

Capital Planning Committee

January 4, 2011

Minutes

At 7:05 pm Chairman John S. LaBrache opened the meeting of the Capital Planning Committee held at the Kingston Town House Room 201. Members present were Chairman John S. LaBrache, Vice-Chairman Mary R. MacKinnon, John C. Veracka Jr., Paul F. Basler, and Mathew Hamilton.

John LaBrache officially resigned as Chairman of the committee.

There was a motion made by Paul Basler and seconded by John Veracka to nominate Mathew Hamilton as Chairman. The motion passed unanimously.

Paul Basler left the meeting at 7:07 pm.

There was a discussion regarding the article for Town Meeting to create a stabilization fund to be used for capital projects funded by the meals tax. John LaBrache will move the article at Town Meeting.

There was a discussion with Wastewater Superintendent Ken Vandal regarding the 5 year capital plan and fleet vehicle inventory. John Veracka requested a more detailed quote on generator costs and a more conservative estimate. Also discussed was SCADA radio, VFD, moving repairs to the operating budget and strobe lights to be moved to operating budget.

The Water Department did not send a representative for their scheduled meeting at 7:30pm.

Paul Basler returned to the meeting at 7:40 pm.

There was a discussion with the Town Planner Tom Bott regarding GIS and GIS study.

There was a discussion with Highway Superintendent Paul Basler regarding the 5 year capital plan and fleet vehicle inventory. Highway is requesting a 1 ton truck and 6 wheel dump truck. Solid Waste is requesting a Mack truck.

There was a discussion with Harbormaster Dennis Carvalho. He is requesting repairs for the inflatable boat. He was advised it did not qualify as a capital project and should look for another funding source.

There was a discussion with Library Director Sia Stewart regarding the 5 year capital plan. The energy projects need more information and should be brought to the Green Energy Committee, expansion study should have a revised quote to reduce costs, and carpet and paint for the building.

The next meeting will be held on February 2, 2011 to decide the Capital budget.

There was a motion by John Veracka seconded by Mat Hamilton to adjourn at 8:55 pm.

Mary MacKinnon, Clerk for the night