



**TOWN OF KINGSTON**  
*Office of the Sewer Commission/Wastewater Department*  
26 Evergreen Street  
Kingston, MA 02364

781-585-4058  
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Elaine A. Fiore  
Peter C. Cobb  
Thomas W. Taylor, II

Minutes  
November 3, 2010

The special meeting of the Board of Sewer Commissioners was held in Room 109 of the Town Hall and called to order at 9:30 AM by Elaine Fiore. Members in attendance were Elaine Fiore, Peter Cobb and Thomas Taylor.

Ms. Fiore discussed 6 Seaver Avenue. The property card indicates that this is a 4-bedroom home. It was recently purchased and the new owner would like to demolish the house and rebuild it as a 4-bedroom home. The Board discussed that they had reviewed this at a previous meeting and that a vote and confirmation letter was not needed at this time.

Ms. Fiore reviewed that she had been in contact with the owner of Kingston Block regarding the 2 water meters at Kingston Block, 72 Main Street. One meter feeds the boiler and the second meter feeds the bathroom. They are being charged 2 service charges of \$25.00 for each meter. A previous request for relief of the second service charge was denied. This is a second request that the service charge for the meter serving the boiler be removed.

MOTION, by Peter Cobb, seconded by Thomas Taylor, to waive the service charge on the metered account serving the boiler at 72 Main Street, Kingston Block. The motion was unanimously voted.

Ms. Fiore discussed that the Board will have to submit Annual Town Meeting Articles to the Board of Selectmen/Town Administrator with the budget packet. Mr. Vandal has asked that the Sewer Commission request the establishment of a rate stabilization fund for the Sewer Enterprise Fund. The Board should vote on this since an ATM Article is required.

MOTION, by Peter Cobb, seconded by Thomas Taylor, to establish a rate stabilization fund and to place an article on the 2011 Annual Town Meeting Warrant. The motion was unanimously voted.

Ms. Fiore continued the discussion by reviewing that Ms. Poirier and Mrs. Richards have been reviewing department expenses and revenue and that the Sewer Commission might be able to reduce the sewer rate by reducing the rate charged per 1000 gallons and/or by reducing the quarterly service charge billed for each meter. It is likely that at least one reduction will be possible.

Following this meeting, CDM, Weston and Sampson, Paul Basler, Ken Vandal and the Sewer Commission will be meeting to discuss the design of the reconfiguration of the Transfer Station and the construction of leaching fields on the same site.

MOTION, by Peter Cobb, seconded by Elaine Fiore, to go into Executive Session to discuss ongoing litigation and to return to the regular meeting at the conclusion. A roll call vote was taken resulting in Ms. Fiore, Mr. Cobb and Mr. Taylor voting in favor of the motion.

MOTION, by Peter Cobb, seconded by Elaine Fiore, to conclude the Executive Session and return to the regular meeting. A roll call vote was taken resulting in Ms. Fiore, Mr. Cobb and Mr. Taylor voting in favor of the motion.

The Board briefly reviewed the Mr. Taylor was unable to attend the joint meeting. The meeting would review the reconfiguration of the Transfer Station and the construction



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of leaching fields. Don Freeman will be working with Weston and Sampson to provide a mutually agreeable design.

MOTION, by Elaine Fiore, seconded by Peter Cobb, to adjourn the meeting to the Highway Barn. The motion was unanimously voted.

MOTION, by Elaine Fiore, seconded by Peter Cobb, to reconvene the meeting of the Sewer Commission at 10:05 AM at the Highway Barn. The motion was so voted.

Members attending this portion of the meeting were Elaine Fiore and Peter Cobb. Also in attendance was Don Freeman of CDM, Roger Alcott of Weston and Sampson, Paul Basler, Streets, Trees and Parks Superintendent and Ken Vandal, Wastewater Superintendent.

The discussion began with a review of the O'Donnell property. She is considering the 40R project again and the Board of Selectmen is looking into whether the slip ramp would still be required if Ms. O'Donnell builds 200 units. Would the existing infrastructure be sufficient to support traffic flow from 200 units? If the slip ramp is still required then there are limitations as to where leaching fields can be located.

Mr. Basler commented that Mr. Bott, Town Planner, has estimated that there may be work done on the landfill next year after the Annual Town Meeting (ATM), as early as August 2011.

There was discussion regarding the options that would be available for the Transfer Station and the leaching fields if the slip ramp is built and if it is not built. Mr. Freeman stated that the Sewer Commission would need about 50,000 SF of space, but it could be moved around the Transfer Station site. There is an area that has already been approved for a disposal site and if at all possible, the Town would not want to move outside of the approved area. Effluent would flow by gravity to the various beds via 4 inch laterals.

Mr. Alcott commented that a slip ramp would be constructed at grade level. The Town would want to keep the leaching fields out of that area. Mr. Freeman added that DEP would probably be OK with constructing driveways over a leaching field but they would not allow structures over it. Mr. Freeman estimated that there would be approximately 6 leaching beds with a buried distribution box and a header line that would feed into the 6 pipes. The system would be capable of closing off flow to any of the 6 beds. Most leaching fields are open sand filter beds. DEP prefers that subsurface beds are covered with grass and that there are no structures on them. They may consider driveways.

Mr. Freeman continued that there has already been an Environmental Impact Report (EIR) approved for the established disposal area at the Transfer Station. If the Town goes outside of that area then the Sewer Commission is looking at a longer review period. They might require that new hydro-geological studies be done. The Sewer Commission is trying to avoid this.

Mr. Basler discussed that the recycling area needs to be located at the closest available area to the entrance. Relocating any structures closer to the landfill would add cost to the project. Mr. Alcott stated that the slip ramp is really the key to providing space for each project. CDM and Weston & Sampson will work together to accommodate both projects. If the projects move forward and then the slip ramp is built, 3 compactors, a retaining wall and roadways would have to be relocated.



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The group questioned what the plans were for the photovoltaic panels and how close to Cranberry Road would they be located?

Mr. Basler stated that he would like a cost estimate as soon as possible. Budget packets and ATM articles are due in next week.

Mr. Freeman stated that a Notice of Project Change (NPC) cannot be submitted until Mr. Alcott has a more defined plan. A general location for the leaching fields will be sufficient for MEPA. The sewer portion of the project will be submitted to MEPA and will not include the Transfer Station project. The Solid Waste Division of DEP will review the Transfer Station plans. Those plans will not include the sewer infrastructure. The MEPA review should take a couple of months if no additional studies are required. The project should be ready by the fall of 2011. The Groundwater Discharge Permit (GDP) is a 6 month process but it should be ready by the end of 2011.

Mr. Basler discussed that his waste disposal contract expires in December of 2014. The latest numbers available indicated that the Transfer Station received about \$400,000.00 in revenue from cardboard and recycling at \$60.00 per ton for cardboard. Other recycling rates were not provided.

Mr. Freeman and Mr. Alcott stated they would work together over the next week. Mr. Freeman will email Mr. Alcott his sewer plans electronically. Both agreed that the projects should be bid as 1 contract. Mr. Freeman estimated that this disposal site should cost about \$750,000.00. CDM would provide the spec sheets needed for the sewer infrastructure. Weston & Sampson would provide all other spec sheets for the Transfer Station.

MOTION, by Elaine Fiore, seconded by Peter Cobb, to adjourn the meeting at 11:05 AM. The motion was so voted.

Suzanne Richards  
Administrative Assistant