

**Kingston Public Library**  
**Board of Trustees**  
**Meeting minutes for March 5, 2007**

On March 5, 2007, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Nancy Sapir, Val Spence, treasurer, Vanessa Verkade, and Spencer Clough, secretary.

Also present was Sia Stewart, library director.

Start 7:25 p.m.

- I. Minutes of the February 5, 2007 meeting were approved upon a motion by Ms. Spence, seconded by Ms. Rossi.
- II. A puppet show was produced by children's librarian, Augusta Lynch. The trustees greatly enjoyed the show and applauded Ms. Lynch's efforts on behalf of the children's programming.
- III. Heritage Center Programming: the Heritage Center Committee submitted their version of a press release; Ms. Sapir and the director will edit the news release and return it to the Heritage Center Committee.
- IV. Meeting room requests: Bill Alberti requests the use of the meeting room for a writing group on Wednesday nights once per month. This request was passed on a motion by Ms. Sapir, seconded by Mr. Clough.
- V. Courtyard design: Silver Lake Regional High School students are doing pruning in the courtyard.
- VI. Internet filters: A motion to put filters on all computers, configured to restrict adult content was passed upon a motion by Mr. Clough, seconded by Ms. Sapir. The board further considered changes to the computer policy as suggested by the library director; this was passed upon a motion by Ms. Spence, seconded by Mr. Clough.
- VII. Director's report: Content DM funding: CPA funding will be approved by the town for about \$10,000 for digitization of library documents. Decertification policy: no action was taken at this time. MLTA symposium is set for March 31<sup>st</sup>. MLA Legislative Day is set for April 5<sup>th</sup>; Ms. Verkade, the library director and Mr. Clough plan to attend. The annual town meeting is set for April 9<sup>th</sup>. A staff workshop on disaster planning is set for May 18<sup>th</sup> on water damage training.
- VIII. The director's 2006 performance review was tabled until the April meeting.
- IX. Librarian's reports were distributed.
- X. Next meeting will be April 2d, at 7:15.

The meeting ended at 9:15 on a motion by Mr. Clough, seconded by Ms. Spence.