



Department Head Monthly Report to the Town Administrator

April 2011

ACCOUNTING: Submitted by Joan Paquette

Seven hundred seventy one invoices were processed during the month of April. Eight payrolls were imported from the Harper's reports. Revenues were verified against treasurer's entries and posted to the general ledger. Month-end expense reports were printed and distributed to the departments. The monthly reconciliation reports are being returned by most of the departments. Quarterly revenue reports were given to each department for review.

The U.S. Census report for tax collections for the first quarter of 2011 was completed and sent to Census Bureau. The quarterly report on the septic loan program submitted by the Old Colony Planning Council was verified, signed and sent to the Massachusetts Water Pollution Trust and Department of Environmental Planning.

The trust funds, guaranteed deposits and consultant accounts were updated for the quarter ending March 31, 2011. They are reconciled to the treasurer's report and bank balances.

The school special revenue accounts were reconciled to the school department balances.

Worked with MUNIS tax support to reconcile the motor vehicle excise receivable accounts. There is a problem in the software causing a few abatements to close to the collector's accounts incorrectly. All receivable accounts except water rates are now in balance through March 31st.

ANIMAL CONTROL OFFICER /ANIMAL SHELTER REPORT: Submitted by Debra Mueller

[No Report Submitted]

ASSESSORS: Submitted by James Judge

The Assessing Department continues to serve the citizens of the town in an outstanding manner. Our longstanding employee Jeannie Loverro retired this month. We continue with the business of the town. We are getting ready for the next billing cycle preparing the tax roll for the collector so she can send out the preliminary bills the end of June. Two small motor vehicle commitments were completed in the past month.

BOARD OF HEALTH: Submitted by Henny Walters

Tobacco Program – Mr. Robert Collett, Tobacco Control Program, conducted a workshop training session on April 20, 2011. All 3 establishments (Hess Express, Kingston Liquors and Empire Wine & Spirits) that failed the compliance checks conducted earlier brought their entire staff of 22 people to the training. The session was a huge success.

Plymouth County Mosquito Control Project - The Board of Health received notification of mosquito adulticide applications. The purpose of the adulticiding program is to control nuisance and/or disease carrying adult mosquitoes. The adult program will begin sometime after May 31 and continue until September 3 unless

mosquito-borne diseases occur. The control material being used will be applied in ultra low volume sprayers at a rate of .62oz. per acre.

The Board of Health participated in a Survey regarding Potassium Iodide Tablets, (KI), conducted by the Department of Public Health, Radiation Control Program. Their endgame is to prepare guidance for KI disbursement and try to increase post-event distribution.

Attended a meeting of the Plymouth Area Medical Reserve Corps of which Kingston is a member, along with the Towns of Plymouth and Carver.

BUILDING DEPARTMENT/INSPECTIONAL SERVICES: Submitted by Paul Armstrong

April was as always very busy. Construction activity has begun the spring surge. Stretch Energy Code compliant houses and additions are under construction and solar panels are being installed at several locations. Town Meeting approved a new bylaw to enable land owners to install small wind turbines and wind spires on residential properties. As a reminder, it is vital that all property owners post their street number on their building. The Town has a bylaw requiring the posting but it is most important from a safety perspective. If numbers are not posted properly in a neighborhood, emergency and support personnel may be delayed in reaching your home or business. Please install and ask your neighbors to install numbers visible from the street. As always this department appreciates the enthusiasm and support of the other departments in town as we strive to better serve.

