



***Department Head Monthly Report to the Town Administrator***

***July 2011***

**ACCOUNTING: Submitted by Joan Paquette**

The town accountant's office processed 875 vouchers and nine payrolls during the month of July. Fiscal year 2011 bills could be paid until July 15<sup>th</sup> so two warrants were run each week to pay bills from each fiscal year. Payrolls were imported and accrued to the proper fiscal years.

Journal entries were done to allocate the appropriations needed for wage and personnel employees and elected officials.

The quarterly report of fourth quarter revenue was filed with the U.S. Census Bureau.

The quarterly report to MWPAT was submitted with a copy sent to the Department of Environmental Protection for the septic repair/connection loan.

The special revenue accounts were reconciled with the departments and the reports sent to the auditors.

Encumbrance letters were received from the departments. The assistant to the accountant worked with the departments to balance their budgets and put proper amounts to encumbrance. The amounts were set up in a reserve for encumbrance fund balance account for FY2011 year-end. The amounts carried forward to FY2012 were posted to the budget expense accounts.

The prior year articles being carried forward were set up on a spreadsheet. The total amount was set up as the fund balance reserved for prior year articles. The amounts were posted as beginning balances in FY2012.

Capital projects were reconciled and the balances carried forward to FY2012 accounts.

The outstanding receivable accounts have been reconciled with the treasurer and collector. All are in balance.

**ANIMAL CONTROL OFFICER /ANIMAL SHELTER REPORT: Submitted by Debra Mueller**

Calls received: 140

9-Dogs were picked up or impounded  
11-Dogs returned to their owners  
2-Dogs adopted out to new homes

3--Cats were picked up or impounded  
1-Cat returned to their owner  
3-Cats adopted out to new homes

2-Cats euthanized

Collections: Town of Kingston Total = \$440.00

Animal Care Fund: Collected/ \$775.00 Expended/\$1,576.91

Quarantines Issued: (2) dog ten day

Quarantines Released: (3) dog ten day, (2) cat six month extended

2 dog bites were reported and investigated

1 bat was submitted to the State Lab for rabies testing and found to be negative

**ASSESSORS: Submitted by James Judge**

The Assessing Department continues to serve the citizens of the town in an outstanding manner. We have completed work necessary for Preliminary Certification of the Values for Fiscal Year 2012 and have received that certification.

**BOARD OF HEALTH: Submitted by Henny Walters**

Monitoring of beach water quality will continue through Labor Day. Samples are collected on a weekly basis and data submitted to the Department of Public Health Bureau of Environmental Health. Results are well within acceptable state levels.

In addition to being available to the public during regular office hours, the Department was busy with the following:

- Conducted inspections of recreational camps for children.
- Issued burial permits and signed off on certificates of death.
- Reviewed Title 5 Inspection Reports and took appropriate action when necessary.
- Conducted housing inspections as a result of complaints.
- Conducted percolation testing to replace failed septic systems and construction for new ones.
- Researched properties as part of building application approval.
- Processed loan applications for the Title 5, Septic System Repair Assistance Program.
- Reviewed engineering plans and issued Disposal System Construction Permits.
- Conducted inspections of septic systems to ensure compliance with Title 5 Regulations and issued Certificates of Compliance.
- Conducted inspections of retail and food establishments as mandated by State Regulations every 6 months.

**BUILDING DEPARTMENT/INSPECTIONAL SERVICES: Submitted by Paul Armstrong**

The Department is busy as usual. The interest in Commercial development has increased both site specific and general interest. Contractors tell us that their phones are ringing again and that means future projects. The Independence Mall has submitted official permit applications for rehab of the Regal Cinema complex. Work will include new stadium seating, new concession area and an IMAX theater setup. The work will be done in phases to allow continued operation during construction. The total seating count will be reduced slightly but total theater footprint, individual theater size and customer comfort will increase.

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Stretch Code compliant houses are now under construction and we have inspected three more residential solar panel installations. I have been told that Wind Turbine permitting for the former landfill site may commence in January.

