

FY09 CAPITAL PLANNING COMMITTEE REPORT

The Town Bylaws require that the Capital Planning Committee report on all proposed capital improvements before a Town Meeting vote. The Bylaws also require that the Committee recommend a capital improvement budget for the next fiscal year and a plan for the next four fiscal years. Consequently, this report has two sections: (1) the recommended capital improvement budget for FY09 and a plan for FY10 through FY13 [General Fund, Water Enterprise Fund, and Wastewater Enterprise Fund] and (2) other proposed capital improvements the Committee supports.

Recommended Budgets and Plans

The Capital Planning has decided to go forward with a recommendation for FY09 due to the fact that over the past couple years we have neglected to fund the Capital in Town at the needed amounts. Our recommendations for FY09 are for \$420,000 to be borrowed and \$50,000 for the Needs Assessment for Police Station to be funded by Stabilization.

With this introduction, a FY09 budget and a plan for FY10 to FY13 has been developed and is contained on pages 1 and 2. The specific capital items recommended¹ for purchase in FY09 are:

General Fund

Police Department:

2. 2 Marked Patrol Cars (\$66,000): As November 2007 the 2 vehicles to be replaced had 100,000 and 110,000 miles respectively.

5. Needs Assessment New Station(\$50,000): Our Police Station needs a study to decide whether to build on the current site or find a new location for our Police Station.

Fire Department:

3. Refurbish Brush Truck (\$30,000): Fifteen-year-old brush truck has deteriorating steel body that could result in catastrophic failure. Replacing the truck would cost over \$300,000. This will put the brush truck in good working order. Completion of Brush Truck will allow this vehicle to continue in service until 2023.

4. Car 3 Replacement (\$45,000): Placement of 1999 Ford Expedition as of October 07 93,000 miles. Helps in moving equipment and hoses.

Streets, Trees & Parks Department:

1. Catch Basin Cleaner (\$279,000): The Highway Department has requested a catch basin cleaner over the past 4 years. This request can help both the Highway and Sewer Departments. With the 50/50 Sand/Salt mix the Highway Department will need to clean Catch Basin's going forward.

Debt:

For the General Fund we only show the included debt [which must be included within the revenue limitations of Proposition 2 ½. Note that three existing bonds are completed in FY10 thereby reducing the yearly debt service by roughly \$170,000. This reduction plus the normal reduction for included debt will result in an overall reduction of \$221,040 by FY2011. It is this reduction in included debt service that many Capital Planning Committees use to schedule construction/maintenance projects (such as the renovation of the police station).

¹ The numbers given here and in the spreadsheet (following the amounts) reflects the Committee's priority.

Water Enterprise Fund

As an Enterprise Fund, the Water Department finances are completely separate from the General Fund and depends upon its own revenues (user fees and hookup fees). The Water Department capital improvements supported by the Capital Planning Committee are:

1. Design/Repair Elm Street Station (\$200,000): Foundation repairs Elm Street Station
2. Meter Replacement (\$250,000): Third phase of a multiyear program to convert the existing meters that are read over the telephone to radio read units.
3. System Upgrade (\$400,000): Our portion of the State's replacement of water main on Pembroke Street. Necessary work to connect Von Rohr Estate to the distribution system.
4. Test Permit Muddy Pond (\$200,000): 1st step in the process to bring Muddy Pond Well Site Online.

Wastewater Enterprise Fund

As an Enterprise Fund, the Wastewater Department finances are completely separate from the General Fund and depends upon its own (user fees and hookup fees). The Wastewater Department capital improvements supported by the Capital Planning Committee are:

1. Vactor Cleaning of Pump Station (\$40,000): Periodic cleaning of the main lines is a requirement of DEP
2. Tow Behind Jetter (\$20,000): High Pressure Water Equipment

The Capital Planning Committee voted favorable for both above capital improvements for Water Enterprise Fund