

**Kingston Public Library
Board of Trustees
Meeting minutes for February 23rd, 2009**

On February 23rd, 2009, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair, Val Spence, treasurer, Cynthia Fitzgerald, Joyce Rossi, Vanessa Verkade, and Spencer Clough, secretary. Also present was the library director Sia Stewart and Geralde S. Buckley.

The chair opened the meeting at 7:25 p.m.

- I. Minutes: for January 26th and February 2d were passed unanimously upon a motion by Ms. Spence, seconded by Ms. Rossi.
- II. Fundraising: the board considered the outline for the development committee's work; letters are going out to prospective committee members; letters are being prepared for this year's annual drive; Mr. Clough will represent the trustees on the committee; an initial development committee meeting is scheduled to March 13th; the director seeks input on naming opportunities above the \$250 mark; the director pointed out that the library's 15th anniversary is approaching.
- III. Heritage Center: Mr. Clough reported on the HCDC's summit meeting with local officials, members of the public and their museum consultant; the director asked for a volunteer to fill the liaison position to the HCDC for the coming year.
- IV. The OCLN annual report was delivered.
- V. Friends: are meeting on the first Friday of the month; they will be working on a newsletter with library staff members; the Spring Book Sale is scheduled for May 2; New England Villages requests a table at the sale; discussion followed to consider a policy regarding tables for groups outside the library; Mr. Clough made a motion, seconded by Ms. Fitzgerald, to allow the rental of table space to other groups for a fee of \$25, with proceeds to the Library Friends, on a first-come, first-served basis; the motion passed unanimously.
- VI. Meeting room: no requests.
- VII. Courtyard: no news.
- VIII. Director's report: the guidelines for social networking were discussed; Ms. Verkade and Ms. Rossi will work on the director's performance review for 2008; the building inspector had visited and said there is a greater humidity problem with the meeting room; also, the front door will be upgraded to handicapped accessible; the interim town administrator is Jack Healy; no news has been received regarding the budget; there appear to be no cuts for FY '09; Fin. Comm. requested 7% cuts to departments for FY '10; Fin. Comm. is divided over whether cuts must incorporate cuts to personnel; Freetown, Norton and Wareham, have all had their libraries decertified; the director asks the board to consider deleting "and to discontinue inter-library loans to such libraries" from the library

decertification policy; OCLN is considering opening membership up to school libraries.

- IX. Powder House: no news.
- X. Planning Committee: no news.
- XI. Staff reports: were received from the reference librarian, the archivist, and the children's librarian.
- XII. Closed: on a motion by Ms. Spence, seconded by Ms. Fitzgerald, at 9:05 p.m.
- XIII. Next full business meeting: April 6th

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