

**Kingston Public Library**  
**Board of Trustees**  
**Meeting minutes for June 7th, 2010**

On June 7th, 2010, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Gerry Buckley, Vanessa Verkade, Val Spence, and Spencer Clough, secretary.

Also present was the library director Sia Stewart.  
The chair opened the meeting at 7:40 p.m.

- I. Minutes: Minutes were tabled until July.
- II. Powder House: Ms. Stewart reported this preservation project was approved at town meeting; she will meet with town administrator, Jill Myers on June 9<sup>th</sup>, to deal with legal aspects.
- III. Fundraising: the 501(C)(3) application is complete and ready for submission; the Foundation's first annual meeting will be next Monday.
  - a. The Piggy Project: there were great school assemblies at the elementary and intermediate schools. The "Pignic" is set for June 12<sup>th</sup>, from 2:00 to 6:00.
- IV. Heritage Center: Ms. Stewart distributed a "Proposal for the Use of the Adams Center"; the board discussed the need to clarify the library's limited interest in the facility; Ms. Stewart asked the board to read the report and comment before the meeting with the architect.
- V. Friends: met this past Friday; they will return to an annual \$10 dues; some Friends will attend the "Pignic".
- VI. Meeting room requests.
  - a. For classes on real estate, to be held on two Saturdays, and a Sunday between September and December, from 8:00 a.m. to 8:00 p.m. Ms. Buckley moved, Mr. Clough seconded, a motion to deny access. The motion carried with 5 ayes.
  - b. South Shore Team for Work Opportunities Unlimited requests an ongoing reservation for every other Tuesday, 10:00 a.m. to 11:30 a.m., for two events per month, to train and conduct resume workshops. Mr. Clough, moved, Ms. Buckley seconded, to grant a waiver of the limits on ongoing reservations, contingent upon the library board not having exceeded the number of waiver limits granted. This motion carried with 5 votes of aye.
- VII. Director's report:
  - a. Staff: there was discussion of staffing issues.
  - b. Building: was audited by the Town Building Committee for energy usage; there is hope to reduce costs and humidity.
  - c. Patrons: several incidents of vandalism were reported.
  - d. Budget: FY'11 was passed; the library will still need a waiver from decertification.
  - e. Restructuring the regional system: is planned and will go into effect on July 1, 2010.

- f. Policy Question on patron records: no action.
- VIII. Staff Reports: were received from the archivist and the children's librarian, by email.
- IX. Payment of Bills: none.
- X. Old business: the board will meet June 21<sup>st</sup> to consider the director's performance review for 2009.
- XI. New business: none.
- XII. The meeting closed upon a motion by Ms. Buckley, seconded by Ms.Spence, at 9:45 p.m.

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