



TRANSFER STATION TASK FORCE

MEETING MINUTES

Meeting Date: March 9, 2011 – called to order at 5:07 p.m. by Paul Basler

Committee members in attendance: Paul Basler, Elaine Fiore (arrived at 5:35), Michael Rohr, Gene Wyatt

Absent: George Bray

Others in Attendance: Roger Alcott and Greg Swan, Weston & Sampson and the staff from the Transfer Station - Rich Napier and Kevin Dykes

Meeting Minutes: n/a

Old Business: n/a

New Business:

Mr. Alcott gave an overview of the most recent plans.

Continued discussion on the Transfer Station configuration;

In the bid documents, give the contractor the option to work at night since there are no residential homes in close proximity and it may help alleviate some of the daytime congestion with keeping the Transfer Station open during construction

Location of the C&D scale location

Recommendations made:

- to have electrical wiring underground
- possible radiant heat in the sidewalk area near the containers – cost will dictate
- install a garage door with a window in the storage area of the trailer
- on the foundation of the trailer storage area, possible mural, sign etc to encourage recycling

Technology Advisory Committee look into:

- a digital sign similar to Silver Lake Regional with a rolling marquee for announcements, possible powered by solar panels
- sticker program/scanner/bar code that could utilize credit/debit cards for disposals of items

Motion by Mr. Rohr, to design the drop off area with the vehicles backing in to the containers, second by Ms. Fiore. Favorable 3-0-1 (abstain)

Motion by Ms. Fiore, to reuse the existing trailer for the Transfer Station staff, second by Mr. Rohr Favorable 4-0

Motion by Mr. Rohr, to move the trailer location to the center compactor area , second by Ms. Fiore. Favorable 4-0

Motion by Mr. Rohr, to confirm the area directly under the trailer will be lighted and heated and used for storage and utilities and the space will not be occupied, second by Mr. Wyatt. Favorable 4-0

Motion by Mr. Rohr, the trailer foundation will be concrete block, second by Mr. Wyatt. Favorable 4-0

Motion by Mr. Rohr, the trailer foundation will be split face block, second by Ms. Fiore. Favorable 4-0

Motion by Mr. Wyatt, the trailer height will be the same distance from the ground as it is today, second by Mr. Rohr Favorable 4-0

Motion by Ms. Fiore, to install cameras in key locations so the staff can monitor activity from the trailer, second by Mr. Rohr Favorable 4-0

Motion by Mr. Wyatt, to move the cardboard compactor so both sides can be used at the same time, second by Mr. Rohr Favorable 4-0

Next meeting: Wednesday, March 23, 2011 at 5:00pm

Motion to adjourn meeting made by: Michael Rohr **Second by:** Gene Wyatt

Meeting adjourned: 7:10 pm