

# Memorandum

Office of the  
Board of Selectmen and Town Administrator

TO: Honorable Board of Selectmen  
FROM: Jill R. Myers, Town Administrator  
DATE : August 14, 2009  
SUBJECT: Town Administrator's Report for the BOS Meeting of August 18, 2009

- Owner's Project Manager (OPM) for the Senior Center Building Committee (SCBC) – we received 13 responses. Submittals will be reviewed and rated by the SCBC on 8/19, and the top three respondents will be interviewed the following week for recommendation to the Town Administrator/Chief Procurement Officer.
- Selectman Beaton and I attended Massachusetts Cities for Climate Protection Network meeting in Medford. The speaker was Mark Silvia, DOER Director of Green Communities Division who provided a detail review of the Act, and allowed us to engage in direct discussion with him and the new staff. Medford installed a smaller (100 kilowatt) Wind Turbine at an elementary/ middle school campus on Mystic Valley Parkway. I submitted the Green Communities Planning Assistance Grant on 8/13. The program provides consulting assistance to assist the Town in becoming designated as a Green Community by meeting five specific criteria. The Kingston Green Energy Committee also endorsed the grant.
- Wind Turbine Design and Procurement Grant – I am working with the Green Energy Committee on the procurement process, and to begin the process for the interconnection with NSTAR.
- Economic Target Area: In follow-up to the Joint BOS meeting of 8/4, I am awaiting the “infrastructure” proposal from the Plymouth Town Manager.
- On 8/10, Town Counsel held office hours from 4pm-7pm. He attended both the Board of Health and Planning Board meetings that night.
- On 8/19, I am participating in the MDA Telethon Executive Lock-up at the Uno's Chicago Grill in Plymouth at 12noon to benefit the Kingston and Plymouth communities. I welcome any “bail” donations!

Should you have any questions regarding the foregoing, please do not hesitate to contact me. Thank you!