

Memorandum

Office of the
Board of Selectmen and Town Administrator

TO: Honorable Board of Selectmen
FR: Jill R. Myers, Town Administrator
DT: May 7, 2009
RE: Town Administrator's Report for the BOS Meeting of May 12, 2009

Below, please find my first report as your Town Administrator.

FY2010 BUDGET PREPARATION

With the House Ways and Means (HWM) voting a budget on April 28th, we still face substantial funding challenges for State Aid. It is expected that the Senate will begin deliberations the week of May 18th. The BOS Chairman and BOS Vice Chairman and I attended a Regional Selectmen's Meeting with Senate President Murray as the guest speaker. She related the bleak revenue figures for the current fiscal year. Recent news reports have the State's revenues not returning to the FY09 levels until FY13. On April 27th I called a meeting with the Finance Department Heads - Accountant, Assessor, Collector, and Treasurer to confirm our revenue projections, and then had a Department Head meeting the next day. I attended the Finance Committee (FINCOM) meeting on April 30, 2009. FINCOM is hoping to finalize its recommendations on or before May 21, 2009. One outstanding item is the personnel services budget line items. I had informed them of the status of the proposed wage freeze of March 10; accepted by Wage and Personnel Board, pending or declined with a few of the Unions. I met with the KTEU Union and Fire IAFF on May 4. I am hoping to have a financial impact report relative to the proposed wage freeze for your information on May 12.

Additionally, under a separate memo, the Superintendent of Streets, Trees, and Parks has put forward for your consideration the proposed FY2010 Transfer Station sticker sales prices for FY10 (July 1, 2009).

WIND TURBINE PROJECT:

Working with the Town Planner and Green Energy Committee, we submitted responses to the questions posed by the Renewable Energy Trust of the Massachusetts Technology Collaborative. I am awaiting confirmation that our application is complete.

ECONOMIC TARGET AREA DESIGNATION:

I met with the Acting Plymouth Town Manager and Director of Economic Development, and also had Town Planner Bott join me. We discussed the benefits of expanding the designation for both Kingston and Plymouth, as well as regional collaboration with the inclusion of Plympton. Kopelman and Paige are crafting the MOA. We understand there have been other ancillary issues discussed relating to the expansion of the ETA. We agreed to touch base later this month.

ANNUAL RE-APPOINTMENTS

Letters were sent out to all appointees to ascertain their interest in being considered for re-appointment. Appointees have been requested to respond by May 15th and the reappointment list will be formulated after that date and will be on an Agenda in June. Attached is a listing of the positions that are and have been vacant for quite a while that should be publicly acknowledged in an effort to bring volunteers forward.

SHELLFISHING LICENSES/PERMITS

As you know, the shellfishing licenses/permits are sold in the Selectmen’s office. The following is a breakdown of the permits sold to date:

Resident	50	@ \$25.00	=	\$1,250.00
Senior Resident	27	@ \$10.00	=	270.00
Non Resident	74	@ \$65.00	=	<u>4,810.00</u>
Total Revenue				\$ 6,330.00

BEACH PARKING PERMITS

The Selectmen’s office sells the resident and non-resident Grays Beach parking permits. The resident parking permit allows for parking at Grays Beach and at the Ah-dee-nah (Landing). The non-resident permit is restricted to Grays Beach only. In years past the stickers were ordered at a cost of approximately \$350.00 to \$400.00 because small quantities have a higher per sticker cost. This year, the stickers will be produced in house at a cost of about \$40.00.

SELECTMEN MEETING MINUTES

Ms. Howlett will be working diligently on the outstanding Board meeting minutes. It is expected that all the minutes will be presented for the Board’s approval at its meeting on May 26th.

MEMORIAL DAY PARADE

The Memorial Day Parade Committee has been hard at work planning the annual Memorial Day Parade which will be held on May 25th at 10:00 a.m. beginning at the Kingston Elementary School. The Parade will be followed by a ceremony on the Town House front lawn and will conclude with the annual cookout in the back parking lot for Parade participant and attendees. Special thanks to the Committee, the Selectmen’s office staff and the Hillside Social Club for their efforts in making this annual remembrance and fitting tribute of our Veterans.

ABCC ACTION ON CANCUN VIOLATION

The Alcohol Beverage Control Commission has notified the Board that a hearing will be held to determine whether Cancun violated provision of MGL C138, S34 – Sale or delivery of an alcoholic beverage to a person under twenty-one years of age. The hearing will take place at the ABCC on Tuesday, June 2, 2009 at 10:00 a.m. There is no action necessary to be taken by the Board regarding the license. The Commission has the power, in some cases, to suspend, modify revoke or cancel licenses. The Board will be advised as to the outcome.

Miscellaneous:

- I attended a staff meeting regarding the electronic payment of transfer station stickers;
- I received a tour of the Jones River Landing and Watershed with Pine DuBois;
- Friends of the Senior Center Luncheon - May 12, 2009;
- Senator Kerry Office Hours – May 13, 2009;
- Planning Board Hearing Date for the STM Articles - May 18, 2009;
- Town Meeting Preparation Conference with the Moderator is May 22, 2009

Should you have any questions regarding the foregoing, please do not hesitate to contact me. Thank you!
Attachments