

# *A G E N D A*

## **KINGSTON SCHOOL COMMITTEE MEETING**

**Monday, November 8, 2010**

**7:00 p.m. Regular Meeting**

**Kingston Intermediate School**

- I. To Hear Any Visitors
- II. Approval of the Minutes: October 18, 2010 regular and executive session
- III. Teachers' Corner
- IV. PTO Report
- V. Committee Correspondence
- VI. Administration
  - A. Principals' Reports
    - Ms. Paula Bartosiak – KES
      1. Calendar of Events
      2. Enrollment
    - Dr. Lisa McMahon – KIS
      1. Calendar of Events
      2. Enrollment
      3. Health Information Update
  - B. Assistant Superintendent:
    1. Professional Development
    2. Anti-Bullying & Prevention Plan Update
  - C. Superintendent of Schools
    1. Monthly Financial Statement
    2. FY 2012 Budget
- VII. Report of Standing Committees
  - A. Administrative Review
  - B. Bylaw
  - C. Pilgrim Area Collaborative

- D. Union 31
- E. Negotiation
- F. Budget Advisory
- G. Facility Oversight
- H. Policy: second reading of two policies—Bullying Prevention File JICFB and Policy on Facebook and Social Networking Websites File IJNDD
- I. Safety
- J. Technology

VIII. Unfinished Business

- A. School Committee Communication

IX. New Business

X. Approval of the Bill Schedule

XI. Other Matters

Executive Session

Dates to Remember:

- |    |                        |   |
|----|------------------------|---|
| 1. | November 11, 2010      | Veterans Day, No School, Offices Closed                             |
| 2. | November 25 & 26, 2010 | Thanksgiving Recess, Schools Close at Noon on Nov. 24 <sup>th</sup> |
| 3. | December 8, 2010       | Early Release – Parent Conferences                                  |
| 4. | December 13, 2010      | Next School Committee Meeting                                       |

Kingston School Committee Meeting  
Monday, November 8, 2010 Kingston Intermediate School Library

Meeting called to order at 7:05 p.m.

**PRESENT FROM THE SCHOOL COMMITTEE:**

Mrs. Martie Dwyer, Mrs. Stacey Elmes, Mr. Scott Milbert, Mrs. Christine Ward

**ABSENT FROM THE SCHOOL COMMITTEE:**

Mr. Joseph Chaves

**PRESENT FROM THE ADMINISTRATION:**

Mr. John Tuffy, Superintendent; Mrs. Joy Blackwood, Assistant Superintendent; Mrs. Paula Bartosiak, Principal, Kingston Elementary School; Dr. Lisa McMahon, Principal, Kingston Intermediate School

**OTHERS PRESENT (signed in):**

Ms. Judith Mason, Ms. Jodi Matthewson, Mrs. Lauren Mello

- I. To Hear Any Visitors – no visitors
- II. Approval of the Minutes: October 18, 2010 regular and executive session

**MOTION**

Mr. Milbert made a motion to delay the approval of minutes until the December meeting.  
This motion was seconded by Mrs. Dwyer.

**VOTED** 4-0-0, so moved.

- III. Teacher's Corner  
Ms. Mason reported that the Thanksgiving Basket Drive has begun with each classroom contributing food for one basket.
- IV. PTO Report  
Mrs. Mello reported the following:
  - Fall fundraiser has concluded
  - Working on other smaller fundraisers for the future
  - Approximately \$3000 in boxtops collected
  - Breakfast with Santa Saturday, December 4<sup>th</sup>
  - Grade 4 field trip to Plymouth Plantation
  - Gene Wyatt spoke concerning the monitor connected to Wind Spire and awareness of recycling/paper bins on campus

V. Committee Correspondence – no business

VI. Administration

A. Principal's Reports:

Mrs. Paula Bartosiak, Principal, Kingston Elementary School, in her absence:

- Enrollment is 502
- Students looking forward to Thanksgiving Feast, Thursday, November 18<sup>th</sup>
- American Education Week, November 15-19
- Annual Kindergarten Thanksgiving Show, November 16-17
- One day Parent Conference, Wednesday, December 8<sup>th</sup>

Dr. Lisa McMahon, Principal, Kingston Intermediate School, reported:

- Enrollment is 693
- In-service for all of district Grades 3-6 at KIS went well.
- Hosted PAC in-service day – Sensory Integration Workshop.
- Grade level class meetings about respect and responsibility held this morning (November 8, 2010).
- Contacted the bus company concerning a breakfast with the bus drivers. Waiting for confirmation of a date. Some discussion points that may introduced would be concerning bullying, building a relationship between school and drivers, and how to gain management control and authority on the bus.
- Thanksgiving Basket notice was sent home today (November 8, 2010).
- American Education Week, November 15-19, individual teachers and/or grade levels will be participating in activities.
- Gene Wyatt met with interim technology person to install the monitor for the wind turbine.
- Thanksgiving Feast will be headed up by Jane Smith.
- Women from the VFW will notify winner of the “Glad to be an American” contest soon.
- Health Information Update:
  - Grade 5 Girls’ Tea will be on April 13<sup>th</sup> attended by the School Psychologist and Dr. McMahon.
  - Grade 5 Boys’ event will be on April 12<sup>th</sup> or 14<sup>th</sup> attended by Mr. Karparis and Mr. Cochran.
  - School nurse and Mr. Karparis viewed the new video.
  - School nurse, Mr. Karparis and Dr. McMahon will meet and outline possibly two lessons before the video.