**MONTHLY RECAP  
JULY 2011  
BUILDING PERMITS**

BUILDING TYPE	PERMIT TO	COUNT	ESTIMATED COST
Commercial	Alter	2	304,660.00
Commercial	Repair	0	0.00
Commercial	Demo	0	0.00
Commercial	Construct	0	0.00
Dwelling Units	Alter	5	33,184.00
Dwelling Units	Construct	0	0.00
Dwelling Units	Addition	0	0.00
Dwelling Units	Repairs	12	91,406.00
Dwelling Units	Roofing / Siding	1	3,900.00
Garage	Any	0	0.00
Misc.	Any	3	25,800.00
Other	Any	6	79,365.00
Shed/Barn	Any	1	10,000.00
Swimming Pools	Any	2	20,500.00

**ALL PERMIT TYPES**

Building	32	5,885.00
Cert. of Inspection	3	810.00
Electric	25	1,755.00
Gas	17	941.00
Plumbing	11	856.00
Signs	2	425.00
Zoning	0	0.00
Sheet Metal	2	145.00
Total Fees Collected	92	10,817.00

**YEAR TO DATE TOTALS**

Total fees collected to date	84,600.00
Total Est. cost of construction to date	6,021,172.00
Total dwelling units to date	11

**COLLECTOR: Submitted by JoAnn Bray**

2012 RE and PP tax bills for the 1st and 2nd quarters mailed with the 1st quarter due by August 1,2011.

Water bills due.

4 MV Excise Commitments due.

Board of Selectman appointed a Tax Collector to complete the term of the elected Tax Collector who resigned on July 1, 2011.

**CONSERVATION COMMISSION: Submitted by Maureen Thomas**

The Conservation Commission held five public hearings during two meetings in July, approved three projects, including the New England Village project off of Independence Road, and denied one project. In addition, the Commission approved the draft revisions to the Kingston Wetland Protection Regulations and sent them to Town Counsel for review. The Conservation staff continued to serve the public during regular office hours and was involved in the following additional activities during the month of July:

- Continued working with the Conservation intern, Jeffrey Gillis, on various projects to improve open space parcels. Jeffrey is also working with the Town Administrator to assist with the development of the small wind energy loan program that was approved at Annual Town Meeting in April;
- Met with Jack Riordan of Kingston Youth Sports Organization (KYSO) and Norfolk Ram Group to discuss the Hall Property project to assess feasibility for field and parking expansion as well as the possibilities for a new access road to the fields;
- Met with an Eagle Award Boy Scout candidate to discuss a new improvement project at Sampson Park & Faunce Memorial Forest;
- Met with Gold Award Girl Scout candidate to further discuss her project to improve a number of conservation land parcels;
- Reviewed another Boy Scout Eagle Award proposal to conduct an improvement project at Patuxet Park;
- Met with the Friends of Bay Farm to discuss future projects on the land as well as the existing Memorandum of Understanding (MOU) amongst the Towns of Duxbury and Kingston as well as the MA Department of Conservation and Recreation (DCR);
- Discussed the Wapping Road dam removal project bids with the JRWA, Commission Rep. and other agencies;
- Received approval from the MA Department of Environmental Protection, the U.S. Environmental Protection Agency and the Massachusetts Bays Program for the Quality Assurance Project Plan developed for the Jones River and Kingston Bay Stormwater Assessment Project, for which we hope to begin sampling in August;
- Worked with the Selectmen's office, Town Counsel and Consultant on the MassBays contract;
- Issued various decisions in accordance with Commission votes;
- Conducted various site visits to inspect ongoing work, to determine Commission jurisdiction, to inspect conservation lands and to investigate violations; and
- Received official notification of Kingston's town-wide update of its open space datalayer in MassGIS; a direct result of the work of our volunteer, Patrick Farah. A thank you card will be circulating its way to the next Selectmen's meeting and we hope you will join us in thanking Patrick for the very generous contribution of his time and expertise.

**COUNCIL ON AGING: Submitted by Linda Felix**

**Statistics FY2012** are attached and include...

Fitness/Exercise - Recreational/Socialization - Community Education - Transportation - Meals on Wheels - Outreach/Advocacy - Professional Services and more.

**New June Activities:** Friday at the Movies – Candy Bingo- Dominoes - Bead Class – Hearing Screening – Zumba Gold – Wii Video Games – Friday at the Movies – More Color More Life – Self Hypnosis – Hospice 101 Veteran Outreach – Rocky Nook Luncheon – Charlie Pass – Diabetes Seminar – Drum for Joy – Healthy @ Home Telemonitoring – Navy Band -- Build a Burger

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We are very fortunate to have two young men working extremely hard on their Eagle Scout project for the Council on Aging. Adam Creighton and other boy scouts have cleared a crushed stone path from the Senior Center parking lot to Bates Pond. He also has placed a granite bench for elders to enjoy the true beauty and the picturesque surroundings of Bates Pond.

