

Kingston Public Library
Board of Trustees

On November 1st, 2011, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Vanessa Verkade, chair; Val Spence, treasurer; Kathy Benassi; Geralde Buckley; Cynthia Fitzgerald; and Spencer Clough, secretary.

Also present was Library Director, Sia Stewart.

The chair opened the meeting at 7:29 p.m.

1. Minutes: for August 1st were approved upon a motion by Ms. Buckley, seconded by Ms. Spence, by a vote of 4 ayes and 1 abstention. The minutes for October 4th were approved upon a motion by Ms. Buckley, seconded by Ms. Spence, by a vote of 5 ayes and 1 abstention.
2. KPL Foundation: Ms. Buckley reported the foundation mailing will go into the mail soon. The Holiday Concert: "Home for the Holidays", with Fran Hoeg, Bill Alberti, and Andrew Garland, will be held at Silver Lake Regional High School. Tickets are \$10 and on sale at the library and at the door.
3. Friends: Ms. Stewart stated the book sale earned about \$1,100. They also had a talk presented by Neta Domaszewicz on doll house miniatures.
4. Heritage: Ms. Stewart related that the project is going ahead, but that the selectmen have not designated a use for the building yet.
5. Powder house: Ms. Stewart reported that the document granting the building to the town has been signed by Mr. Holmes and Mr. Brach. The building will be moved to the Highway Department pending restoration. The library will have a more limited role in the project than originally planned.
6. Meeting room requests: none.
7. Director's report:
 - A. Staff: there is a need for strategic thinking on the changing roles of libraries and the promotion of library services. Staffers need to become advocates.
 - B. Building: the lawn sign and the leak in the activities room have been repaired. The stones from the roof have not been addressed.
 - C. Budget: the director is looking at the details fo the pending budget proposal; it is due on 11/3.
 - D. Community Awareness Programs: Geek the Library: the director is working with students from the Simmons library school on library use. The students will survey library use at various points in town. Love Your Library: will launch in January.
 - E. Holiday Schedule: the library will close at 5:00 on Wednesday before Thanksgiving and be closed Thanksgiving Day and the Friday after. The library will close at 1:00 on December 24th, and be closed for Monday, December 26th, a legal holiday. This schedule was unanimously approved by the board upon a motion by Ms. Spence, seconded by Ms. Buckley.
8. Staff Reports: were received by email.
9. Payment of Bills: the board members signed bills for payment.
10. Old business:
 - A. Timeline for director's performance evaluation: January, staff survey and self-evaluation; February, the board will deliver the performance evaluation.
 - B. Report on endowment: there should be an evaluation of the endowment in April 2012.

New business: A service for past trustee, Margaret Warnsman, will be held on November, 13th. The Marshall Joyce prints need to be marketed. A vote to reduce the price to \$200 for the print was passed unanimously upon a motion by Ms. Fitzgerald, seconded by Ms. Benassi.
11. The meeting closed on a motion by Ms. Buckley, seconded by Ms. Spence, at 9:29 p.m.