

**Kingston Public Library Board of Trustees and the Kingston Public Library Foundation
Joint Meeting Minutes for June 13, 2011**

On June 13th, 2011, a meeting was held of the Kingston Public Library Foundation Board in conjunction with the Kingston Public Library Board of Trustees. Present from the foundation were: Fran Botelho-Hoeg, chair; Gerry Buckley; Ellen Cook; Carol DeCamp; Jim Farrell; Bob Weber; and Spencer Clough, secretary. Present from the Board of Trustees were: Vanessa Verkade, chair; Kathleen Benassi; Gerry Buckley; Spencer Clough, secretary.

1. Meeting opened: Ms. Hoeg opened the joint meeting at 7:20 p.m.
2. Minutes: for the May 9th, 2011 meeting, were approved upon a motion by Ms. Cook, seconded by Mr. Farrell, with a vote of 5 ayes, and 2 abstentions.
3. Correspondence: Ms. Hoeg reported that Ms. Vendetti has had to resign. Marilyn Rand, a former teacher, has expressed interest in serving on the board. Ms. Hoeg will extend an invitation to her to attend a future meeting.
4. Treasurer's report: Current balance \$23,928.49; new deposits \$3,550; received from PayPal \$1,540.98, for a total of \$29,019.47. Receipts are from both concert revenue and the annual appeal. Total library funding this year is \$17,240. Net revenue from the concert is \$2,800. The annual appeal has netted \$13,316.21.
5. New business:
6. Donor software: Etapestry will cost \$1,000 per year; Donorperfect will cost \$448 per year. The committee recommends the purchase of Donorperfect. The committee moves, Mr. Weber seconds, the purchase of Donorperfect. This motion passed unanimously.
7. Library promotional programs: Ms. Stewart described "Geek the Library"/"Love Your Library". Geek Your Library is a national program with variable costs and requires broad community support. Love Your Library is a local program from WATD radio station. Ms. Hoeg called for a motion to establish a foundation committee to investigate "Geek the Library". A motion by Ms. Cook, seconded by Mr. Farrell, was passed with a vote of 7 ayes, and 1 nay. The board of trustees: Ms. Verkade moved, seconded by Ms. Buckley, to join the committee to investigate "Geek the Library". The trustees passed this motion with 4 ayes. The foundation moved to endorse "Love Your Library", by Mr. Weber, seconded by Mr. Farrell, and voted to pass this motion unanimously. The trustees moved to endorse "Love Your Library", with a motion by Ms. Buckley, seconded by Ms. Benassi. This motion passed with 4 ayes. Ms. Verkade adjourned the trustees' meeting at 8:25 p.m.
8. Organizational structure: Ms. Hoeg suggested as a topic for the next meeting, the foundation's need to bring new people to help with specific projects under the direction of subcommittees, eg. events.
9. Old business:
10. Concerts: Ms. Hoeg suggested consideration of another time of the year for concerts and the possibility of a talent show.
11. Mail Campaign: Ms. Hoeg asked board members to consider making personal phone calls to thank donors to the annual appeal.
12. Library Director's report: the library may need an additional \$20,000 in the next fiscal year. The library is about to produce an email newsletter to go out at the end of June. The staff thanked the foundation for the coffee maker.
13. President's Report: Ms. Hoeg reported on the meet & greet at Weymouth Bank.
14. Goals: were tabled to the next meeting.

Meeting closed: the meeting ended at 8:50 p.m., upon a motion by Ms. Buckley seconded by Ms.

DeCamp. This vote was sustained unanimously.

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