

Kingston Public Library
Board of Trustees Meeting
November 1, 2010

On November 1, 2010, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair; Cynthia Fitzgerald; Vanessa Verkade; Gerry Buckley and Spencer Clough, secretary.
Also present was: Sia Stewart, library director.

Open: Mr. McWilliams opened the meeting at 7:35.

- I. Minutes for October 4, 2010 were approved upon a motion by Ms. Buckley, seconded by Mr. McWilliams. This motion passed with 4 ayes and 1 abstention.
- II. Library trust funds: Mike McNamara, the library's financial advisor, needs a decision on the authorized signers; Ms. Buckley moved, Mr. Clough seconded, a motion to require the signature of the chair and treasurer for transfer of accounts from National Finances Services to Ameritrade, and for the disbursal of checks. Ms. Stewart will call Mr. McNamara regarding the signature form for disbursements.
- III. KPL Foundation: Mr. Clough reported on the foundation's appreciation tea for donors; plans for a spring concert fundraiser; and the composition of the board.
- IV. Friends of the Library: no news. described issues with the roof design and climate control.
- V. Heritage Center: no news.
- VI. Meeting room requests: there were none.
- VII. FY' O2 Budget: Ms. Stewart has begun working the budget; the town is proposing "level-funding"; it is not known what the consequences of the vote on Ballot Question 3 will be, yet. Ms. Buckley moved, seconded by Ms. Verkade; that the director shall develop and submit the budget on November 11, 2010, and that the board will discuss the budget at the December meeting. The measure passed upon a vote of 5 ayes.
- VIII. The trustee bylaw review: was tabled until December.
- IX. Director's report:
 - A. Staff issues: Ms. Legg will discuss a potential partnership with Rockland Trust for a summer program; Ms. Aprill has done a phenomenal job on the transition to Google apps.
 - B. Building: no current issues.
 - C. Budget: submitted packet for waiver to the MBLC. Discussion was held on how to approach the MBLC to change the standards for certification. This will be considered more fully in the future when an MBLC representative can attend.
 - D. Holiday schedule: Town offices are closed the Friday after Thanksgiving. The director requested the board close the library at 5:00 on Wednesday, and remain closed on Saturday, after Thanksgiving. Ms. Buckley moved, Ms. Fitzgerald seconded, a motion to close on Wednesday, Nov. 24th at 5:00, but to open on Saturday, November 27th. This measure was passed on a vote of 5 ayes. Ms. Buckley moved, seconded by Ms. Fitzgerald, to close the library on Thursday, December 23d, and reopen at 1:00 on Monday, December 27th. By a vote of 4 ayes, and 1 nay, the measure was carried.
 - E. Library theft: the total for replacement materials is about \$900; the director will discuss the matter with Police Chief Rebello.
 - F. Payment of Bills
 - G. Close: the meeting adjourned upon a motion by Ms. Buckley, seconded by Ms. Fitzgerald, at 9:20 p.m.