B. Assistant Superintendent, Joy Blackwood

- Professional Development Day, November 2, 2010
  - No presenters.

November 8, 2010

- All Elementary Teachers worked together looking at common core and working on mapping.
- Over next year time will be spent with teachers to ensure they understand new common core and mapping.
- KES hosted Halifax and Plympton to ensure common language and assessments are being used.
- Packet was handed out
- KIS presentation for all grades, “Making Your Thinking Visible” by Lana Tereshko
- Other Professional Development Sessions (see packet) please note that they are all prior to MCAS:
  - “Integrating Understanding by Design” presented by Jerry Goldberg
  - “Teaching Students to Become Writers” presented by Natalie Lacroix-White
  - “Category 3: Assessment of Speaking and Listening” presented by Lana Tereshko
  - “Differentiating Instruction within a Writing Workshop” presented by Natalie Lacroix-White
  - “Teaching Diverse Learners to Read for Understanding” presented by Natalie Lacroix-White
- Anti-Bullying & Prevention Plan Update
  - Updated title
  - Posted on both websites
  - Comments page due in December
  - Added sections (see handout)
  - This is the “plan”, “policy” is different
  - School Committee to review and vote will be taken in December

C. Superintendent of Schools, John Tuffy

- Good and bad radio stations reviewed; bus company is willing to change them across the board for all grades
- FY 2011 Budget reviewed
  - It was noted that vote to cut sales tax did not pass
  - It was noted that budget does not show anticipated revenue
- FY 2012 Budget reviewed
  - Level funded services
  - Level service salaries for personnel
  - Town does not have a timeline for budgets (possibly April or June)
  - In December will have a better sense of town timeline
  - Possible grant money

VI. Report of Standing Committees

A. Administrative Review – Meeting November 9, 2010

B. Bylaw – No business.

Kingston School Committee Meeting

November 8, 2010

- C. Pilgrim Area Collaborative – Meeting last Thursday, November 4, 2010. Mr. Chaves went in Mrs. Elmes’ place.
- D. Union 31 – Mr. Tuffy reported:
  - Multiple town meeting in October to discuss enrollment.
  - Halifax and Plympton have fewer students.
  - Kingston has seen a moderate increase.
  - If trends continue, may look at sharing resources/teachers.
  - Discussed what could be done with regionalization if population trends continue.
- E. Negotiation – Mr. Tuffy will be setting up meetings for negotiations.
- F. Budget Advisory – No business.
- G. Facility Oversight – No business.
- H. Policy second reading of two policies:
  - Bullying Prevention File JICFB
    - Mrs. Blackwood requested a delay on second reading

Policy on Facebook and Social Networking Websites File IJNDD

MOTION

Mr. Milbert made a motion to waive the reading of the Policy on Facebook and Social Networking Websites.

This motion was seconded by Mrs. Elmes.

**VOTED** 4-0-0, so moved.

MOTION

Mr. Milbert made a motion to approve the Bully Policy.

This motion was seconded by Mrs. Dwyer.

**VOTED** 4-0-0, so moved.

- I. Safety – Currently investigating an odor located in a specific area of Kingston Elementary School.
- J. Technology – No business.

VIII. Unfinished Business

A. School Committee Communication

- Mr. Milbert request the smart board for the next meeting in order to display the School Committee website for easier viewing during discussion.
- 1<sup>st</sup> draft of how the school committee is going to utilize the website (KingstonSchoolCommittee.org)
- Can include multiple web pages, email accounts, built in calendar.
- Documents can be shared publicly or privately.
- Must decide who manages the website.
- A private site can be created to work on and once it is approved, it will be made public.

Kingston School Committee Meeting

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November 8, 2010

IX. New Business – None

X. Approval of the Bill Schedule

XI. Other Matters – None

Dates to Remember:

November 11, 2010, Veteran's Day, No School, Offices Closed

November 25 & 26, 2010, Thanksgiving Recess, Schools Close at noon on November 24

December 8, 2010, Early Release – Parent Conferences

December 13, 2010, Next School Committee Meeting

MOTION

Mr. Milbert made a motion to adjourn.

This motion was seconded by Mrs. Dwyer.

**VOTED** 4-0-0, so moved.

Meeting adjourned at 8:32 p.m.

Respectfully submitted by,

Lisa J. Turcotte  
Recording Secretary