

TOWN OF KINGSTON

MASSACHUSETTS

FINANCE COMMITTEE

Minutes **9 July 2009**

Chairman Mathew Hamilton opened a meeting of the Finance Committee at 7 PM on 09 July 2009 at the Kingston Town Hall. Other members present were Elaine Fiore, Jason Lelio, Paul Ricci, and Claire Soares. Lawrence Hunt was absent. Also present were Town Administrator Jill Myers and Town Moderator Janet Wallace.

The Chairman opened the floor to nominations for Chairman of the Finance Committee. Elaine Fiore was nominated by Mathew Hamilton and the nomination was seconded by Jason Lelio. There being no other nominations, the Chairman declared the nominations closed. Elaine Fiore was elected unanimously to serve as Chairman of the Finance Committee in FY10.

Elaine Fiore then presided throughout the meeting and opened the floor to nominations for Vice Chairman of the Finance Committee. Jason Lelio was nominated by Mathew Hamilton and the nomination was seconded by Paul Ricci. There being no other nominations, the Chairman declared the nominations closed. Jason Lelio was elected unanimously to serve as Vice Chairman of the Finance Committee in FY10.

Together with the Moderator, the Committee reviewed applications of candidates to fill the Committee vacancy occasioned by John LaBrache's resignation. Ms. Wallace inquired about the professional background of the current members indicating she wished to promote diversity on the Committee. She also inquired about Finance Committee members serving on the Capital Planning Committee to which she also must make an appointment. Following the discussion, she told the Committee she would advise it of her appointments and left the meeting.

Upon motion made by Mathew Hamilton and seconded by Jason Lelio, following discussion, it was –

VOTED: To accept the Minutes of the meeting held on 1 June 2009 as submitted.

Paul Ricci was not present to vote on the motion, having left the meeting briefly to research information on air conditioners requested by the Library Director. All other members present and voting supported the motion.

Upon motion made by Jason Lelio and seconded by Mathew Hamilton, following discussion, it was –

VOTED: To accept the Minutes of the meeting held on 2 June 2009 as submitted.

Paul Ricci was not present to vote on the motion, having left the meeting briefly to research information on air conditioners requested by the Library Director. All other members present and voting supported the motion.

Mr. Ricci returned to the meeting following the votes on the Minutes and participated in all subsequent discussions and votes.

The Committee reviewed transfer requests submitted by the Police Chief, Superintendent of Streets, Trees and Parks and Library Director. Members agreed that, in the future, all transfer requests should be submitted with copies of bills and reports of all current line-item balances for that department and that the department head making the request, or his or her representative, should attend the Finance Committee during which the request will be discussed.

Upon motion made by Matthew Hamilton and seconded by Jason Lelio, following discussion, it was unanimously—

VOTED: To transfer, in accordance with MGL, C.44, §33B, the sum of \$5,361.35 from the Police Department’s FY09 appropriation for Personal Services to the Police Department’s FY09 appropriation for expenses as follows;

\$ 300.00	to line item 52244
\$2,888.97	to line item 52321
\$1,164.42	to line item 54434
\$1,007.96	to line item 52243

To pay outstanding bills of various vendors.

Upon motion made by Matthew Hamilton and seconded by Jason Lelio, following discussion, it was unanimously—

VOTED: To transfer, in accordance with MGL, C.44, §33B, the sum of \$7,500 from the Streets, Trees, and Parks

Department's FY09 expense budget (line item 52253) to the Street Lighting FY09 expense budget (line item 52211) to pay outstanding bills for electric service.

The Committee reviewed the Library Director's request for a transfer of \$4,000 to purchase and install a new air conditioner. Paul Ricci reported on his findings following his research via the internet of the capacity and prices of air-conditioning units.

Upon motion made by Paul Ricci and seconded by Jason Lelio, following discussion, it was unanimously—

VOTED: To transfer \$1,200 from the FY09 Reserve Fund to the FY09 Library's expense budget for replacement and installation of an air conditioner and to provide the Library Director with the documentation found on air-conditioning units.

The Committee considered that the Finance Committee had eliminated funding for dues and memberships from all other departmental FY10 budgets when it was presented with a bill of \$200 for continued membership in the Association of Town Finance Committees.

Upon motion made by Mathew Hamilton and seconded by Paul Ricci, following discussion, it was unanimously—

VOTED: To not renew the Finance Committee's membership in the Association of Town Finance Committees during FY10 but to consider it during the next year's budget process.

The Chairman called the next meeting which is to be held on 10 September 2009.

There being no further discussion or vote, the meeting was adjourned at 8:25 PM.

Respectfully submitted,

Miriam MacInnis, Secretary