MONTHLY RECAP
APRIL 2011
BUILDING PERMITS

BUILDING TYPE	PERMIT TO	COUNT	ESTIMATED COST
Commercial	Alter	3	\$285,978.00
Commercial	Repair	5	\$106,000.00
Commercial	Demo	0	\$0.00
Commercial	Construct	0	\$0.00
Dwelling Units	Alter	1	\$4,300.00
Dwelling Units	Construct	0	\$0.00
Dwelling Units	Addition	2	\$130,860.00
Dwelling Units	Repairs	6	\$35,380.00
Garage	Any	0	\$0.00
Misc.	Any	1	\$2,000.00
Other	Any	0	\$0.00
Shed/Barn	Any	1	\$4,320.00
Swimming Pools	Any	1	\$25,000.00

ALL PERMIT TYPES

Building	20	\$5,398.00
Cert. of Inspection	2	\$160.00
Electric	31	\$2,455.00
Gas	11	\$700.00
Plumbing	16	\$1,991.00
Signs	2	\$180.00
Zoning	0	\$0.00
Sheet Metal	3	\$250.00
Total Fees Collected	85	\$11,134.00

YEAR TO DATE TOTALS

Total fees collected to date	\$44,613.00
Total Est. cost of construction to date	\$3,130,946.00
Total dwelling units to date	7

COLLECTOR: Submitted by Priscilla Palombo

Processing tax title and bankruptcies
 Heavy request for MLC's
 Increased request for payment plans
 RE & PP taxes due 5/2

CONSERVATION COMMISSION: Submitted by Maureen Thomas

During April 2011 the Conservation Commission held two meetings and expects to have very busy agendas in May. New filings continue to come in and activities within the Commission jurisdiction have increased dramatically over the winter months requiring more site visits by the Commission and Agent. The Commission staff continued to serve the public during regular office hours and the Agent was involved in the following additional activities during the month of April:

- Participated in Annual Town Meeting to present NPDES Phase II and floodplain warrant articles;
- Worked on revisions to the Cranberry Watershed Preserve Management Plan to incorporate the Pine Brook restoration work, the Massachusetts Environmental Trust (MET) grant activities with JRWA and SLRHS Conservation & Horticulture activities;
- Met with prospective buyers and representatives of the R.S. Means site to discuss proposed work and to facilitate filing with the Commission;
- Repaired a few sections of vandalized fencing in the parking lot of Cranberry Watershed Preserve;
- Delineated the wetland at Mulliken's Landing for development of design and engineering plans for a walkway and float system to improve canoe and kayak access to the Jones River;
- Attended the SLRHS Career & Technical Education Advisory Committee meeting as a representative for the Conservation & Horticulture Department;
- Continued discussions with Commission subcommittee and the Wage & Personnel Board regarding request for Agent reclassification;
- Met with NRCS engineers at Cranberry Watershed Preserve to discuss design and engineering of culvert removals and bridge crossings that are part of the Wildlife Habitat Incentive Program work;
- Attended the monthly Plymouth-Carver Aquifer Advisory Committee (PCAAC) meeting and moderated a forum on soils, septic systems and agriculture in the aquifer. The forum was the second in a series and all forums will be aired on public access stations in towns within the aquifer;
- Began discussions with a Boy Scout who would like to conduct storm drain stenciling as his Eagle Scout project;
- Commented to the Board of Selectmen on an earth removal application for a single-family house project on Elm Street;
- Met with NSTAR representatives to discuss project to replace gas main on Grove Street;
- Met with Forester, Austin Mason, to submit completed Cranberry Watershed Preserve Forest Stewardship Plan as well as a Forest Stewardship Outreach and Education Plan to the MA Department of Conservation and Recreation;
- Met with a Girl Scout who would like to repair bridges within the Hathaway Preserve as her Gold Award project. During site visit to the Hathaway Preserve with Girl Scout found that the copper roof on the kiosk was stolen and filed a police report;

