

**Capital Planning Committee  
February 2, 2011  
Minutes**

At 7:00 pm Chairman Mathew H. Hamilton opened the meeting of the Capital Planning Committee held at the Kingston Town House Room 203. Members present were Chairman Mathew H. Hamilton, John C. Veracka Jr., Paul F. Basler, H. Claire Soares and ex-officio member John S. LaBrache. Vice-Chairman Mary R. MacKinnon was absent.

Water Department Superintendent Matthew Darsch came in to discuss the Water Dept five-year capital plan and fleet inventory. Mr. Darsch stated his first priority is to replace the F350 truck and System upgrade.

There was a motion made by Paul Basler and seconded by John Veracka to accept the minutes from December 21, 2010 as submitted. The motion passed with a 3-0-1 vote. Claire Soares abstained.

There was a motion made by Paul Basler and seconded by John Veracka to accept the minutes from January 4, 2011 as amended. The motion passed with a 3-0-1 vote. Claire Soares abstained.

Sewer Commissioner Elaine Fiore was present to discuss funding for a generator.

There was a discussion regarding the rating of Capital Projects for funding, money available for use is \$300,000.

**Water Department:**

There was a motion made by John Veracka seconded by Claire Soares to approve \$200,000 for the system upgrade. The motion passed with a 3-0-1 vote. Paul Basler abstained.

There was a motion made by John Veracka seconded by Mathew Hamilton to approve \$36,000 for one ton pick-up. The motion passed with a 3-0-1 vote. Paul Basler abstained.

**Sewer Department:**

There as a motion by John Veracka seconded by Mathew Hamilton to approve the SCADA Communications Upgrade for \$50,000; Variable Frequency Drive for \$28,000 and Lift Station Modifications for \$25,000. Funding will be from Surplus Revenue. The motion passed with a 3-0-1 vote. Paul Basler abstained.

**Recreation:**

There was a motion by John Veracka seconded by Paul Basler to fund the storm water management for \$175,000, subject to the debit exclusion at Town Meeting and Town Election. The motion passed unanimously.

**Streets, Trees & Parks:**

There was a motion by John Veracka seconded by Claire Soares to approve borrowing \$925,000 for reconfiguration of the Transfer Station. The motion passed with a 3-0-1 vote. Paul Basler abstained.

Library:

There was a discussion to put off the Library request for feasibility study for building expansion until next year.

Fire:

There was a motion by John Veracka seconded by Paul Basler to approve \$75,000 to refurbish 1994 E One Quint Ladder Truck. Funding will be from surplus revenue. The motion passed unanimously.

Police:

There was a motion by John Veracka seconded by Claire Soares to do a three year lease purchase for \$36,050 per year for three patrol cars. The motion passed unanimously.

Street, Trees & Parks:

There was a motion by John Veracka seconded by Claire Soares to do a five year lease purchase for Mack Tractor with plow for \$38,000 per year. If purchased the price would be \$162,850. The motion passed with a 3-0-1 vote. Paul Basler abstained.

There was a motion by John Veracka seconded by Mathew Hamilton to purchase F-450 truck with sander & plow for \$75,000. The motion passed with a 3-0-1 vote. Paul Basler abstained.

There was a motion by John Veracka seconded by Mathew Hamilton to do a five year lease purchase for an International truck with sander for \$31,000 per year. If purchased the price would be \$138,000. The motion passed with a 3-0-1 vote. Paul Basler abstained.

Fire:

There was a motion by John Veracka seconded by Paul Basler to approve \$30,000 for roof repairs at the Pembroke Street Fire Station. The motion passed unanimously.

There was a motion by John Veracka seconded by Mathew Hamilton to do a 3 year lease purchase of a command vehicle for \$12,000. The motion passed unanimously.

There was a motion by Claire Soares seconded by John Veracka to use \$69,000 of surplus funds to fund Highway items (lease purchase items) if the Finance Committee does not have funds to cover in the budget. The motion passed with a 3-0-1 vote. Paul Basler abstained.

There was a motion by John Veracka seconded by Mathew Hamilton to approve \$73,000 from Surplus Revenue for the Irrigation System Installation at Opachinski Athletic Complex if the funds are not needed for lease of vehicles. The motion passed unanimously.

There was a motion by John Veracka seconded by Paul Basler to adjourn at 8:05 pm. The motion passed unanimously.

Respectfully submitted,

Lynn Cook  
Secretary