

Capital Planning Committee FY08 Recommendation

The Town Bylaws require that the Capital Planning Committee report on all proposed capital improvements before a Town Meeting vote. The Bylaws also require that the Committee recommend a capital improvement budget for the next fiscal year and a plan for the next four fiscal years. Consequently, this report has two sections: (1) the recommended capital improvement budget for FY08 and a plan for FY09 through FY12 [General Fund, Water Enterprise Fund, and Wastewater Enterprise Fund] and (2) other proposed capital improvements the Committee supports.

Recommended Budgets and Plans

Each September, the Budget Advisory Board allocates a specific amount of surplus revenue (free cash) to the Capital Planning Committee to develop its budget for the next fiscal year. This year, the Budget Advisory Board allocated \$300,000. But, because of the town's financial situation, the Committee is recommending the expenditure of only \$124,000.

With this introduction, a FY08 budget and a plan for FY09 to FY12 has been developed and is contained on pages 3 to 5. The specific capital items recommended¹ for purchase in FY08 are:

General Fund

Police Department:

1. Police Station Roof Replacement (\$40,000): During rain storm roof leaks in many location throughout station. Becoming a problem due to all the electronic and computer equipment.
2. One Patrol Car (\$31,000): Due to our budget constraints it is in the best interest of the town to only purchase one(1) new patrol car this year. We realize that we will incur additional cost repairing aging patrol car for FY08 so the Finance Committee has increased the patrol car line item for vehicle repair in FY08.

Fire Department:

4. Refurbish Brush Truck (\$15,000): Fifteen-year-old brush truck has deteriorating steel body that could result in catastrophic failure. Replacing the truck would cost over \$300,000. This is phase 2 of repairs to Brush Truck replacement of the electric winch. Completion of Brush Truck will allow this vehicle to continue in service until 2023.

Streets, Trees & Parks Department:

3. 4-Wheel Drive Pickup w/Plow (\$38,000): Replaces the 1991 F350 vehicle with over 120,000 mile. Old 4-wheel drive vehicle will go to Recreation Department.

Debt:

For the General Fund we only show the included debt [which must be included within the revenue limitations of Proposition 2 ½]. Note that three existing bonds are completed in FY08 or FY10 thereby reducing the yearly debt service by roughly \$170,000. This reduction plus the normal reduction for included debt will result in an overall reduction of \$221,040 by FY2011. It is this reduction in included debt service that many Capital Planning Committees use to schedule construction/maintenance projects (such as the renovation of police station).

Water Enterprise Fund

As an Enterprise Fund, the Water Department finances are completely separate from the General Fund and depends upon its own revenues (user fees and hookup fees). The Water Department capital improvements supported by the Capital Planning Committee are:

¹

1. Construction of I-86 (\$700,000): I-86 well to go online.

2. Meter Replacement (\$250,000): Third phase of a multiyear program to convert the existing meters that are read over the telephone to radio read units.

The Capital Planning Committee voted favorable for both above capital improvements for Water Enterprise Fund

FY08 CAPITAL IMPROVEMENT
BUDGET AND PLAN

	FY08	FY09	FY10	FY11	FY12
<u>Police</u>					
Marked Patrol Cars	\$ 93,000	\$ 130,000	\$ 136,000	\$ 142,000	\$ 148,000
Station Roof, HVAC Doors	\$ 96,000				
Radio System Upgrade	\$ 80,000				
Motorcycle		\$ 19,000			
Upgrade Computer System		\$ 200,000			
Renovation/expansion		\$ 50,000			
Speed Trailer			\$ 15,000		
4 Wheel Dr vehicle				\$ 45,000	
Bullet Proof Vests					\$ 45,000
Total	\$ 969,000	\$ 399,000	\$ 151,000	\$ 187,000	\$ 193,000

	FY08	FY09	FY10	FY11	FY12
<u>Fire</u>					
Refurbish 1992 Brushbraker	\$ 15,000	\$ 15,000			
Ambulance		\$ 204,000			
Central Dispatch Console	\$ 100,000				
Car 3			\$ 35,000		
Car 1		\$ 35,000			
Addition to Smiths Lane			\$ 500,000		
Ambulance 1			\$ 200,000		
E-One Pumper				\$ 400,000	
Rescue Boat				\$ 50,000	
Ambulance 3					\$ 200,000
Total	\$ 15,000	\$ 254,000	\$ 735,000	\$ 450,000	\$ 200,000

	FY08	FY09	FY10	FY11	FY12
<u>Streets, Trees & Parks</u>					
Street Sweeper		\$ 129,000			
4 wheel drive pick up w/plow	\$ 38,000				
Tractor with Plow		\$ 126,000			
Vehicle Bay Wash					
Air compressor for garage		\$ 11,000			
Skid Steer w/Attachments			\$ 57,000		
1 ton w/d truck w/sander			\$ 70,000		
35,000 GCW Dump Truck			\$ 106,000	\$ 107,000	\$ 108,000
Catch Basin Cleaner	\$ 275,000				
Total	\$ 313,000	\$ 266,000	\$ 233,000	\$ 107,000	\$ 108,000

FY08 FY09 FY10 FY11 FY12

Solid Waste

Compactor		\$ 80,000			
Reconfigure Transfer Station	\$ 800,000				
40 C.Y. Pushout Trailer		\$ 18,000			
Total	\$ 800,000	\$ 98,000			

	FY08	FY09	FY10	FY11	FY12
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Library

Carpet & Paint	\$ 55,000				
Design Development-expansion	\$ 60,000				
Remodel storage room	?				
Total	\$ 115,000				

	FY08	FY09	FY10	FY11	FY12
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Recreation

Back Steps/concrete area	\$ 34,100				
Roof	\$ 106,524				
Paving-Parking Area/Walkway		\$ 25,700			
Paving-Opachinski			\$ 73,590	\$ 73,590	
Lighting-estimate not received at this time		?			
Heating System Upgrade					?
Total	\$ 140,624	\$ 25,700	\$ 73,590	\$ 73,590	unknown

	FY08	FY09	FY10	FY11	FY12
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Water Dept.

Construction of 1-86 *	\$ 700,000				
Meter Replacement	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
1 Ton Pick Up		\$ 37,000		\$ 37,000	\$ 37,000
System Upgrades		\$ 200,000		\$ 200,000	
Test permit interim cons. Muddy Pond **		\$ 200,000	\$ 200,000	\$ 200,000	
Well Cleaning			\$ 75,000		\$ 75,000
Dump Truck			\$ 50,000		
Muddy Pond On Line *					\$ 750,000
Total	\$ 950,000	\$ 687,000	\$ 575,000	\$ 687,000	\$ 862,000

* Partially funded from water dept revenue

** Funded from water dept revenue

	FY08	FY09	FY10	FY11	FY12
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Wastewater Dept.

2002 Ford Ranger*					\$ 30,000
2002 Ford F250*					\$ 42,000
Total					\$ 72,000

The following not Capital Planning items

Accurate-electrical panel		\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Biomeida replacement	\$ 12,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Desktop PC/software			\$ 2,000		
Disk filters (2)		\$ 15,000			
Electrical Boards			\$ 15,000		\$ 15,000

Electrical Breaker Panels			\$ 1,500		
Generators					\$ 50,000
Grinder Pumps	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Laptops/software			\$ 2,000		
Plant PC/software			\$ 3,500		
Pumps (Pump Stations)		\$ 6,000			
Scada Equipment				\$ 60,000	
Two way radios					\$ 1,500
UV Lamps	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450