

Kingston Public Library
Board of Trustees
Meeting minutes for May 5, 2008

On May 5th, 2008, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Val Spence, treasurer and acting chairperson; Cynthia Fitzgerald, Vanessa Verkade, and Spencer Clough, secretary.

Also present was the library director Sia Stewart.

The meeting opened at 7:20 p.m.

1. Reorganization of the board was tabled to the June meeting.
- 2..Minutes of the April 14th meeting were approved upon a motion by Ms. Fitzgerald, seconded by Ms. Verkade.
3. Fundraising: Jay Caporale was unable to attend this meeting. Mr. Briggs sent a letter regarding sec. 503 c.3 foundations. The board discussed the need for another meeting in June; Ms. Stewart will arrange for a meeting room at the Town House.
4. Annual appeal: the library received a gift of \$1,000 of IBM stock, bringing the total donations to \$14,500; Ms. Stewart said it is usual to sell the stock upon receipt; she will also draft a policy on handling donations of securities.
5. Heritage Center: Mr. Clough reported on the progress of the committee and their planned renovations to the Adams Building.
6. Meeting room requests: none.
7. Courtyard and front gardens: the high school students provided maintenance; Ms. Rossi and Ms. Stewart are looking to hold a volunteer work day.
8. Director's report: there has not been an end date set for the children's librarian; there is no news from the Friends' Group; the survey has ended, but the results have not been tabulated; the director will ask for \$5,000 from the town's reserve fund to cover the repairs to the HVAC system.
9. Staff reports: were received by mail.
10. Payment of bills.
11. Next meeting: May 19th, at the Town House.
12. Meeting closed at 8:35 p.m., upon a motion by Ms. Spence, seconded by Ms. Fitzgerald.

SEC05/19/08