

Kingston Public Library
Board of Trustees
Meeting minutes for June 2, 2008

On May 19th, 2008, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair person, Val Spence, treasurer, Cynthia Fitzgerald, Joyce Rossi, Vanessa Verkade, and Spencer Clough, secretary.

Also present was the library director Sia Stewart.

- I. Board reorganization: Brian McWilliams, chair; Val Spence, treasurer; Spencer Clough, clerk.
- II. Minutes from May 19: were passed upon a motion by Ms. Spence, seconded by Ms. Fitzgerald.
- III. Fundraising proposal: the library director spoke with another fundraising company and met with the town administrator; the town administrator will refer questions to the town counsel; Mr. McWilliams has received an offer of pro bono legal services to assist with the incorporation of the foundation; the director will invite another company to make a proposal at the next meeting.
- IV. Annual appeal: \$19,431 has been received; another \$1,285 will come from matching funds; there has been an over all response rate of 7%.
- V. Heritage Center: no news.
- VI. Meeting Room: no requests.
- VII. Gardens: the library is waiting to receive mulch from the town; "Soul Sisters" has offered to host an event to create a serenity garden.
- VIII. Director's report: the director has received permission to post the Children's librarian position; no news from the Friends group; the director had distributed a cell phone policy: the policy passed upon a motion by Ms. Spence, seconded by Ms. Fitzgerald.
- IX. Staff reports were received.
- X. Other business: Ms. Verkade expressed concern that the staff may experience further strain from the loss of the children's librarian; she suggested approaching former archivist Carrie Elliot to fill-in over the summer.
- XI. Library Director's performance evaluation: was overall superior and was delivered by the Chair, Mr. McWilliams.
- XII. Meeting closed at 8:50 p.m. on a motion by Mr. Clough, seconded by Ms. Spence.