

November 29, 2010

The scheduled meeting of the Frederic C. Adams Heritage Center Development Committee was called to order at 7:05 at the Kingston Town House, Kingston, MA.

Members in attendance were Daune Frey, Tom Bott, Verna Dalton, Norman Tucker and Carol Lormer. Brian McWilliams, Rui Santos, Barbara Douglass were absent.

Guests were: Lynne Spencer, Patrick Guthrie and Kevin Horne of Menders, Torrey & Spencer, Inc.(MTS)

**Menders, Torrey & Spencer, Inc.:**

The meeting was turned over to MTS who gave a detailed review of the Adams Center restoration project to date. Patrick and Kevin reviewed each area and gave examples of materials and colors of tiles, paint, floor covering, light fixtures and wood finishes.

The committee made their recommendations from the selections provided.

Lynne said the project would be sent to A.M. Fogarty & Assoc. Inc. for a final cost review and the project should be ready to go out to bid in February 2011.

Tom suggested that Lynn contact the Procurement Office in advance to prepare them since the office will be involved in the preparation of the April Town Meeting.

**New Business:**

No new business.

The meeting was adjourned at 9:45p.m.

The next meeting TBA

Respectfully submitted,  
Daune B. Frey,

cc: Board of Selectmen