



TRANSFER STATION TASK FORCE

MEETING MINUTES

Meeting Date: February 9, 2011 – called to order at 5:07 pm by Paul Basler

Committee members in attendance: Paul Basler, George Bray, Elaine Fiore, Michael Rohr, Gene Wyatt

Absent:

Others in Attendance: Roger Alcott and Greg Swan, Weston & Sampson

Meeting Minutes: Elaine Fiore made a motion to accept the meetings minutes of 9/22/2010, seconded by George Bray. Unanimously approved.

Old Business:

Ms. Fiore updated the members on the progress of the leaching fields. The Notice of Project Change submitted to MEPA was approved. CDM and the Sewer Commissioners are working with DEP to start the process for the Ground Water Discharge Permit.

New Business:

Mr. Alcott and Mr. Swan presented the preliminary design and cost estimates for the Transfer Station reconfiguration. The total cost of the project, as submitted, is \$1,364,855. Mr. Basler stated the Capital Plan Committee voted to support a construction cost of \$925,000. Reviewing the details, the site work alone is \$970,390 and doesn't include any equipment.

There was discussion on down sizing the site, eliminating equipment, having Mr. Basler's staff do some preliminary site work as well as putting out a Request for Proposal for fill in exchange for excavation work. Ms. Fiore added since leaching fields are going to be built at the same time, the Wastewater Dept would have a share of the cost of paving etc, associated with the leaching fields.

After much discussion, Ms. Fiore made a motion to move forward with the original preliminary design (C-2) and not to reduce the size of the site. Second by Mr. Bray. Unanimously approved.

The Committee's opinion is not to take short cuts now that may inhibit any future expansion needed at the facility, while keeping the cost of the total project in mind.

There was discussion on the funding and Mr. Alcott will look to see if the project would be eligible for any State Revolving Fund (SRF) monies. The revenue generated from the energy projects was also discussed as a funding source. The debt owed on the project can be spread out over ten (10) years. Ms. Fiore will ask John LaBrache (Town Treasurer) what the difference in the yearly debt is from \$925,000 and the \$1, 364,855.

Mr. Basler will schedule a meeting with the Capital Plan Committee to discuss the project and the estimated cost of \$1, 364,855.

The Committee will be meeting within the next few weeks with Weston & Sampson to continue reviewing the plans and make any adjustments needed. The Committee will be looking for ways to reduce the initial cost of the project. One suggestion was to see if delaying the purchase of equipment would doable.

Next meeting: Wednesday, February 23, 2011 at 5:00pm

Motion to adjourn meeting made by: Ms. Fiore **Second by:** Mr. Rohr

Meeting adjourned: 7:00 pm