

Kingston Public Library
Board of Trustees
Meeting minutes for May 7, 2007

On May 7, 2007, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair; Cindy Fitzgerald, Joyce Rossi, Val Spence, treasurer; Vanessa Verkade, and Spencer Clough, secretary.

Also present was Sia Stewart, library director.

The meeting opened at 7:20 p.m.

- I. The board welcomed newly elected member Cindy Fitzgerald. The library director will make arrangements to introduce Ms. Fitzgerald to board duties and library issues at a future date.
- II. Board Reorganization: offices were unanimously approved as follows: Brian McWilliams, chair; Val Spence, treasurer; Spencer Clough, secretary.
- III. Minutes for the March and April meetings were approved upon a motion made by Ms. Verkade, seconded by Ms. Spence.
- IV. Heritage Center: Ms. Rossi had not report as the meeting was postponed until this coming Thursday, May 6.
- V. There were no meeting room requests submitted this month.
- VI. Director's Report: trustees updated their contact information. Ms. Stewart has become involved in the administration of the Arts Festival, working with Ms. Spence, and Peggy Gallagher; vendor letters and artist solicitations have been sent out. There is some interest from members of TAB in participating in the Arts Festival. The library director would like trustee input on a policy with regard to decertified town libraries; the first town in the SEMLS system to lose certification will do so on July 1st. SEMLS has sent the library a report valuing total services provided at \$145,358 for this past year. Former trustees Nancy Sapir and Gayle Metcalf have offered to assume operations of the library friends group. There will be a staff workshop on disaster planning on May 18th.
- VII. The library director's performance evaluation for 2006 was delivered verbally. A written copy will be delivered at the June meeting.
- VIII. Staff reports were received from the childrens' librarian, the reference librarian, the Teen Advisory Board, and the archivist.
- IX. Bills were submitted for payment.
- X. New business: the director returns to full time work this week.
- XI. The meeting adjourned upon a motion by Mr. Clough, seconded by Ms. Verkade at 9:10.