 201 of the Town Hall. Members in attendance were Elaine Fiore, Peter Cobb and Thomas Taylor. Ms. Fiore called the meeting to order at 7:00 PM.

Department bills were approved. Several letters of correspondence were reviewed and signed.

Ms. Fiore discussed that a performance questionnaire had been sent to her asking for a review of CDM. She asked that the Board approve her filling out the form and sending it back. There was no objection.

At 7:15 Maurice Splaine attended to discuss his water/sewer bill. Ms. Fiore stated that the Board had received his request to review his account and had reviewed his billing history. Last year's bill was \$35.40. Mr. Splaine stated that this was the first year that the bill had been so high. They usually turn the water off when they are in Maine but left it on this year for family to take care of the yard, because last year they lost shrubs over the summer. Ms. Fiore discussed that sewer use is based on total water consumption. The Board will reduce this bill but going forward the bill will be based on total water consumption. The Board has agreed to reduce the bill to \$26.00. Mr. Splaine thanked the Board and stated he would look into alternatives for next summer.

The Board asked that approval of the Minutes of September 20, 2011 be held over until the next meeting to allow more time for review.

Ms. Fiore reported that a letter had been received from R.K. Crossing and that they are looking for an additional 7000 gallons per day of sewer flow to bring the total to 10,300 gallons per day.

A building permit application for 41 Howland's Lane was reviewed. There were no official sewer plans provided. The sewer plans will need to be reviewed and approved by Mr. Vandal and the Board should be given a copy of the recorded sewer utility easement shown on the plan as proposed. The easement will cross Map 48 Lot 45-1 to provide sewer service to Map 48 Lot 45-2. A memo will be written requesting more information as discussed.

A building permit application was reviewed and approved for 4-1 Treetop Lane, Map 20 Lot 23-6. The plans are to renovate the two bathrooms, the kitchen and paint the entire condo inside. The application was approved.

The 2013 budget packets were received by the office on September 30, 2011. Ms. Fiore stated that she felt that the additional employee for the plant, which has been held off for several years, should be included in the fiscal year 2013 budget. The Board will also need a Town Meeting Warrant Article to allocate any surplus revenue.

The Adams Library/Heritage Center was connected to the sewer yesterday, October 3, 2011. There still is no scheduled date for the connection of the Public Library.

MOTION, by Elaine Fiore, seconded by Peter Cobb, to adjourn the meeting at 8:00 PM. The motion was unanimously voted.

Suzanne Richards - Administrative Assistant