Eric Hanson is raising funds for a gorgeous screened-in Gazebo for all to enjoy. The 12x12 vinyl Gazebo will be located near Bates Pond as well. After fundraising, Eric will build a platform for the Gazebo to be placed on and secure it with anchors into the ground. The final step will be assembling the gazebo and grade the area around the gazebo.

Both gentleman have had numerous meetings with myself, Maureen Thomas (Conservation), Paul Armstrong (Building Inspector) and Paul Basler (Streets, tree and Parks). The Council on Aging is extremely proud of and appreciative to these two fine young men and their generous accomplishments.

Statistics FY2011 are attached & include:

STATISTICS FY 2012													
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
<b>FITNESS / EXERCISE</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
EXERCISE W/CINDI	2												-
TAI CHI	39												39
Chair Yoga	38												38
GET FIT W/DIRECTOR	78												78
LINE DANCING	35												35
WALKING CLUB	0												-
STRENGTH FITNESS OVER 60	33												33
Zumba Gold	38												38
													-
<b>INTERGENERATIONAL</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
SENIOR OLYMPICS													-
Wii VIDEO GAMES	3												3
													-
<b>RECREATIONAL/SOCIALIZATION</b>													
BINGO	143												143
PINOCHLE	17												17
WHIST	70												70
CRIBBAGE	25												25
BRIDGE	53												53
DOMINOES	6												6
BREAKFAST	13												13
FRIDAY AT THE MOVIES	38												38
HIGH TEA	0												-
CANDY BINGO	25												25
ICE CREAM PARTY	9												9
SELF HYPNOSIS	6												6
ROCKY NOOK LUNCHEON	65												65
NAVY BAND	115												115
BUILD A BURGER	115												115
													-
<b>COMMUNITY EDUCATION</b>													
HOSPICE 101 VETERAN OUTREACH	9												9
Charlie Pass	53												53
VNA - DIABETES MANAGEMENT	7												7
HOME TELE MONITORING	75												75
													-
<b>CULTURAL</b>													
BOOK CLUB	8												8
OIL PAINTING	0												-
QUILTING	6												6
Craft Class	5												5

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MORE COLOR MORE LIFE	3													3
DRUM FOR JOY	2													2
														-
<b>HEALTH SCREENING</b>														
BLOOD PRESSURE CLINIC	76													76
PEDI-CARE	5													5
Your Hearing Health Screening	3													3
														-
<b>HEALTH EDUCATION</b>														
														-
														-
														-
<b>TOTAL MONTHLY PARTICAPATION</b>	<b>1218</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,216</b>

TOTAL FISCAL YEAR TO DATE 1,216

<b>STATISTICS FY 2012</b>														
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	
<b>TRANSPORTATION</b>														
														-
<b>Van S-1</b>														
Miles	1379													
Services	243													
<b>Van S-2</b>														
Miles	1750													
Services	271													
<b>FOOD SERVICES</b>														
THURSDAY LUNCHEON	310													310
Bakery Items	738													738
OCES Congregate Meals	251													251
MEALS ON WHEELS (Duplicated Services)	596													596
Unduplicated people	33													33
<b>OUTREACH / ADVOCASY</b>														
SHINE	10													10
FUEL ASSISTANCE	0													
CLIENT SUPPORT (ELDERS ONLY)	3													3
HOME CONSULT	0													-
FOOD STAMPS	5													5
FAMILY SUPPORT (NON-ELDERS ONLY)	3													3
<b>PROFESSIONAL SERVICES</b>														
LEGAL ASSISTANCE	1													
TAX CONSULTANT	2													
REFERRAL > AGENCIES	18													
REFERRAL < AGENCIES	0													
FINANCIAL MANAGEMENT	0													
STATE REPRESENTATIVE	0													
<b>VOLUNTEER</b>														
Volunteer Hours	533													
<b>TOTAL RECORDED DUPLICATED SERVICES FOR FY 2011</b>														
<b>TOTAL RECORDED UNDUPLICATED PEOPLE FOR FY 2011</b>														
<b>FY2012</b>														
<b>FY2012</b>														

**FIRE DEPARTMENT/ Kingston Emergency Management Agency (KEMA): Submitted by Robert Heath**

The Kingston Fire Department has again been fortunate in sponsoring a winning poster contestant for the Department of Fire Services from within our school system. As a result of this, an award check of \$1,500 was presented to the Kingston Fire Department for use in our SAFE Fire Prevention Program.

