

MINUTES OF THE BOARD OF ASSESSORS
June 29, 2011

The meeting was called to order at 4:30 p.m. Present at the meeting were Anne Dunn, Nancy Shea, and Andrew MacInnis of the Board, and James Judge, Assistant Assessor. The meeting was recorded on audio tape.

The Board reviewed the draft minutes of the meeting of June 3rd. The Board voted to approve the minutes with amendments.

The Board reviewed and approved office bills.

The Board reviewed and signed Motor Vehicle Abatements.

The Board reviewed and signed Boat Abatements.

The Board reviewed and discussed draft forms LA 4, LA 13 and LA 15 submittals to the Department of Revenue for Fiscal Year 2012. Ms. Dunn noted that she saw one property category for which the DOR might ask us to take a second look at the data. Mr. Judge noted that the New Growth tax levy figure had come in at \$148,384, very close to the earlier estimate of \$150,000.

The Board discussed the relationship between recent Town Meeting votes and the Recap Sheet to be prepared by the Assessors for submission to the DOR. The Finance Committee presentation at Town Meeting emphasized that the recommended budget articles did not roll over the snow and ice deficit and were designed to hold spending \$200,000 below the Levy Limit for FY 2012; and the Town Meeting vote approved the budget articles. Ms. Dunn and Mr. Judge noted that due to various factors such as estimates of expected receipts, the Recap Sheet may not reflect an exact amount of \$200,000 below the Levy Limit. The Board also discussed that at the Classification Hearing before the Board of Selectmen, the BOA will notify the BOS of the Excess Levy Capacity for FY 2012.

The Board reviewed the Budget Report. Ms. Dunn asked that for the Board's next meeting, Mr. Judge prepare a budget report through the end of the fiscal year.

The Board voted unanimously to move its regular meeting time to Fridays at 10:00 a.m. Town Administrator Jill Goldsmith joined the meeting, and the Board discussed when to hold its next meeting. Ms. Goldsmith stated that the posting for the Assessors' Office part-time position will end July 5th, and that the BOS could consider recommendations from the BOA for a candidate for this position at the BOS meeting on July 19th. The Board therefore determined to hold its next meeting on Friday July 15th at 10:00 a.m., which meeting will include consideration of finalist candidates for the position.

The Board voted unanimously to adjourn permanently its regular meeting and to go into Executive Session. At the direction of Chairwoman Dunn, audio recording ceased at this time.

Respectfully submitted,

Nancy C. Shea