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- Met with Ed Hughes, Engineer for the Office of Dam Safety, and others at Russell Pond dam to discuss area of impact in the event of dam failure as well as potential action against the owner of the dam for failure to comply with Dam Safety Orders to conduct maintenance on the earthen dam;
- Went to Boston with Alex Mansfield, JRWA Ecology Program Director, to meet with the Massachusetts Bays Program to finalize deliverable dates for the Jones River & Kingston Bay Stormwater Assessment and the Tussock Brook tide gate projects that the organization recently funded;
- Attended the second South Shore Geographic Response Plan meeting in Plymouth for development of an oil spill response plan for the South Shore;
- Submitted the NPDES Phase II Annual Report to the Environmental Protection Agency and MA Department of Environmental Protection as part of compliance with the Town's Stormwater Management Plan and permit;
- Finalized revisions to the Kingston Wetland Protection Regulations for review at a public hearing scheduled for first meeting in May; and
- Reviewed applications as they were submitted and conducted site visits for permitting & construction oversight on projects within Commission jurisdiction.

COUNCIL ON AGING: Submitted by Linda Felix

Statistics FY2011 are attached & include...

Fitness/Exercise - Recreational/Socialization - Community Education - Transportation - Meals on Wheels – Outreach/Advocacy – Professional Services and other services

New April Activities: Friday at the Movies – Opening Red Sox Day Trivia – High Tea – Gun Laws & Safety – Line Dancing - Ice Cream Social - Candidates Day - RSVP Volunteer Seminar – Beading - Gardening - Getting to Know You

We are fortunate to have two 20hr/week Citizen for Citizen Employees (at no cost to the town) working as a volunteer coordinator and front desk/receptionist. Joyce Haley and Anna Wallace (Citizen for Citizen Employees) have stepped up and helped us in many different ways to serve the needs of our Elders. We are also fortunate to have Trudy Millman our OCES Nutritional Manager, serving meals to Elders four days a week at no cost to the Town of Kingston.

At this point of time, we anxiously are waiting for a cleaning/maintenance employee July 1st!

STATISTICS FY 2011													
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
FITNESS / EXERCISE	-	-	-	-	-	-	-	-	-	-	-	-	-
EXERCISE W/CINDI	8	9	3	9	0	0	0		4	8			41
TAI CHI				18	8	11	6	20	43	28			134
Chair Yoga					11	11	2	24	20	30			98
GET FIT W/DIRECTOR								14	71	71			156
LINE DANCING										22			22
WALKING CLUB										2			2
INTERGENERATIONAL	-	-	-	-	-	-	-	-	-	-	-	-	-
SENIOR OLYMPICS		90											90
SALUTE TO VETERANS					62								62
RECREATIONAL/SOCIALIZATION	-	-	-	-	-	-	-	-	-	-	-	-	-
BINGO	51	0	33	92	36	23			151	100			486
CARDS			23	27	8	15			15	17			105
CRAFTY LADIES													
ROYAL GARDEN	50												50
ROCKY NOOK / BREWSTER PARK	63	80											143
CHARLIE HORSE		68											68

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BREAKFAST	51			36	31				24				142
PINOCHLE	9	6	13	12	23	17	16	26	17	23			162
Hand / FACIAL		5											5
PIZZA PARTY				31									31
ICE CREAM PARTY				25				33	19	12			89
JERRY-ATTRICS -ENTERTAINER				78									78
HIGH TEA				24	9			22	8	8			71
HALLOWEEN PARADE				16									16
STATE HOUSE TRIP					44								44
POT LUCK LUNCH					12								12
90+ CELEBRATION					84								84
HOLIDAY LUNCHEON @ Village at Duxbury						47							47
COA HOLIDAY LUNCHEON						150							150
NEW YEARS CELEBRATION						41							41
Whist								20	46	40			106
CRIBBAGE								24	36	26			86
FRIDAY AT THE MOVIES										5			5
GARDENING CONTAINERS										10			10
GETTING TO KNOW YOU										4			4
RED SOX OPENING DAY										6			6
BRIDGE										36			36
COMMUNITY EDUCATION													
LUNCH & LEARN		80			28								108
"ASK GATRA"				4									4
PLYMOUTH COUNTY JAILS THEN & NOW				78									78
MEDICARE CHANGES					31								31
COPING WITH GRIEF DURING THE HOLIDAYS						1							1
GRAND OPENING (W/AGENCIES)								700					700
Cellphone for Seniors AT & T									8				8
Calcium Osteoporosis & you										12			12
CANDIDATES DAY										100			100
GUN LAWS AND SAFETY										6			6
RSVP										4			4
CULTURAL													
BOOK CLUB	8	9	9	9	9	0	4	8	8	8			72
OIL PAINTING			43	45	32	0	0	0	46	54			220
QUILTING				20	22	9	13	8	16	21			109
Craft Class									3	3			6
HEALTH SCREENING													
BLOOD PRESSURE CLINIC	80	140	33	86	63	61	0	40	82	79			664
PEDI-CARE	12	2	8	4	6	4	5	6	3	8			58
HEALTH EDUCATION													
ARTHRITIS TALK					31								31
TOTAL MONTHLY PARTICAPATION	332	489	165	614	550	390	46	945	620	743	0	0	

