

A G E N D A

KINGSTON SCHOOL COMMITTEE MEETING

Monday, October 18, 2010

7:00 p.m. Regular Meeting

Kingston Intermediate School

- I. To Hear Any Visitors: Ms. Jen Widden – Fundraiser
- II. Approval of the Minutes: September 13, 2010
- III. Teachers’ Corner
- IV. PTO Report
- V. Committee Correspondence
- VI. Administration
 - A. Principals’ Reports

Ms. Paula Bartosiak – KES

 1. Calendar of Events
 2. Enrollment

Dr. Lisa McMahon – KIS

 1. Calendar of Events
 2. Enrollment
 - B. Assistant Superintendent:
 1. MCAS/AYP
 2. Growth Model Tutorial
 - C. Superintendent of Schools
 1. Monthly Financial Statement
 2. MASC/MASS Annual Joint Conference Delegate
 3. October 1, 2010 Official Enrollments/Percentages (enclosed)
- VII. Report of Standing Committees
 - A. Administrative Review
 - B. Bylaw
 - C. Pilgrim Area Collaborative

- D. Union 31
- E. Negotiation
- F. Budget Advisory
- G. Facility Oversight
- H. Policy: first reading of two policies—Bullying Prevention File JICFB and Policy on Facebook and Social Networking Websites File IJNDD (enclosed)
- I. Safety
- J. Technology

VIII. Unfinished Business

- A. School Committee Communication

IX. New Business

X. Approval of the Bill Schedule

XI. Other Matters

Executive Session

Dates to Remember:

- | | | |
|----|-------------------|--|
| 1. | November 2, 2010 | Professional Development for Teachers, No School |
| 2. | November 8, 2010 | Next School Committee Meeting |
| 3. | November 11, 2010 | Veterans Day, No School, Offices Closed |

Kingston School Committee Meeting
Monday, October 18, 2010 Kingston Intermediate School Library

Meeting called to order at 7:05 p.m.

PRESENT FROM THE SCHOOL COMMITTEE:

Mr. Joseph Chaves, Mrs. Stacey Elmes, Mr. Scott Milbert, Mrs. Christine Ward

ABSENT FROM THE SCHOOL COMMITTEE:

Mrs. Martie Dwyer

PRESENT FROM THE ADMINISTRATION:

Mr. John Tuffy, Superintendent; Dr. Lisa McMahon, Principal, Kingston Intermediate School;
Mr. Richard Cochran, Assistant Principal, Kingston Elementary and Intermediate School

ABSENT FROM THE ADMINISTRATION:

Mrs. Joy Blackwood, Assistant Superintendent; Mrs. Paula Bartosiak, Principal, Kingston Elementary School

OTHERS PRESENT (signed in):

Jen Whidden, Barbara Carvalho, Mary Pat Dodge, Linda Vaughan, Mary Anne Milbert, Leanne Fahey, Marianne O'Neill, Lauren Mello, Lisa Brockway, Jennifer Hall, Jeanine Cogburn

I. To Hear Any Visitors

Jen Whidden, member of the Soul Sisters Foundation, Inc., requested permission to send home a flyer with the students. The flyer contained information about their 3rd annual Kingston Turkey Trot.

MOTION

Mrs. Elmes made a motion to allow the flyer to be passed out and sent home with the students.

This motion was seconded by Mr. Milbert.

VOTED 4-0-0, so moved.

Mrs. Mary Ann Milbert expressed concern over the fact that there is no longer a health class at the Intermediate School. Mrs. Milbert was especially concerned that the entire curriculum for the health class was not being covered through other subjects. Dr. McMahon briefly reviewed the curriculum requirements and the staff/classes responsible for each of the requirements. She also noted that she spoke to the principals at both Halifax and Dennett to review how they cover the health curriculum and that the KIS nurse contacted the Carver and Plymouth elementary schools as well.

II. Approval of the Minutes: September 13, 2010

Approval of minutes occurred later in the meeting.*

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III. Teacher's Corner – no business

IV. PTO Report

Mrs. Mellow reported on the following:

- Cultural Enrichment including Brian Lies presentation and Leland Falkner
- Staff Appreciation Breakfast
- Fall Fundraiser: can make a straight donation now that PTO is nonprofit
- Breakfast with Santa
- 5th Grade Boys' Event will correspond with 5th Grade Tea for girls and will be held sometime in March or April
- New School Council positions elected: one for KES, two for KIS

At this time Mr. Chaves introduced Mr. Richard Cochran, Assistant Principal, Kingston Elementary and Intermediate School, to the visitors and School Committee members.

V. Committee Correspondence – no business

**Approval of the Minutes: September 13, 2010*

MOTION

Mrs. Elmes made a motion to accept the September 13, 2010 minutes with change (eliminating the sentence “Mr. Milbert and Mrs. Elmes did not receive all the minutes.”).

This motion was seconded by Mrs. Ward.

VOTED 4-0-0, so moved.

MOTION

Mr. Chaves made a motion to accept and release the September 13, 2010 Executive Session minutes.

