

Kingston Public Library
Board of Trustees
Meeting minutes for September 11, 2006

On September 11, 2006, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair person, Joyce Rossi, Vanessa Verkade, Nancy Sapir, Val Spence, treasurer, and Spencer Clough, secretary. Also present was Sia Stewart, library director.

The meeting opened at 7:20 p.m.

1. Minutes for the meetings of June 5th and July 10th were passed upon a motion by Ms. Spence, seconded Ms. Sapir.
2. Meeting room requests: Greater Plymouth Lupus Group has requested would like to use the room on the fourth Thursdays. The home-schoolers has requested specific dates. Both requests were approved on a motion made by Ms. Spence, seconded by Ms. Verkade.
3. Library hours: staff responses are all positive. The time is well used; there have been some requests for flex-time considerations. There have been no complaints from the public.
4. Holiday time compensation: there will be no further action taken by the staff members.
5. Courtyard design: the contractor has given an estimate of about \$8,000; the Wilkersons' have not given there approval yet.
6. Heritage Center: a letter will be sent to the committee to consider the mutual interest of the library and the commission regarding the disposition of historical materials in private hands. The library board wishes to encourage donations to the local history collection to prevent the dispersal of such materials outside of Kingston.
7. Witness stones and flag mast: the director will inform the highway department that we will accept the artifacts if we can use them for fundraising.
8. Teen Advisory Board: Ms. Minsk met with TAB recently; the book group is going well and they have elected to hold a "reading marathon" as a fund raiser to benefit a local charity.
9. Staff librarian reports were distributed.
10. The arts festival group has a street plan.
11. Staff and volunteer appreciation parties will be held on Oct. 6th and Oct. 12th.
12. Digitization project: to create digitized images of online of documents in the library collection. The estimated cost is about \$10,000. The project will require a fundraising program to support it.

The meeting closed at 9:20 p.m.