TOTAL FISCAL YEAR TO DATE 4,894

STATISTICS FY 2011													
	JUL	AUG	EPT	OCT	NOV	DEC	JAN	FEB	AR	APR	MAY	JUN	TOTAL
TRANSPORTATION													
Van S-1													
Miles	1389	1390	1296	1352	1361	1212	1155	977	1604	1243			12,979
Services	209	235	210	217	198	245	153	326	239	188			2,220
Van S-2													
Miles	1547	1357	1466	1587	1631	1589	948	1203	1755	1256			14,339
Services	185	208	211	236	227	227	125	238	252	196			2,105
FOOD SERVICES													
THURSDAY LUNCHEON	50	0	301	322	177	332	125	0	492	360			2,159
Bakery Items			89	325	332	280	235	300	681	683			2,925

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OCES Congregate Meals									142	150			292
													-
MEALS ON WHEELS (Duplicated Services)	567	557	610	582	617	658	562	434	690	503			5,780
Unduplicated people	32	36	37	34	34	36	36	30	36	32			343
SUPPORT SERVICES													
MEDICAL EQUIPMENT LOAN	4	2	4	0	0	0	0	0	0	0			10
OUTREACH / ADVOCACY													
SHINE	20	4	6	4	16	12	3	5	8	9			87
FUEL ASSISTANCE	10	7	3	4	5	4	3	3	1	2			42
CLIENT SUPPORT (ELDERS ONLY)	50	2	3	1	6			5	10	11			88
HOME CONSULT			1	2	0	0	2	3	3	1			12
FOOD STAMPS	3	2	4	4	4	1	1	1	5	1			26
FAMILY SUPPORT (NON-ELDERS ONLY)	4	17	2	4	2	0	10	5	5	6			55
Office Consult & phone													-
PROFESSIONAL SERVICES													
LEGAL ASSISTANCE	2	4	2	2	3	3	3	3	3	5			30
TAX CONSULTANT	0	0	0	0	0	0	2	25	52	31			110
REFERRAL > AGENCIES	10	16	15	17	25	12	21	0	2	20			138
REFERRAL < AGENCIES	2	16	14	15	2	12	0	0	0	9			70
FINANCIAL MANAGEMENT			0	0	0	0		0	0	0			-
STATE REPRESENTATIVE		0	0	0	1	0		0	0	0			1
													-
VOLUNTEER													
Volunteer Hours			379	370	242	185	136	380	645	318			2,655
													-
TOTAL RECORDED DUPLICATED SERVICES FOR FY 2011													
TOTAL RECORDED UNDUPLICATED PEOPLE FOR FY 2011													

FIRE DEPARTMENT/ Kingston Emergency Management Agency (KEMA): Submitted by Robert Heath