This motion was seconded by Mrs. Elmes.

VOTED 4-0-0, so moved.

VI. Administration

A. Principal's Reports:

Mr. Richard Cochran, Assistant Principal, Kingston Elementary and Intermediate School, reported for Mrs. Paula Bartosiak, Principal, Kingston Elementary School, in her absence:

- Enrollment is 512 students
- Brian Lies presentation October 19th
- Annual Halloween parade will have a tropical island theme with activities such as beach bingo in the cafeteria

Dr. Lisa McMahon, Principal, Kingston Intermediate School, reported:

- Enrollment is 693 students, down one from last month.
- Progress Reports went home today, Monday, October 18, 2010.

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- School Council – work on School Improvement Plan with focus areas being the health update, communication, and cyber bullying.
- Halloween parade will be exactly as last year.
- Grade 3 will be going to Plymouth Plantation
- Picture retake day is November 5, 2010
- Ongoing bus issues
Mr. Cochran and Mr. Civale will meet with the bus company to discuss behavior and consistency with paperwork
- Bus routes have changed

B. Assistant Superintendent, Joy Blackwood
Mrs. Blackwood was absent from the meeting.

- C. Superintendent of Schools, John Tuffy
- DART: Mr. Tuffy displayed and explained the use of DART (District Analysis and Review Tool) located on the Massachusetts Department of Elementary and Secondary Education website. He explained how Kingston was matched up with other school districts and clarified the charts by displaying an example.
 - MCAS: Information was distributed and Mr. Tuffy reviewed the results. Discussion ensued concerning the MCAS charts and the factors that allow for the shifts and performance.
 - AYP: 2010 Accountability Data was distributed. It was noted that the state considers Kingston a high performance district. Discussion ensued concerning the results of the district and KIS.
 - SGP: Student Growth Potential compares a student to his/her academic peers. Mr. Tuffy played a tutorial from the DESE website.
 - Monthly Financial Statement was reviewed
 - MASC: Mr. Milbert will be attending the conference.

MOTION

Mrs. Elmes made a motion to make Mr. Scott Milbert designated representative delegate
This motion was seconded by Mrs. Ward.

VOTED 4-0-0, so moved.

- Silver Lake Regional School District Superintendency Union #31 enrollment sheet as of October 1, 2010 as well as shared costs were distributed and discussed.
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- VI. Report of Standing Committees
- A. Administrative Review
 - B. Bylaw – No business.

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- C. Pilgrim Area Collaborative – Mrs. Elmes reported:
 - Met last week
 - Fiscal budget finalized: 3.2% less than last year
 - 152 students
 - Working on media handout to publicize collaborative
 - Meetings will be at 7 p.m.
- D. Union 31 – Mr. Chaves reported:
 - Meeting October 21, 2010 at Halifax Town Hall
 - Shared staff amongst school will be discussed
- E. Negotiation – Will discuss in executive session.
- F. Budget Advisory – No business
- G. Facility Oversight - Piping and valves replacement
- H. Policy first reading of two policies:
 - Bullying Prevention File JICFB
 - Directly from MASC
 - Reviewed by MASC’s council
 - Protocol almost complete

Policy on Facebook and Social Networking Websites File IJNDD

MOTION

Mr. Milbert made a motion to wave actual reading of JICFB and IJNDD.

This motion was seconded by Mrs. Elmes.

VOTED 4-0-0, so moved.

Discussion ensued and concerns were expressed about if what happens outside of school can be dealt with in school.

MOTION

Mr. Milbert made a motion to declare this the first reading for the two policies (JICFB, IJNDD).

This motion was seconded by Mrs. Elmes.

VOTED 4-0-0, so moved.

- I. Safety – Mr. Tuffy stated there would be a meeting next Tuesday.
- J. Technology – A discussion concerning the School Committee website occurred; see VIII. Unfinished Business, A. School Committee Communication.

VIII. Unfinished Business

- A. School Committee Communication – Mr. Milbert and Mrs. Ward reported/recommended:
 - Most important first question should be location. They recommend independent website.

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- Independent website allows ability to say what they want when they want.
- Majority of committee needed to decide on content.
- Will create basic website to start and plan to have something up and running for School Committee members and administration to view at next meeting.

IX. New Business – No new business.

X. Approval of the Bill Schedule

XI. Other Matters

Dates to Remember:

November 2, 2010, Professional Development for Teachers, no school

November 8, 2010, Next School Committee Meeting

November 11, 2010, Veterans Day, No School, Offices Closed

MOTION

Mr. Milbert made a motion to adjourn to Executive Session.

This motion was seconded by Mrs. Elmes.

Roll Call: Mrs. Christine Ward, yes; Mrs. Martie Dwyer, absent; Mr. Scott Milbert, yes;

Mrs. Stacy Elmes, yes; Mr. Joe Chaves, yes.

VOTED 4-0-0, so moved.

Meeting adjourned to executive session 9:32 p.m.

Respectfully submitted by,

Lisa J. Turcotte

Recording Secretary