

TOWN OF KINGSTON

Memorandum

Office of the
Board of Selectmen and Town Administrator

TO: Honorable Board of Selectmen

FROM: Jill R. Myers, Town Administrator

DATE : April 23, 2010

SUBJECT: Town Administrator's Report for the BOS Meeting of April 27, 2010

Green Communities Designation

We are working to complete the last remaining criteria - Criteria 3 (baseline energy reduction plan). Our (unpaid) Intern, Caitlin Mance, is compiling the energy usage information/inventory from various sources to quantify our baseline consumption, and we will need to present a plan for a 20% reduction within five years.

We had an energy audit kick-off meeting with Seth Pickering, the Southeastern MA Rep. from DOER, Steve Grattan Program Manager of NSTAR's Energy Efficiency Services, and Kim Dragoo and Siobhan Steyn of ICF, the consultants that will conduct the energy audit. Also present were Darrin Reynolds from the School Department, Nancy Howlett, GEC Chairman Mark Beaton, and our Intern, Caitlin Mance. At the meeting, the efficiency of all Town buildings was reviewed and the consensus was to conduct the study at the Smith Lane Fire Station, Kingston Elementary School and the Kingston Public Library. The KBTU per sq. foot for those buildings, were determined to be the highest for all the buildings and raised questions as to what was the cause of the inefficiency. Once the study is complete, there will be a follow-up meeting to report the findings and receive suggestions for possible retrofits to make the buildings more efficient. In addition to this audit, N/Star has approved the funding for a study of the Trackle Pond Pump Station and has offered to fund a study of several Water Pump Stations with the approval of the Water Commissioners. It was a very productive meeting in that it will determine ways to save energy in the effort of meeting the 20% reduction in energy use as described above. Additionally, funding for retrofits may be possible through low interest loans or grants under the Green Communities Program.

Town Planner Thomas Bott submitted a request for "Preliminary Consultation" which will assist with the submittal of the Green Communities Designation Form due May 12, 2010.

Elm Street Bridge Replacement:

Town Planner Bott convened a meeting of the Staff development review team. MDOT will conduct a Public Hearing on May 6 for the design plans at 25%. The Kingston Legislative Delegation has recommended the bridge replacement as a priority via the Accelerated Bridge Capital Fund. There was a follow-up meeting with MDOT staff to discuss concerns expressed by

the Water Commissioners related to width of the bridge, and sidewalks. These items will be discussed in detail at the Public Hearing.

Howland Lane Bridge:

MDOT plans to conduct maintenance and repair work on the bridge in early Fall once school resumes. There will need to be a detour on to private lanes – Old Orchard Lane and Bay Breeze Way. We are working with the owner of the ways for a formal arrangement.

Miscellaneous:

- Rte 27 Construction on Saturday 4/24. There may be a need for paving activities on Saturday in order to complete a section before students return to school on 4/26.
- Annual Town Election – 4/24. The Capital Exclusion question is also on the ballot.
- Planning Board continued hearing on the street acceptance articles – 4/26.
- Senior Center Building Project – Filed Sub-Bid results are available on www.biddocsonline.com. **General Contractor bids due date of Tuesday, 4/27 has been postponed to Thursday 4/29 – same time 2:00pm.**
- Household Hazardous Waste Day – 5/1 from 9am-1pm at Middle School on St. George St.
- Elm Street Bridge Design Hearing – 5/6 at 7pm at the Town House, Room 200.
- Joint Affordable Housing Plan Meeting with the Planning Board – 5/10.