1. With the receipt of the official grant notification letter from the US Fire Administration, we have begun to order approximately \$20,000 worth of portable scene lighting equipment, power cables and ventilation fans to be carried on fire apparatus and used at incident scenes. Some of the equipment we are replacing dates back to the 80's and 90's.
2. Burning Season, with the exception of agricultural permits, is over! As I previously stated, this year has been an exceptional year in that there were minimal neighborhood complaints due to smoke and our citizens who obtained burning permits were very responsible and followed the rules and regulations diligently. Please note that with an excess of 1,450 permits issued this year, only one permit was reported out of control and was quickly taken care of by the fire department.
3. A new notification system has been installed in the Radio Room at the Pembroke Street Fire Station. This system is called INFORM and is supplied to the town, at no cost, by ENTERGY. This will be duplicated at the 24-hour answering point in the Police Station. This system is designed to eventually take the place of a 30-year old notification system.
4. As you are aware, we have received additional funding from ENTERGY for our annual Emergency Management Operational Grant. It is my intent to use some of this additional funding for the purpose of installing our own Reverse 911 system that will be funded by KEMA on an annual basis. Keep in mind that the system that is currently in place by the Plymouth County Sheriff will go away as of June 30th due to his budget crisis. As a sidebar, this is a system that we should have in place, fund for ourselves, and provide for our citizens and this is what we will be accomplishing with this extra funding.

HARBORMASTER: Submitted by Dennis Carvalho

Docks, Floats, Fingers, Racks and Moorings were put in with the help of volunteers. Boats were serviced and ready for the season.

Aids to navigation were painted. Shellfishing was opened on April 6, 2011.

Last years' seed has taken well.

HIGHWAY (STREETS, TREES, PARKS & Solid Waste): Submitted by Paul Basler

The month of April was a busy month for this department. We have continued with the sweeping of streets and are approximately 40% done with that task. We repaired numerous plow damage reports received from residents in a number of locations. We repaired 7 catchbasins that were damaged as a result of this past winter's wrath. The Superintendent of Streets as well as the Town Administrator and Sandy Macfarlane concluded the perambulation of the Town's bounds. We constructed and poured the forms needed for the new pedestrian crossing signs located in front of the school complex on Rte 27. The Superintendent participated in a deposition regarding an issue with a homeowner on Rte 27. All Town property that this department mows had been cut for the first time this year.

The new Transfer Station stickers were ordered and should be delivered in May and go on sale in June. The residents of Kingston disposed of the following amounts of debris:

Cardboard	11 tons
Newspaper	14.5 tons
Commingle	12.36 tons
MSW	251.06 tons

LIBRARY: Submitted by Sia Stewart

We expect to purchase enough books by the end of June to meet the minimum book expenditure amount that constitutes one requirement for state certification, thanks to the supplementary funds provided by the Kingston Public Library Foundation. Work on our application for a waiver of the appropriation requirement will begin over the summer. This will be the third year that a waiver is needed because the appropriation for the Library budget fails to meet the state's minimum standard.

We are still working with the Selectmen's office and Permanent Building Committee to complete the punch-list of minor repairs to the building following the stress on the roof due to heavy snow in early February.

Planning continued throughout April for this year's Summer Reading Program, for which we are collaborating with Barnes & Noble Bookstores. The program is designed to help children keep up their reading skills over the summer. The collaboration will result in reduced costs to the Town for the program and will allow us to focus on activities for children and families to encourage reading.

We shared program information with the Recreation Department and Council on Aging, part of our effort to improve collaboration and coordination of efforts between the three departments.

Work continued on more efficient maintenance of the Library's computers and better public access to library information and services through our website.

Children's Librarian Stephanie Legg and Library Director Sia Stewart attended the Massachusetts Library Association annual conference, which included the presentation of the Massachusetts Book Awards, for which Ms. Legg served as a judge.

Library staff attended three in-library webinars, as part of a strategy to provide low-cost opportunities to keep staff skills up to date.

We were one of five pilot libraries to get the first dataline upgrades to the Old Colony Library Network, resulting in improved speeds for internet access at the Library.

