

TOWN OF KINGSTON

Memorandum

Office of the
Board of Selectmen and Town Administrator

TO: Honorable Board of Selectmen

FROM: Jill R. Myers, Town Administrator

DATE : December 30, 2009

SUBJECT: Town Administrator's Report for the BOS Meeting of January 5, 2010

2010 Annual/Special Town Meeting Warrants

I respectfully request that the BOS consider consolidation of the Special Town Meeting and the Annual Town Meeting for 2010. I had proposed to the Moderator and Town Clerk not having a Special Town Meeting within the Annual Town Meeting and covering current fiscal year items along with the FY11 items at the Annual. It is permissible with the DOR as long as the fiscal year is clearly identified in the wording of the article. There were no objections by Town Counsel, Moderator, or Town Clerk. The warrant closes on January 8, 2010. I will prepare a listing of requests for the BOS meeting of January 19, 2010. Electronic submissions (to jmyers@kingstonmass.org) are much appreciated.

Miscellaneous:

- Aquaculture Licenses have been signed. Additionally, the Harbormaster and Waterfront Committee are working to identify grant funding opportunities.
- The re-issued RFP for Architectural Services for the Adam's Heritage Center have been reviewed and ranked by the Committee. I will commence negotiations.
- The IRS Mileage reimbursement rate decreases from \$0.55 to \$0.50 per mile as of January 1, 2010. This will apply to Town officials and employees as well.
- The GEC Wind Turbine Stakeholders follow-up meeting will be held on January 7, 2010. Materials have been posted to the website (www.kingstonmass.org).
- We are hosting the next meeting of the Area Regional Boards of Selectmen on Thursday, January 14, 2010 at 6:30pm. The topic is solid waste and recycling.
- Town offices will be closed on January 18, 2010 in observance of Martin Luther King, Jr. Day.
- A joint FinCom/BOS meeting is scheduled for Thursday, January 21, 2010. It will provide an opportunity to review and establish budget and service priorities for FY11. Individual BOS members may email "priorities" directly to me, and I will compile for the meeting.
- State Ethics Commission: Reminder for Town officials, employees, and certain vendors to return acknowledgment forms to the Town Clerk as well as printed certificates from the on-line test.

Should you have any questions regarding the foregoing, please do not hesitate to contact me. Thank you!