

**Kingston Public Library
Board of Trustees
Meeting minutes for August 3rd, 2009**

On August 3rd, 2009, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Val Spence, treasurer, Cynthia Fitzgerald, Vanessa Verkade, and Spencer Clough, secretary.

Also present was the library director Sia Stewart.

The chair opened the meeting at 7:25 p.m.

- I. Minutes: of the July 6th meeting were passed upon a motion by Ms.Fitzgerald, seconded by Ms. Spence.
- II. Fundraising: Phillip Wade will join the Development Committee, motion made to accept Mr. Wade by Ms. Spence, seconded by Mr. Clough, was passed unanimously; the next Library Coffee will be August 20th at 10:00; the next Development meeting will be August 10th; donations to the Annual Appeal total \$12,544, from 263 donors; there is no news on the 15h Anniversary celebration.
- III. Planning was tabled until the next meeting.
- IV. Heritage Center was tabled until the next meeting.
- V. Friends: Ms. Metcalf raised the issue of cutting hours; the Friends' group is opposed to cutting hours; the local PTO requested using the library as a point of sale for entertainment books; the Friends intend to attend the Selectman's Open Forum to promote the library.
- VI. Meeting room: there were no requests.
- VII. Courtyard: was tabled until the next meeting.
- VIII. Director's report: the new a/c unit was installed and is working; air quality in the meeting room study will cost \$1,760; these funds could come from the materials preservation line; a motion to use materials preservation funds for the study was made by Ms. Fitzgerald, seconded by Ms. Spence, and was passed unanimously; the report will study any potential mold problems. There was no news on the budget for FY 2010; the director expressed concerns about FY 2011; library staff has expressed concerns that cutting hours will not relieve the staffing and maintenance problems created by budget reductions as it will not relieve the need for substitutes; a motion to allocate \$10,000 from the annual appeal to supplemental employees was made by Mr. Clough, seconded by Ms Spence, and passed unanimously.
- IX. Powder House: Susan Aprill is working with Jack and Mike Burrey on a grant that is due in October.
- X. Director's performance evaluation for 2008: the trustees met to write up their comments.
- XI. Next meeting: August 31st.
- XII. The meeting closed upon a motion by Ms. Spence, seconded by Ms. Verkade, at 9:45 p.m.