Work continued on the HVAC controls and lighting, part of the Town's Green Energy project.

We took part in the statewide Library Snapshot Day, a project to capture one day's activity in public libraries. Images from this project are available at: <http://www.flickr.com/groups/snapmass/pool/show>. There are 13 images from Kingston among the more than 3000 images from across the state.

In addition to our ongoing work with the public to answer reference questions and local history requests, provide homework help, and offer a full schedule of programs for children, teens, and adults, special events this month included an exhibit of work by the students at the Sacred Heart schools; an informational display about Kingston Scouts; a South Shore Locavores program; a poetry writing workshop; and meetings of several book groups for adults and children.

PLANNING BOARD: Submitted by Thomas Bott

Preparing site plans for Adams Heritage Center in anticipation of Planning Board review and ZBA Special Permit meetings. Paul Armstrong is preparing applications to both the Planning Board and the ZBA.

Development Review Roundtable to discuss: Site Plan Adams Library Building, Revised Site Plan for RK Crossing Dunkin Donuts, Stealth Communication Facility on Land Road and any late breaking issues including Elm Street Bridge

Working with the developers of Gilfeather and McFarlane Farms II on resolving condition requiring sidewalk on Ring Road between Milliken and Gilfeather.

Preparing powerpoint for slides for Annual Town Meeting regarding small wind turbines. Monday night's Town Meeting makes it into Tuesday morning.

Sorting out some communications issues with Rise Engineering on energy upgrades to the Library.

Prepared Second Quarterly Reports for Green Community Grant

Assisting in Joint meeting of Kingston Historical Commission & Local Historic District Study Commission with Chris Skelly of MassHistorical to amend local district preliminary report

Working with Town Counsel to get bond for Lantern Lane released to complete work abandoned by the former owner.

Worked with Paul Armstrong and architect for South Shore Housing on plans for a vestibule is a small addition that didn't, in our collective opinions require a full scale site plan review before the Planning Board

Received word through Town Counsel that our efforts to convince the applicant to drop their appeal of the Planning Board's denial of the Dunkin Donuts at RK Crossing as the Board allowed the applicant to reapply for a revised proposal

Working with Rise Engineering and Procurement office on prevailing wage information for addition Green Community Energy upgrades.

Working with Plymouth Town Clerk Larry Pizer on his concern that there may be an inaccurate boundary line between Kingston and Plymouth behind the Colony Place Walmart

Continuing efforts to collect consulting engineering fees own by Indian Pond Estates 40B developer since 2006 and 2007, The ZBA has conditioned that payment in latest revision of 40B plans for IPE.

Finalizing draft Affordable Housing Plan with Community Opportunity Group in anticipation of final affordable housing meeting.

Working with Town Counsel of letter to DHCD regard 40R Incentive Payment Clawback provision

Attended American Planning Association National Planning Conference in Boston from Friday April 8th through Tuesday April 12th

Confirmed Planning Office's participation in "GIS Adjustment of Parcel Lines from MASS GIS" project

Took a couple of days off to chaperone the Plymouth High School band field trip to Washington DC, five glorious days with 90 band and chorus students Thursday April 14th through Monday April 18th.

Working with newly hired Adams Heritage Center OPM to get up to speed on project.

Took Thursday April 21st and Friday April 22nd off to look at colleges in NYC/NJ area for my daughter the mathlete.

Working with MassDOT on requirements for Tree Hearing on Scenic Road in conjunction with the Elm Street Bridge replacement

Forwarded information to ZBA on Landing Road Stealth telecom facility. I am unable to attend due to other commitment, aforementioned mathlete's birthday.

Discussing with Streets, Trees and Parks possibility of Town backhoe used to dig down and confirm invert elevation of sewer pipe stub for Adams Heritage Center

Working with JRVHS and Kingsnton Library of letter regarding reuse of Adams Library building.