*During the month of July, there were two Dive Team activations. One was to the Town of Marshfield and the second was to the Town of Norwell. For each incident, eight members of the team responded, along with our service truck and special operations dive team trailer.*

*Myself and retired Chief David McKee have begun the process of repairs and renovations to the Hose House in conjunction with the Community Preservation Act funding awarded at the Annual Town Meeting. It is our goal to have this work completed in time for the Annual Luminary Display in December.*

*With the recent hot weather we have been experiencing, I activated two cooling centers in town and provided each with cases of water. These two centers were the Kingston Elementary School and the Senior Center on Evergreen Street. Having the Senior Center now open provides for a very good place for the seniors to congregate and be safe. We also provided cases of water to Streets, Trees and Parks, the Town House and the Police Station. Also, we responded to a number of children at the Recreation Department Daily Camp that experienced heat related medical issues. While the bulk of them were evaluated on scene, only one child needed transportation to the Jordan Hospital. Please note that in the interest of the children's safety, as well as the counselors and staff, the program was shut down for two days, due to weather.*

*Last Friday, this Department responded to a major gas leak at the intersection of Routes 27 and 106. This incident resulted due to a backhoe striking the original gas main that was installed in 1927. This was a long duration incident of approximately 5 hours that resulted in the evacuations of businesses and homes within a 1500 foot radius. The biggest reason for this long duration was that NSTAR Gas could not locate any shutoffs or isolation valves to stop the flow of natural gas. Mutual aid was brought in for assistance at the scene as well as coverage to the rest of the Town. Aside from setting up to protect from any ignition and potential explosions, the fire department provided constant air monitoring to ensure safety as well as possible explosive limits being present.*

**HARBORMASTER: Submitted by Dennis Carvalho**

- The Harbormaster towed 4 boats.
- After three days of rain, water samples passed testing
- The department is currently fixing or replacing channel markers.
- In the Spring docks and piers will be repaired.

**HIGHWAY (STREETS, TREES, PARKS & Solid Waste): Submitted by Paul Basler**

**Due to the Highway Supt.'s vacation, the department report for July will be submitted with the August report.**

**LIBRARY: Submitted by Sia Stewart**

We are preparing our annual statistical and financial reports to the Massachusetts Board of Library Commissioners. Our application for a waiver of the municipal appropriation requirement is due in October, along with our financial report. We will need the assistance of the acting Town Administrator and the Town Accountant to complete this application. This will be the third year that a waiver is needed because the municipal appropriation for the Library budget fails to meet the state's minimum standard.

Our Summer Reading Program is in full swing. This program helps children and families stay engaged with reading over the summer, as children maintain their reading skills in a relaxed and fun setting. In addition to helping children set and meet reading goals, this year's program features storytimes, crafts

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programs, jewelry-making, science and nature programs, and a book group. It culminates in an ice-cream party on August 15<sup>th</sup>. Programs have been funded through a partnership with Barnes & Noble Bookstores, State Aid to Public Libraries, and donations from the Kingston Town Employees Union and the Friends of the Kingston Public Library.

Many Kingston children receive private tutoring. Parents often prefer to have these sessions take place in a public setting. In July, 75 tutoring sessions were held at the Library. Since we do not have small conference rooms, tutors meet with their students in designated open parts of the Library. Even with our system of assigning tutors to specific areas, seats can be hard to find and noise levels are sometimes too high for people wanting to read or study quietly.

We participated in meetings of the Heritage Center Committee and worked with the Town Administrator, Town Clerk, and Finance Committee on a records management procedure for the Town.

We worked with the Kingston Public Library Foundation and the Friends of the Library on projects related to fundraising and raising community awareness of the services their tax dollars pay for.

We participated in Old Colony Library Network committee work, including the Executive Board, Members Council, Local History Roundtable, Budget Committee, Circulation Committee, Serials Committee, and Bibliographic Services Committee. These committees shape the Network's services to Kingston residents.

We sent out the first edition of our electronic newsletter, the *KPL Connection*.

As always, we worked with the public to answer reference questions and local history requests, provide homework help, and offer a full schedule of programs for children, teens, and adults.

Special events this month included:

- two author programs
- an exhibit of work by Kingston artists Rita Bento and Laurel Culley
- a display of images of the July 1910 Fourth of July parade from our Local History Collection
- a South Shore Locavores documentary program
- meetings of several book groups for children

**PLANNING BOARD: Submitted by Thomas Bott**

Renewed Central Contractor Registration (CCR). This registration was previously used to pursue Federal Grants. The renewal allows the Town to remain eligible for certain grants.

