

Kingston Public Library
Board of Trustees
Meeting minutes for August 2, 2010

On August 2, 2010, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Val Spence, treasurer, Gerald Buckley, Cynthia Fitzgerald, and Vanessa Verkade. Spencer Clough, secretary, was absent.

Also present was the library director Sia Stewart.
The chair opened the meeting at 7:35 p.m.

- I. Minutes: Minutes for June 7, June 21, and July 6 were discussed and unanimously approved after a motion by Ms. Spence, seconded by Ms. Verkade.
- II. Powder House: Ms. Buckley had a tour of the building. The Town Administrator has been in touch with Ken Brack regarding the transfer of the building to the Town. There had been no response in the last two weeks.
- III. Fundraising and Foundation: The fundraiser held by Solstice Restaurant in June raised \$19,000 after expenses were deducted. The 501(c)(3) notification was expected any day. A request to the Foundation during their August 9, 2010, meeting for a Google Apps business account was approved at a cost of approximately \$800 per year.
- IV. Friends of the Library: Ms. Stewart will be unable to attend the meeting on Friday, August 6. Ms. Verkade will attend.
- V. Library Trust funds investment change: Report was given by Ms. Spence regarding a proposal to change from percentage-based management to fee-based management. Mike McNamara will be invited to the September Trustees meeting for further explanation.
- VI. Adams Center: The Selectmen were very receptive to the Committee's presentation by Ralph Calderaro.
- VII. Meeting room requests: none.
- VIII. Director's report:
 - a. Staff issues were discussed.
 - b. Budget: Waiver application is due October 15th. The annual ARIS report has been completed and the State Aid application is in process.
 - c. Massachusetts Library System is now up and running.
- IX. Dates
 - August 8 Town Officials breakfast at Bradford House
 - August 12 party for end of summer reading program
 - August 22 Adams Center breakfast at Bradford House
 - September 7 Next Trustees meeting
 - September 18 Kingston Arts Festival
- X. Staff reports were distributed.
- XI. Payment of Bills.
- XII. Old business: the review of the by-laws was tabled

- XIII. New business: Donations are being received for a fund set up for the purchase of large print materials, in memory of Hugh and Margaret Reddy.
- XIV. The meeting closed upon a motion by Ms. Buckley, seconded by Ms.Spence, at 8:40 p.m.

CF082910