

**TOWN OF KINGSTON**  
**MASSACHUSETTS**  
**FINANCE COMMITTEE**

**Minutes**  
**14 July 2005**

Jean Landis Naumann opened a meeting of the Kingston Finance Committee at 7:30 PM on 14 July 2005 at the Kingston Town Hall. Also present were Frederick Baughman, Richard Gardner, Mathew Hamilton, Maurice Simard, Jason Lelio, Judythe Lewis, and Mary Lou Thimas were absent.

At the Committee's request, Town Planner Thomas Bott was present to offer advice on services and needs projected over the next five years to help the Committee formulate a 5-year financial plan. He provided demographic estimates he obtained from various sources and explained the methodology used for and disparity among the projections. He recommended the Committee refer to Old Colony Planning Council's projections because it has more categories and directed its attention to 40B population projections, noting they are based on current applications. He further recommended that the Committee use households as a benchmark rather than individuals.

He reported that--

- the addition of 34 dwelling units per year allows denials of other 40B proposals for a year;
- a new census can reduced a quota already achieved;
- rental units can count toward a town's quota.

The Committee reviewed items on the agenda.

Jean Landis Naumann reported that the regional school district expects to have money left over because the teacher's contract is not yet signed, and noted--

- the Treasurer's report that no money resulting from arbitrage issues is due to the IRS;
- the Treasurer and the Town Administrator recommend, therefore, that \$180,000 be put in the Stabilization Fund;
- the Finance Committee needs to look at all Town requirements before making a recommendation;
- the Treasurer has not yet assembled all information he wants to submit to the Committee for consideration for the five-year plan.

Upon motion made by Jean Landis Naumann and seconded by Frederick Baughman, following discussion, it was unanimously--

**VOTED:** To amend the Minutes by correcting a vote reflecting a transfer approved in accordance with Chapter 46 of the Acts of 2003 to show that \$6,000 from the Fire Department's Wage and Personnel line item be transferred to the Fire Department's FY05 expense budget and that \$1,000 from the Fire Department's Professional Development line item be transferred to the Fire Department's FY05 expense budget.

Upon motion made by Maurice Simard and seconded by Frederick Baughman, following discussion and a 4 to 0 to 1 vote, it was--

**VOTED:** To accept the Minutes of 2 June 2005 as corrected by the previous vote.

Mathew Hamilton abstained from voting on the motion; all other members supported it.

Upon motion made by Frederick Baughman and seconded by Mathew Hamilton, following discussion, it was unanimously--

**VOTED:** To approve payment of \$9.41 to W. B. Mason and \$180 to the Association of Town Finance Committees.

Upon motion made by Maurice Simard and seconded by Frederick Baughman, following discussion, it was unanimously--

**VOTED:** To reappoint Mathew Hamilton to the Capital Planning Committee.

There was discussion pertaining to a bylaw for the Community Preservation Act.

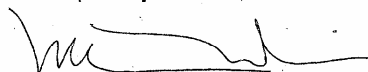
The Committee reviewed a questionnaire prepared by Frederick Baughman and Maurice Simard, and will communicate suggestions for changes and additions that could be made before it is sent to Town department heads for their input for the Committee's five-year plan.

There was discussion of the financial topics to be considered for the FY2007 budget. Jean Landis Naumann offered to discuss with the Town Administrator the possible inclusion in departmental budgets of annual equipment requests such as police vehicles and library computers.

The Committee agreed to meet again on 11 August 2005 to continue work on the five-year plan.

The meeting was adjourned at 9:30 PM.

Respectfully submitted,



Miriam MacInnis, Secretary