Continue to work with the Superintendent of Streets, Trees and Parks(SSTP) and the Town Administrator on securing easements for the Elm Street Bridge and a developing a tree planting plan.

Completed quarterly report for Green Communities.

Prepared request for reimbursement for work completed under Green Communities grant on the Kingston Library and the Smiths Lane Fire Station

Worked with OCPC to get traffic study info on sections of Route 27 for local business owner

Coordinated meetings with CPC and Heritage Center on additional funding for Adams Heritage Center project. An additional \$300,000 is sought.

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Adams OPM confirmed the lowest bidder, MCMUSA, and will hold bid for 60 days as Town determines if additional funding to cover contingency is available

Assisted Town Counsel on preparing deeds for Tonsberg land in lieu of unpaid sewer betterments

Discussion with SSTP on process for creating accessory housing unit for resident currently with extended living area due to residents desire to have more than two transfer station stickers per residence,.

Worked with Conservation Agent of permitting and stormwater issues on Tree Farm Landing subdivision new application for subdivision approval

Corresponded with NStar to compile all documentation for Green Energy reimbursements

Worked with Town Counsel and Consulting engineer on final hearing on Dunkin Donuts at RK Crossing

Worked with developer on revisions to Bearses Farm subdivision. Developer seeks to change some conditions of approval that will require a new hearing. One condition of the approval that presumably won't change is donation of additional open space around Silver Lake.

Continued work with Town Counsel on calling bond to complete Lantern Lane improvements

Received word that Kingston had received grant for two electric vehicle charging stations details to follow.

Prepared annual report for auditors on Planning Board and ZBA Consulting account balance

Prepared Annual report for Town Account and Auditors on fund balances for Green Energy and Wind Turbine grants

Responded to request from South Shore Housing about reuse of Maple Avenue School for housing

Worked with Library Director on MassWorks grant to connect Kingston Public Library to Town sewer

**POLICE DEPARTMENT: Submitted by Joseph Rebello**

The Kingston Police Department held its' annual National Night Out celebration on August 2, 2011 at the Kingston Intermediate School. The event was well attended by the public and all visitors seemed to have fun. Thanks to all who participated to make this such a special community event. The police department would like to thank all of the local businesses that donated their time, awesome prizes, beverages, and food. There are way too many businesses to thank publicly in this forum and the majority of them wish to remain anonymous. Thus the police department recommends that you shop in town and support your local businesses and restaurants.

Occasionally we get calls regarding seals on the beach in the Gray's Beach and Rocky Nook area. If you encounter a seal on the beach, the best thing to do is to leave it alone. Most of the time, the seal is relaxing and enjoying the sun just like you. In the case of seal pups, they may be waiting for their mother to catch lunch or possibly they have recently been weaned and are now just hauling on the beach to rest and relax. Mom may not bring lunch back to pups if a large crowd of spectators has gathered. The New England Aquarium Marine Animal Rescue Team recommends a viewing distance of at least 150 yards.

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If you witness a crowd gathering or dogs near a seal, please notify the police department so that we can help educate onlookers and reduce stress on the animal. The Police may need to notify the New England Aquarium for a response team to be dispatched to assess the health of the animal and educate the public.

Summer is quickly drawing to an end. School buses will soon be back on the roads. Please drive carefully and cautiously and STOP for the buses' flashing red lights. The police department intends to actively enforce any driving infractions/violations we observe involving school bus safety.

**Kingston Police Department  
Crime Status Report  
July 1, 2011 thru July 31, 2011**

Calls for Service logged by Dispatchers	1292
Arrests/Custody	12
Protective Custody	2
Applications for Warrants	11
Investigated Motor Vehicle Crashes	28
Verbal Warnings – Motor Vehicle	66
Written Warnings/Citations Issued - MV	53
Citation Arrest	1
Citation Civil Charges	12
Citation Criminal Complaints	6
Incident Reports filed by Officers	121
Simple Assault	3
Intimidation	1
Burglary/Breaking & Entering	6
Shoplifting	2
Theft from Building	4
Theft from Motor Vehicle	2
All other Larceny	8
Motor Vehicle Theft	1
Counterfeiting/Forgery	1
False Pretense/Swindle	5
Stolen Property Offenses	1
Statutory Rape	1
Destruction/Damage/Vandalism	10
Drug Narcotic Violations	3
Bad Checks	1
Disorderly Conduct/Drunkenness	6
Liquor Law Violations	1
Driving Under the Influence	1
Drunkenness	1
Trespass of Real Property	2
All other Offenses	8
Traffic Town By-law Offenses	11

