

**Kingston Public Library
Board of Trustees
Meeting minutes for August 4th, 2008**

On August 4th, 2008, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Cynthia Fitzgerald, Joyce Rossi, Vanessa Verkade, and Spencer Clough, secretary.

Also present was the library director Sia Stewart and Stephanie Legg. The meeting was later joined by Dave Holmes, Jack Burrey and Ken Brack.

1. Mr. McWilliams opened the meeting at 7:30 p.m.
2. Minutes: for July 7th were tabled until the next meeting.
3. Interview: Stephanie Legg for the position of children's librarian.
4. Powder House: trustees were offered a gift of the Kingston Powder House to be placed on the library property; restoration of the structure will be funded with a Community Preservation Act grant; the board voted to accept the gift upon a motion by Mr. Clough, seconded by Ms. Rossi.
5. Annual Appeal: reached \$22,542, with a response rate of approximately 8%; RFPs are due by August 13th for the fundraising firms.
6. Heritage Center: phase one of the exterior restoration is continuing.
7. Meeting room requests: a request by the Family Resource Center for one day per month, for 10 months, from 9:00 a.m. to 3:00 p.m., was approved upon a motion by Mr. McWilliams, seconded by Ms. Rossi.
8. Courtyard and Gardens: the town has been contacted to provide mulch.
9. Director's Report: a proposed "Paper Retriever" container may generate \$25 to \$30 per month.
10. Staff reports were received by mail.
11. Bills were signed.
12. Adjournment: the meeting closed at 9:25 p.m. upon a motion by Mr. Clough, seconded by Ms. Fitzgerald.

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