

Kingston Public Library

6 Green Street
Kingston, MA 02364
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Board of Library Trustees Meeting

August 1, 2011

Minutes

Present: Vanessa Verkade, Valerie Spence, Kathy Benassi, Gerry Buckley, and Ms. Sia Stewart, Library Director.

- **Minutes of July 5 meeting:** On the recommendation of Ms. Stewart, item XI was amended by deleting the language after ‘planning and design grant to be issued this year, and adding “and construction grant in a subsequent year. Both grants require matching local funds. On a motion by Gerry Buckley, seconded by Val Spence, the Trustees voted to approve the minutes as corrected by a vote 4ayes, 0 nos.
- **Community awareness campaigns (GTL and LYL):** Ms. Stewart reported that a Love Your Library Committee has had a planning meeting. More names have been sent to Ed Perry. Trustees discussed additional people who could be approached re participation in this program.

The Geek the Library Committee had its initial meeting. Ms. Stewart reported that seven people attended. Participants brainstormed what such a program would look like and generated several possible scenarios. At their August 14 meeting, members will develop more practical, more specific strategies. A report is due to the Trustees in September.

- **Kingston Public Library Foundation:** Gerry Buckley reported the following the Foundation treasury contains roughly \$25,000. at this time: the Foundation has given the Library \$17,000. this year; a ‘talent show’ has been scheduled for Friday, Oct. 14, at the Silver Lake Regional High School; the Foundation Board would like to organize more subcommittees to help with the Foundation’s work and projects - recommendations are sought for possible members; the Foundation has purchased a web based data management program.
- **Friends of the Library:** No report at this time.
- **Adams (Heritage) Center update:** Ms. Stewart gave a brief overview of the history of the Adams building and updated the Trustees on the background of the renovations to date. She urged Trustees to encourage friends to attend the Town Meeting on August 9 and vote to support the CPC’s recommendation of an additional \$300,000 be allocated to the Heritage Committee in order to complete the project as per the bid.
- **Meeting Room requests:** None at this time.
- **Director’s report:**

- **Staff issues:** Staff have requested that the Library be closed on the Saturday before Labor Day. On a motion by Gerry Buckley, seconded by Vanessa Verkade, the Trustees voted 4 yes and 0 nos to close the Library the Saturday before Labor Day.
 - **Building Issues:** Sia reported that the gardens around the Library look awful and that a Boy Scout wants to update them as an Eagle Scout project. He will be soliciting bids from landscapers to get a minimum of things done this fall. Sia will also ask staff to document the needs of the Library, particularly those things that they cannot do because of the constraints of the building.
 - **Volunteer recognition:** Sia would like the Trustees to plan an event to honor the volunteers. Where and when needs to be decided.
 - **Additional matters:** Sia passed out the Trustee Directory and asked members to review it for accuracy. She also asked for feedback on her monthly report and the KPL pamphlet.
 - **Dates:**
 - August 5 Friends meeting
 - August 8 Foundation meeting
 - August 9 Special Town Meeting
- **Staff Reports:** The History Room and Children's Room staff reports were distributed.
 - **Payment of Bills:** None at this time.
 - **Old Business:** There is a concern regarding tutors use of space.
 - **New Business:**
 - **Building project:** In discussions regarding a building project, Sia reported that building grants may not come up for another year. This will give us more time to research and plan our project. Sia and Vanessa plan to meet with Joanne Lamothe, who works at the Duxbury Free Library and was closely involved in its building project.

The next meeting will be held on September 6, 2011.

On a motion by Val Spence, seconded by Kathy Benassi, on a vote of 4 ayes and 0 nos, the meeting adjourned at 8:25 PM.

Respectfully submitted,
Gerry Buckley