

TOWN OF KINGSTON
BOARD OF SELECTMEN

MINUTES
November 9, 2010

Chairman Sandra D. MacFarlane opened the meeting of the Board of Selectmen held on, November 9, 2010 at 7:00 p.m. in Room 200 at the Town House, 26 Evergreen Street, Kingston. Present were Vice Chairman Dennis N. Randall, Richard J. Arruda, Mark S. Beaton, Joseph F. Casna, Jr. and Town Administrator Jill R. Myers.

The Chairman acknowledged that the Board had a Certificate of Appreciation for the donation of engineering work for the sewer design for the municipal complex by Webby Engineering and John C. Veracka, Jr. Ms. MacFarlane advised that Mr. Veracka was unable to attend to receive it.

Mary O'Donnell was present to discuss a collaborative venture for the Town to enter into a power purchase agreement with her for net metering. She offered a Home Rule Petition which would provide for NStar to assume the costs for upgrades to the system instead of the developer. Ms. O'Donnell requested that the Board call a Special Town Meeting for the Home Rule Petition at the earliest date possible. Mr. Beaton expressed concern for rushing into the matter and advised that the Board was scheduled to meet with Town Counsel to review the proposals that the Town received for Wind and Solar on the following Tuesday (November 16, 2010).

Ms. O'Donnell noted that this is something that has never been done before and she has been advised that such a petition would be very successful with the Legislative bodies. Ms. MacFarlane stated that it was a worthy concept but wanted to wait until after the meeting with Town Counsel to decide. Mr. Randall suggested that the effect would be for NStar to pass the costs of the infrastructure onto the rate payers and suggest the petition Article may be placed on the Warrant at the Annual Town Meeting.

Mr. Beaton stated that the interconnection was a big problem and may require the upgrade of wiring and if Town Counsel approves of the petition then possibly Rep. Calter could carry it forward in order to get a comfort level before pursuing.

Ms. O'Donnell said on the matter of the 40R and the \$600,000 the Town received from the state, that a lesser version of the 40R project for the site may qualify the Town of keep the funds. She suggested that the Town could request Town Meeting, if a Special Town Meeting is scheduled, to grant the authority to the Building Inspector/Zoning Enforcement Officer to issue the necessary permits once the projected is vetted out through the Planning Board's Design Standards. Mr. Randall stated that it is a different project by a different developer and is required under the ByLaw for a new hearing before the Planning Board and he was not in favor of circumventing the Planning Board.

Ms. MacFarlane stated that Ms. O'Donnell could submit the articles by petition or ask the Planning Board to sponsor it and that she discuss the logistics with the Town Administrator.

Elaine Fiore, Chairman of the Technology Advisory Committee was present to give the Board an update of the Committee's activities. Ms. Fiore advised that the Committee had developed a Website Policy, automated the Transfer Station Sticker process and had reviewed and made recommendations for the

technology in the Senior Center building. She said the Committee was working on a disaster recovery plan in the event something happened at the Town House so that the financial departments could continue to operate, adding that documents and data created through Munis and Harpers were stored off-site.

Ms. MacFarlane commended the Committee for being active and productive with amazing ideas. Mr. Randall also offered his appreciation for the work of the Committee.

Ms. MacFarlane advised that at a recent meeting there was a volunteer for the Technology Committee and asked Ms. Fiore if the Committee needed another member. Ms. Fiore advised that the Committee had six members and that number worked well.

Upon motion made by Mr. Casna and seconded by Mr. Randall, following a discussion and a 4-0-1 vote, it was—

VOTED: To approve the minutes of October 26, 2010.

Mr. Arruda abstained because he was not present at the October 26th meeting.

Chief Rebello was present to request that the Board lift the hiring freeze to post and advertise a public safety dispatcher position being vacated by Thomas Mori. Chief Rebello stated that they were already down one dispatcher that was not filled due to the hiring freeze and the position needed to be filled to staff the shifts. He requested that the Board also appoint Mr. Mori as an Emergency Reserve Dispatcher to be able to assist in training and fill in when needed. Upon motion made by Mr. Casna and seconded by Mr. Arruda, following a discussion and a 5-0-0 vote, it was—

VOTED: To lift the hiring freeze to fill the Public Safety Dispatcher vacancy, and further;

VOTED: To appoint Thomas Mori as Emergency Reserve Dispatcher.