**RECREATION: Submitted by Susan Woodworth**

**FY11 INITIATIVES AND ACCOMPLISHMENTS**

- Community Preservation Project(s)
  - Permanent Building Committee presented revised plans. Project will be out to bid soon
- Gray's Beach Project –the Horsely Whitten Group, Notice of Intent Approved; construction and final bid specs underway

**ADDITIONAL FY11 Updates**

- Fall Brochure to be mailed week of August 22nd
- Gray's Beach Operational
  - York raking beach weekly
  - Lifeguard staff through last weekend of August
  - Concession stand operational daily – weather permitting
- Continued Field Management
  - Turf Management liaison to make new recommendations for fertilization, seeding, and general turf maintenance
  - KYSO continues to support the Reed Fields and Opachinski Athletic Complex with donation(s) of continuous improvements through funding as well as manpower
  - Lightning Strike caused some damage to facilities; insurance claim processed; waiting for final estimates and damages to report
- Continued Reed Building/Property Management and maintenance
  - basketball court, tennis courts, Playground, fields, building
- Oversee usage requests at Camp Nekon
- Budget(s) Reconciliation

**SEWER COMMISSION/WASTEWATER TREATMENT: Submitted by Ken Vandal**

The Wastewater Treatment Facility processed 9,431,817 gallons of wastewater during the month of June. This resulted in the production of 75,900gallons (15.10 dry tons) of sludge.

There are one hundred forty-six properties in Town connected to the sewer system via E-One grinder pumps. All of the E-One grinder pump systems were covered by a three year warranty through F.R. Mahoney when they were installed. However, these warranties have expired and the Wastewater Department is now responsible for the systems. The Department periodically sends out pump fliers to all the households that have grinder pumps. The fliers contain information such as substances that could damage the pumps if flushed and what to do if the pump alarm sounds. Despite all our previous mailings there still seems to be a great deal of confusion on the part of the residents concerning what to do and what number to call when they have a pump problem. A newly revised flier was mailed to all households that should help eliminate some of the confusion. We also included a three by four inch refrigerator magnet with the emergency pager number to call if they experience a problem with the pump.

The Department began seeking proposals to supply and install an emergency generator and automatic transfer switch for the Hilltop Avenue pump station. The pump station serves the Kingston Elementary and Middle School.

**TOWN CLERK: Submitted by Mary Lou Murzyn**

[No Report Submitted]

**TOWN TREASURER: Submitted by John LaBrache**

[No Report Submitted]

**VETERAN'S AGENT: Submitted by William Martin**

Chapter 115:

We assisted 47 veterans, widows and families during the month with a total of \$23,685.84 in benefits distributed. Two widows of World War II veterans passed away this month. Those cases were finalized and closed out with the State.

Employment and housing continue to be the major obstacles facing our young veteran population. This month, many hours were spent searching and securing housing for a homeless disabled single mother veteran. With financial assistance from the Town, we were able to secure stable housing for this family. We will continue to work with this veteran in assisting her with managing her finances.

Veterans' Administration:

We continue to spend many hours working with veterans developing VA disability claims. This month we were notified of two new claim approvals, one for a young recently discharged veteran and the other for a Korean War veteran. Both monetary awards have significantly helped these veterans.

**WATER: Submitted by Matthew Darsch**

The annual shut-off program was completed with over \$95,000 in overdue water/sewer charges collected.

Water Department employees assisted the infrared crew in patching asphalt disturbed during leak repair.

Superintendent Matt Darsch and Water Treatment Operator Alan Drew began a six-week series of continued education classes preparing them for additional licenses in water distribution and treatment. The New England Water Works Association in Milford sponsors the classes.

Water Department employees equipped twenty-three residences radio read metering equipment.

Monthly sampling for bacterial analysis was complete with no evidence of total coliform.

The results of pump tests on the old Soule's Pond Well did not achieve the minimal pumping capacity we would need for further exploration into its future use.

Water Department employees repaired four service leaks and one break in a water main.

The Department of Environmental Protection provided us with written authorization to proceed with plans to re-introduce the Winthrop Street Well into the distribution system.

\* \* \* \* \*

*Should you have any questions regarding the foregoing, please do not hesitate to call or email the BOS/TA office. Thank you!*