Set up Planning Board consulting engineering account for the Mews.

Due to cancellation of Barrows Brook Affordable Housing Lottery was able to attend Old Colony Planning Council meeting in Brockton

Met with neighbors in Ocean Hill Estates about their concerns over an abutters attempt to create a driveway through their yards to his property over an easement associated with an early development attempt to put condos on the Ocean Hill site.

Received payment on arrears with interest from IPE 40B developer on consulting fees owed since 2006

POLICE DEPARTMENT: Submitted by Joseph Rebello

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Several incidents occurred in the Town of Kingston during the month of April that became major news stories which were prominently featured by the Boston television, radio, and newspapers outlets.

John G. Coppinger of Mattapoisett, who is a registered Level 3 Sex Offender, was arrested at the Independence Mall after walking around the Target Department Store without wearing any pants. Witnesses stated that Coppinger was wearing only skin tight transparent women's underwear and his genitals and buttocks were clearly visible. His actions caused much shock and alarm. Thank goodness nobody was physically hurt during this incident. Coppinger was charged with Open & Gross Lewdness and Accosting/Annoying a person of the opposite sex. Coppinger is being investigated by several other police departments for similar incidents in their jurisdictions.

If you have questions regarding registered sex offenders check the following link from the Mass.gov website.

http://www.mass.gov/?pageID=eopsterminal&L=3&L0=Home&L1=Crime+Prevention+%26+Personal+Safety&L2=Sex+Offenders&sid=Eeops&b=terminalcontent&f=sorb_info_aboutSO&csid=Eeops

The Kingston Police Department is investigating the armed robbery while masked of the Cumberland Farms located at 41 Main Street. The perpetrator fled on foot with a small amount of cash. Kingston Police K-9 tracked the escape route of the assailant for a short distance. It appears that the perpetrator left the area by motor vehicle. The police department is investigating several leads. The suspect is described as an eighteen year old white male with reddish acne on his face, wearing a gray hooded sweatshirt with "Boston" on the front, and wearing blue jeans. He was brandishing a three foot metal rod at the two store clerks when he demanded the money from the register. There were no injuries to the store clerks. Anyone with information is asked to contact the police department.

Both of these incidents demonstrate that Kingston is not immune to violent crime. Residents should always be aware of their surroundings. Perpetrators' of crimes do not always live in the community in which they victimize. Many offenders are transients that may have mental illnesses or suffer from drug addictions. Do not assume that because you live in suburban bedroom community that you are free from crime. Always be alert and if you observe any behaviors or incidents that are out of the ordinary or make you feel uncomfortable, please do not hesitate to call the police department and file a report.

National Public Safety Telecommunications Week (April 10-16, 2011) was set aside so everyone can be made more aware of the hard work and dedication that public safety dispatchers perform on a daily basis. The tasks that they provide are a vital link to the public safety services on which we have all come to rely every day.

<http://npstw.com/>

Have you thanked your 9-1-1 dispatcher today? Please let your dispatchers know how much you appreciate them.

Kingston Police Department
Crime Status Report
April 1, 2011 thru April 30, 2011

Calls for Service logged by Dispatchers	1317
Arrests/Custody	23
Protective Custody	1
Applications for Warrants	11
Domestic Violence Incidents	5
Investigated Motor Vehicle Crashes	17

Verbal Warnings – Motor Vehicle	102
Written Warnings/Citations Issued - MV	61
Citation Arrest	1
Citation Civil Charges	23
Citation Criminal Complaints	4
Incident Reports filed by Officers	139
Forcible Sodomy/Open Gross Lewdness	1
Forcible Fondling	1
Robbery	1
Aggravated Assault	2
Simple Assault	9
Intimidation	5
Burglary/Breaking & Entering	1
Shoplifting	2
Theft from Building	2
Theft from Motor Vehicle	1
All other Larceny	10
Counterfeiting	1
False Pretense/Swindle	5
Credit Card/ATM Offense	1
Stolen Property Offenses	6
Embezzlement	1
Impersonation	2
Destruction/Damage/Vandalism	2
Drug Narcotic Violations	7
Bad Checks	1
Weapons Law Violations	1
Disorderly Conduct	9
Driving Under the Influence	1
Drunkenness	1
Family Offenses, Non Violent	1
Liquor Law Violations	1
Trespass of Real Property	4
All other Offenses	9
Traffic Town By-law Offenses	6

