

Kingston Public Library
Board of Trustees
Meeting minutes for September 8th, 2008

On September 8th, 2008, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Val Spence, treasurer, Cynthia Fitzgerald, Joyce Rossi, Vanessa Verkade, and Spencer Clough, secretary. Also present was the library director Sia Stewart.

The chair opened the meeting at 7:25 p.m.

1. Minutes: for the July 7th, and August 4th, meetings were approved upon a motion by Ms. Spence, seconded by Ms. Fitzgerald.
2. Fundraising: the board reviewed proposals received from the fundraising consultants; Ms. Spence moved and Ms. Rossi seconded, the selection of Routolo and Associates. The motion passed unanimously.
3. Heritage Center: Mr. Clough reported on activities and suggested that a letter be written to the selectmen requesting that the library's position on the committee be designated as a liaison position as there appears to be a potential conflict of interest between the trustee's position and full membership on the committee.
4. Meeting room: requests were received from the Lupus group and an OCD group; the waiver for the Lupus group was passed upon a motion by Mr. Clough seconded by Ms. Rossi. The OCD group will be referred to the Town House for meeting space as it would push the library over the current meeting room limits.
5. Courtyard and Front Gardens: the mulch arrived; Ms. Rossi has called the Garden Club for some assistance.
6. Director's Report: the staff is experiencing high stress due to lack of time; there is a need for two staffers at the circulation desk; one result has been a cut back in the amount of programming; the library could use volunteers especially for ILL activities. A staff/volunteer appreciation party will be held at Mr. McWilliam's house, September 26th from 2:00 to 4:30. Discussion of a request to put up a lawn sign for a private business was held. The Book Sale will be October 18th. The director discussed the need for \$13,000 in shelving; the board suggested this would be a good target for fundraising.
7. Staff reports were received from the archivist, reference librarian, teen advisor, and the children's librarian.
8. The meeting adjourned at 8:50 p.m. upon a motion by Mr. Clough, seconded by Ms. Fitzgerald.
9. Next meeting will be October 6th.