

**Kingston Public Library
Board of Trustees
Meeting minutes for April 6th, 2009**

On April 6th, 2009, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Valerie Spence, treasurer, Vanessa Verkade, and Spencer Clough, secretary.

Also present was Sia Stewart, library director.

The meeting opened at 7:35 p.m.

- I. Minutes for the February 23rd meeting were approved upon a motion by Ms. Spence, seconded by Ms. Verkade.
- II. Development committee: met twice with trustees; needs more members; so far we have Gerald Buckley, Mary Alberti, Fran Bothelo-Hoeg, and Carol Bolsey; trustees volunteered to call candidates; the next committee meeting is scheduled for April 3rd; trustees would like to see notes from the development committee; the Donor Wall is up; the library has received about 100 donations; we need to consider a celebration for the library's 15th anniversary; the development committee needs to decide on naming opportunities.
- III. Heritage Center: Mr. McWilliams will consider attending the next meeting.
- IV. Friends: Ms. Stewart and Ms. Verkade attended the last meeting and reported that there was a good turn-out; minutes from the meeting were distributed
- V. Boy Scouts requested to raise funds by selling lightbulbs at an NStar event; the request was approved on a motion by Mr. Clough, seconded by Ms. Verkade.
- VI. A proposal was made to ban Styrofoam cups and plates from library events; this motion by Ms. Spence, seconded by Ms. Verkade, was passed.
- VII. Meeting Room: no requests.
- VIII. Courtyard: no news
- IX. Director's report: Ms. Verkade is working on the director's performance review; a note from a patron complimented the assistance given by Mary Anne Driscoll; the insurance company has suggested testing the library air quality; a quote for such air quality testing was given at \$1,200; the director will call the building committee of the town to address the problems with the front doors; Ms. Verkade will look into a "closed" sign for the front door; the new town administrator, Jill Myers, begins her position on April 27th; there is no news on the budget; a wage freeze proposal is still on the table; Wage and Personnel will not reclassify the requested librarian positions; the director presented a new draft policy on reciprocal borrowing for decertified libraries; the policy was revised with language borrowed from the Andover library policy; this new policy was accepted upon a motion from Mr. Clough, seconded by Ms. Spence; OCLN has instituted a service that allows patrons to register cards online for access to online resources; Jack Burry has met with Ms. Stewart to begin work on next year's CPA grant for the powder house; the theme for this year's art festival is "Kingston: Then and Now"; Susan April will prepare an exhibit for in the Faunce School based on her blog entries for display during the art festival; a motion by Ms. Spence, seconded by Mr. Clough, to allow the Arts Festival to use the library grounds was passed; Ms. Spence and Ms. Verkade have begun work with Ms. Stewart on the next planning cycle.
- X. Dates: April 25, Town elections; May 2, Book Sale; June 6, Town Meeting (continued).
- XI. Staff reports: were received from the children's librarian, the reference librarian, and the archivist.
- XII. The director demonstrated "Play-aways" to the board.
- XIII. Bills: none were presented.
- XIV. The meeting adjourned upon a motion by Ms. Verkade, seconded by Ms. Spence, at 9:05 p.m.