The Board reviewed the Town Administrator's report. A complete copy of the report is available on the Town's website and on file at the Selectmen's office. Items discussed were ;

- FY12 Department budget request forms due November 10 per the General By-Laws.
- Kingston Community Wind and Solar Projects; meeting held with the proposed vendors D and C Construction for the wind project, and Borrego Solar for the solar PV installation and it will work to benefit the Town, and that we can sell energy generated in excess of the Town facilities' capacity or receive credits from the Utilities, but there are some factors that need to be addressed in the State's regulations.
- Special BOS meeting for Tuesday, November 16, 2010 with Town Counsel Lisa Mead to walk through the lease agreements for the recommended wind and solar vendor/leases and power purchase agreements.
- Town Counsel Mead will also provide an update on the proposed O'Donnell Wind Partnership.
- Elm Street Bridge: MDOT provided samples of bridge railings as requested by the Kingston Historical Commission.
- MBTA Rail Tie Project; Staff met on October 25 with contractor and engineer for the MBTA's Tie Replacement project along the Plymouth Branch of the Old Colony Commuter Rail line. Five

roadways will be affected; Boundary Lane and Old Orchard Lane are public crossings - and Ianucci, Sanderson, and Comm Electric crossings which are private crossings. Notification to residents will be done by MBTA

- 40R Annual Report and Possible Request for an Extension of “Start of Construction Date”; The Town needs to consider requesting an extension while we determine if a smaller scale 40R is possible on the site. Requesting the extension will ensure that if we proceed with 40R that we will have the incentive payments in hand and as we consider options we will continue to reap the modest benefit on interest accrued on the \$600,000 currently in our coffers.
- Recycling Grant: The Town received a DEP Sustainable Materials Recovery Program Municipal Grant of 7,500 for a roll-off container for collection/recycling of mattresses; \$2,500 to publicize mattress recycling; and \$21,240 for Pay-As-You-Throw Start-up funds.
- Peer-to-Peer Grant Project: GIS: Maureen Thomas solicited the grant to have the Plymouth GIS Coordinator assist the Town in further implementing the existing Geographical Information System (GIS) program.
- Street, Trees, and Parks Department:
 1. Ocean Hill Estates - excavation in the “sink hole” area and discovered that stumps were buried along with large boulders. All stumps were removed within the layout of the streets, filled and compacted the area and are awaiting the paving contractor to pave with estimated completion by the end of the month.
 2. On October 25th, a load of trash that went to SEMASS set off the radiation detector. The effected trash was quarantined at the Transfer Station and the remaining trash in the trailer was safely disposed at SEMASS. The quarantined trash should be able to be disposed of in 80 – 90 days. Transfer station regulations will be reviewed for additional enforcement action of depositing this prohibitive waste.
 3. Two “Big Belly” solar trash compactors were installed at Gray’s Beach and in front of Tura’s Pharmacy.
 4. Residents have recycled 25.19 tons of cardboard since July 1st compared to only 13.28 tons last year during the same time period.
- Ambulances: both refurbished ambulances are in service and operating.
- Boilers: The replacement boiler is on track to be replaced at the Pembroke Street Fire Station within the next few weeks. Through the Green Energy Grant, replacement of the boilers at Smith Lane Station as well as electrical upgrades are on track.

The Board reviewed the Goals and Objectives and upon motion made by Mr. Beaton and seconded by Mr. Arruda , following a discussion and a 5-0-0 vote, it was—

VOTED: To accept the FY11 Goals and Objectives as follows;

Economic Development

- Encourage and explore economic development. Seek opportunities to promote, sustain and attract revenue building businesses.
- Support participation in an Economic Target Area (ETA) via a neighboring Town or through the Old Colony Planning Council (OCPC).

Town Services

- Work to develop a vision for the Town. Review and implement as appropriate recommendations of Department of Revenue Financial Management Report. Consider consolidation of services and departments wherever possible and practical to reduce the overall cost of government while maintaining the highest levels of service to tax payers.

