

ASSESSORS MEETING  
TOWN HALL  
May 26, 2009

The meeting was called to order at 4 p.m. Present were Anne Dunn, Tom Donnelly, Nancy Shea of the Board and Assistant Assessor James Judge.

The Board approved the minutes of the meeting of April 14, 2009.

On motion made by Nancy Shea and seconded by Tom Donnelly the Board:

- Unanimously elected Anne Dunn as Chairperson.

On motion made by Tom Donnelly and seconded by Anne Dunn the Board:

- Unanimously elected Nancy Shea as Secretary.

The Board signed motor vehicle excise tax abatements and an abatement for town purchased land.

The Board signed various office bills.

The Board reviewed the budget for FY 2010 received from the Finance Committee.

Upon motion made by Anne Dunn and seconded by Nancy Shea the Board:

- Voted unanimously to support Article #9 of the Warrant for the Special Town Meeting of June 2, 2009 and to designate Tom Donnelly to speak to this Article on the Board's behalf at that meeting.

The Board discussed the current policy regarding closure of the Assessor's office to the public on Tuesdays and at certain other times. Upon motion made by Nancy Shea and seconded by Anne Dunn the Board:

- Voted unanimously to open the office to the public on Tuesdays.

The Board discussed the handling of parcels subdivided during the tax year and reiterated the policy that if requested by affected taxpayers, the Assistant Assessor will apportion the tax for such parcels.

Each Board member received a copy of draft materials for the Town's website and will provide any comments or suggestions to Mr. Judge by Tuesday, June 2<sup>nd</sup>.

The Board reviewed and discussed a written request from the Town Administrator to release \$125,000 from the Overlay account to Overlay Surplus. Upon motion made by Anne Dunn and seconded by Tom Donnelly the Board:

- Voted unanimously to release \$75,000 from FY 04 Overlay and \$50,000 from FY 05 Overlay and executed written authorization for these transfers.

The Board discussed supporting detail for expense reports.

The Board discussed the Foreclosure Sales Seminar attended by Anne Dunn and Nancy Shea.

The Board reviewed plans submitted for a 10 lot subdivision creating a new road called Emilee Lane.

The Board discussed the April 14, 2009 memorandum from the Sewer Commissioners regarding various billing issues. Mr. Judge reported that he had made any necessary corrections. Ms. Dunn noted that the July bills should take care of these issues.

The Board determined that its next meeting will be Tuesday, June 16, 2009 at 4 p.m. There being no further business the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Nancy Shea