RECREATION: Submitted by Susan Woodworth

FY11 INITIATIVES AND ACCOMPLISHMENTS

- Community Preservation Project(s)
 - Grady Consulting to present project plan to Recreation commission on May 16th for the Reed Community Building Terrace/Patio

- Gray's Beach Project – Site meeting on May 3rd. In attendance were Susan Woodworth, Paul Basler, Tom Bott, Maureen Thomas, and Paul Armstrong along with 2 representatives from the Horsely Whitten Group, the contracted engineering group.

ADDITIONAL FY11 Updates

- Junior Custodian position recommendation approved for Michael Romano
- Summer Program
 - Dates – July 5th – August 12
 - Summer Program Registration to be held on Saturday, June 11th from 8am – Noon
 - More than 40 applications submitted for summer seasonal positions; recommendations for hire based upon previous experience and availability
 - Summer seasonal position recommendations made to BOS
 - BOS approved recommendations at their meeting on May 10th, 2011
- Summer Brochure to be mailed week of May 23rd
- Contract renewals requested for Tom Bisset – Grays Beach Concession, Duxbury Gardens – Mowing Contract, Spillane Nursery and Landscape – Irrigation Contract
- Continued Field Management
- Assisting as needed, and as available, to new Senior Center
- Continued Reed Building Management
- Oversee usage requests at Camp Nekon
- Budget(s) Reconciliation

SEWER COMMISSION/WASTEWATER TREATMENT: Submitted by Ken Vandal

The Wastewater Treatment Facility processed 9,667,652 gallons of wastewater during the month of April. This resulted in the production of 43,900 gallons (7.65 dry tons) of sludge.

The replacement of the aeration system in SBR #2 was completed on April 11th. The system was tested and the SBR was placed back on line. Normal operations at the Treatment Facility resumed once SBR #2 was placed back on line.

Two new hatches were installed on the top of the influent tank on April 17th. These hatches will improve access into the tank making it safer, quicker and less costly when it becomes necessary to clean the tanks.

TOWN CLERK: Submitted by Mary Lou Murzyn

[No Report Submitted]

TREASURER: Submitted by John LaBrache

[No Report Submitted]

VETERAN'S AGENT: Submitted by William Martin

[No Report Submitted]

WATER: Submitted by Matthew Darsch

Work began on our Annual Statistical Report. This DEP mandated report requires us to report our pumping totals from each source and account for the water by detailing the percentage of water used for residential, commercial, municipal, etc.

Foreman, Matt Sawicki, attended classes in preparation for a D-4 certification in Drinking Water Operation.

Water department employees did oil change maintenance on all well pump motors.

Water Department employees burned all brush and dead trees removed last month.

We sampled for Nitrates, Nitrites, and PCE in addition to our regular bacterial sampling.

A private leak detection company discovered four additional service and hydrant leaks. These were repaired along with a leak in the service line to the Ah-Dee-Nah Pier for which water department employees also installed a back-flow preventer.

Annual Town Meeting voters approved a change in the General By-law's to increase fines for meter tampering.

Water Department employees replaced the concrete drainage system in the front of the Elm Street Pumping Station Building.

Water Department Commissioners approved our annual participation in the Greenscapes Outreach Program that provides water conservation advice and publications to consumers.

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Should you have any questions regarding the foregoing, please do not hesitate to call or email the BOS/TA office or jgoldsmith@kingstonmass.org. Thank you!