- Seek bi-lateral and regional partnerships to reduce the cost of government and/or improve upon service offerings and delivery.

Environmental

- Enhance solid waste reduction/recycling efforts via the transfer station reconfiguration and educational programs. Continue to investigate SEMASS contract renewal or alternatives.
- Continue to seek/expand Green initiatives opportunities and efforts to support the Town's Renewable Energy Projects.

Information/Communication

- Participate in initiative w/TA to improve communications w/all depts.-review monthly meeting agenda and monitor results Continue to increase effective communication/cooperation between all boards and with Town Departments. Review charges of committees and consolidate if possible.
- Enhance the use of technology, centralized computer programs/systems, and the Town's website for greater efficiencies and communication.

Policy/Regulatory Issues

- Review and update BOS policies.
- Review procedures for licensing (new and renewals) and review fee schedules.

Fiscal Management

- Exercise budget restraint; develop fiscal and program priorities to guide strategies for budgeting and collective bargaining.
- Work to reduce expenses while maintaining the highest level of service possible for education and municipal government.

FY2011 Kingston Town Administrator (TA) Goals

Economic Development

- Work with Departments and other interested parties to develop promotional materials and investigate an expedited or streamlined permitting application/process.
- Work to complete the Economic Target Area (ETA) designation via a neighboring Town or through the Old Colony Planning Council (OCPC).

Town Services

- Assist the Town Government Study Committee with its review of form of government. Make recommendations on the structure of local government following the Committee's report.
- Work to set goals and objectives with Departments.
- Review job functions and conduct performance reviews of Department Heads appointed by the BOS.
- Seek bi-lateral and regional partnerships to reduce expense, improve service offerings/delivery.

Environmental

- Work to enhance solid waste reduction/recycling efforts, including the transfer station re-design; investigate SEMASS contract renewal or alternatives.
- Assist Green Energy Committee with Green Initiatives and Wind Turbine project; seek grant funding.

Information/Communications

- Similarly inform BOS of activities, progress, or concerns, and make greater use of technology for information distribution, such as BOS meeting agendas and agenda packets.

- Work with Department Heads to review functions and ways to enhance professionalism, communications and transparency. Schedule quarterly or more frequent Department Head meetings and other round-table meetings with stakeholders for specific issues/projects.
- Enhance the use of technology for greater efficiencies and communication. Make recommendations to improve the town's information technology - seek opportunities for centralized software/hardware, and shared technology services.

Policy/Regulatory Issues

- Review and update Administrative policies and distribute to all.
- Assist Boards, Commissions, and Committees on compliance with new open meeting, ethics, and other MGLs.

Fiscal Management

- Work to present a balanced budget without the use of reserves, and develop multi-year fiscal projections to guide strategies for budgeting and collective bargaining.
- Seek opportunities to have inter/intra departmental cost sharing, staff sharing, and other ways to control costs and reduce expenses town-wide. Seek opportunities for grants and encourage Departments/Boards/Committees to do the same.

Ms. Myers advised that the Finance Committee requested that the Board attend its meeting on November 18th to discuss the DOR Financial Management Report. Ms. MacFarlane requested that the meeting be posted for 7:00 p.m. so that the Board could also attend the Town Government Study Committee Meeting.

The Board reviewed the notice that Super Petroleum was seeking a KENO license and upon motion made by Mr. Randall and seconded by Arruda, following a discussion and a 4-0-1 vote, it was—

VOTED: No objection to the KENO license for Super Petroleum.

Mr. Beaton abstained from voting.

The Board reviewed the appointments and upon motion made by Mr. Arruda and seconded by Mr. Casna, following a discussion and a 5-0-0 vote, it was—

VOTED: To rescind the appointment of Hazel Foley as the Alternate Representative to the Old Colony Planning Council area Agency for Aging and to appoint her as the Alternate Representative to the Old Colony Elderly Services.

Upon motion made by Mr. Arruda and seconded by Mr. Beaton, following a discussion and a 5-0-0 vote, it was—

VOTED: To adjourn at 8:15 p.m.

Respectfully Submitted:

Nancy M. Howlett, Assistant to the
Town Administrator/Board of Selectmen