

Kingston Public Library
Board of Trustees
Meeting minutes for October 17, 2007

On October 17, 2007, a meeting was held of the Kingston Public Library Board of Trustees. Present were: Brian McWilliams, chair; Cynthia Fitzgerald, Vanessa Verkade, and Spencer Clough, secretary.

Also present was library director Sia Stewart.

The meeting opened at 7:15 p.m.

1. Minutes for October 1st: tabled until the November meeting.
2. Heritage Center: the HRC Committee will present building restoration plans at a meeting on November 1st.
3. Meeting room requests: there were none.
4. Courtyard project: Nick MacInnis, a candidate for Eagle scout, would like to create a mount for the weathervane for in the courtyard; a motion to approve the project was made by Mr. Clough, seconded by Ms. Fitzgerald, and was passed unanimously.
5. Bridgewater decertification: the Bridgewater Library is likely to lose its certification in January, 2008; the director will notify library staff of possible actions by the board; the library board will take appropriate action when the decertification is effective.
6. Draft patron survey: the director presented a planned patron survey; it was suggested that the survey be broken down into two smaller surveys.
7. Director's report: the director presented her reply to a resident's question about the hiring of the new archivist; the budget request was reviewed, specifically at salaries, warrant items, and staff increases; the director requested an exception to the reimbursement policy to allow her to attend the Public Libraries Association conference this fiscal year; the exception to the policy was approved upon a motion by Mr. Clough, seconded by Ms. Fitzgerald.
8. Fundraising: the director reported that the book sale netted \$6,000, after expenses; these funds are used for the purchase of Friends' cultural passes and to fund the legislators' breakfast; Mr. Clough spoke about a fundraising workshop sponsored by the MBLC that he and the director attended; the director presented a solicitation letter for fundraising to be considered in full at the next meeting.
9. Payment of bills.
10. Other business: there was none.
11. The meeting adjourned upon a motion by Ms. Fitzgerald, seconded by Ms. Verkade.

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