

TOWN OF KINGSTON

Memorandum

Office of the
Board of Selectmen and Town Administrator

TO: Honorable Board of Selectmen
FROM: Jill R. Myers, Town Administrator
DATE: June 17, 2010
SUBJECT: Town Administrator's Report for the BOS Meeting of June 22, 2010

FY10 Budget

Any end of year transfers will be included in the 6/22 agenda. The Finance Committee is meeting on 6/24 to vote on any transfers as well.

Green Communities Grant:

The grant application was submitted. Funding will be used for energy reduction measures for improvement and recommissioning of priority buildings identified in our energy audit by ICF, in collaboration with Nstar. The base amount of the grant for achieving the Green Communities designation is \$125,000 and \$28,528 was added for the population/median income formula. We did receive an additional \$10,000 for adopting the Stretch Code at the April Town Meeting for a total of \$163,528 in grant funds to be awarded by the end of this month. We also received two Big Belly solar trash compactors and one combo solar compactor and recycling unit. We will place each at the Opachinski ball fields, Gray's Beach and on a school property – KES.

Wind Turbine Siting at the Town Landfill:

The site plan was presented to the Planning Board on 6/14, and continued to 6/28. Our consultant, Weston and Sampson, created draft requests for proposals for leases. We are reviewing those internally.

Elm Street Bridge Replacement:

The second Public Hearing is scheduled for Wednesday, 6/30/10 at 7:00pm in Room 200 of the Kingston Town House. MDOT provided a revised June 1 drawing(s) based on comments received at the MDOT Public Hearing on May 6 for the design plans at 25%. Such included a reduced width bridge at 26 feet curb to curb, including sidewalks on one side. The road elevations have been reduced/leveled and designed for 25 MPH, thus lessening the impact to the abutments relating to temporary construction easements needed. It remains designed as a two-way bridge with no signal. It was unofficially explained to us that a design exemption to request a one way/lane bridge would likely not be approved, and disqualify the project from the accelerated bridge program. That will certainly be discussed at the public hearing. The Town also received a MDOT booklet on Traffic Calming Measures that was distributed to staff.

Senior Center Building Project: A ground breaking ceremony is being planned to occur on June 29, 2010 at 10:00 a.m. at the site.

Open Meeting Law Training Sessions: The two sessions on 6/9 were well attended, and the evening session was cablecasted. Hand-outs are available in the BOS office and the Town's website.

Council on Aging Director Recruitment: As of 6/17, eighteen candidates have submitted resume materials. As such, I wanted to suggest a process for review and initial interviews. The BOS may want to authorize the Town Administrator to convene a panel to conduct the first round of interviews – on or about July 12. The panel may include the Town Administrator, a member of the COA, and an individual who serves as a COA Director in another Town or one of our State Liaisons. The panel would then narrow it down to 3-5 candidates to interview before the BOS on July 20. Reference checks would be concluded by July 20.