

**TOWN OF KINGSTON  
MASSACHUSETTS**

**FINANCE COMMITTEE**

**Minutes  
17 November 2005**

A meeting of the Kingston Finance Committee was opened by Chairperson Jean Landis Naumann at 7:30 PM at the Kingston Town Hall on 17 November 2005. Also present were Frederick Baughman, Richard Gardner, Mathew Hamilton, Jason Lelio, and Judythe Lewis. Maurice Simard was absent.

Town Treasurer John LaBrache gave the Committee a power-point presentation on the Town's long-term financial position and distributed accompanying printed material.

The Committee reviewed items on the agenda.

There was discussion of the Fire Chief's report pertaining to ambulance fees. Jean Landis Naumann reported she will meet again with the Board of Selectmen to ask it to reconsider its decision not to increase ambulance fees. It was the sense of the Committee that increases in ambulance fees is important and the members supported the Chairman's meeting with the Board of Selectmen.

Upon motion made by Frederick Baughman and seconded by Richard Gardner, following discussion and a 4 to 2 vote, it was --

**VOTED:** To accept the Minutes of the meeting held on 13 October 2005 as amended.

Judythe Lewis and Jason Lelio abstained from voting on the motion; all other members present and voting supported it.

Upon motion made by Judythe Lewis and seconded by Richard Gardner, following discussion and a 5 to 1 vote, it was --

**VOTED:** To accept the Minutes of the meeting held on 24 October 2005 as submitted.

Jason Lelio abstained from voting on the motion; all other members present and voting supported it.

The Committee reviewed a hearing schedule and liaison assignment list for FY2007 budgets. It was suggested that the hearings for the schools be held on separate nights.

Jean Landis Naumann reported the Wage and Personnel Board has a vacancy that must be filled by the Finance Committee.

Upon motion made by Judythe Lewis and seconded by Mathew Hamilton, following discussion, it was unanimously--

**VOTED:** To reconsider the Finance Committee's October 3, 2005, request for FY07 personal services; and further

**VOTED:** To amend the Finance Committee's FY07 budget request for personal services to \$4,652.48.

Frederick Baughman, Richard Gardner, and Jean Landis Naumann reported on seminars they attended that were offered by the Association of Town Finance Committees. They reported that--

- the new-member seminar is valuable;
- that those determining bond ratings are looking for (1)documentation, (2)reports of future budget planning, (3)the amount in the stabilization fund and a policy statement for its use, (4)capital reserves;
- suggestions were given for managing budgets and raising revenue;
- the cost of mandated, fully-funded pension funds and health insurance coverage for retirees will affect cities and towns.

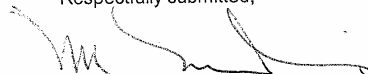
Upon motion made by Judythe Lewis and seconded by Frederick Baughman, following discussion, it was unanimously--

**VOTED:** To write to the school committee chairmen and to the school department's business manager reporting the numbers they should be using when preparing their FY07 budgets for the elementary school, vocational school, and for the regional school.

The Committee agreed to meet again on 8 December 2005.

There being no further discussion or vote, the meeting was adjourned at 9 PM.

Respectfully submitted,



Miriam MacInnis, Secretary