

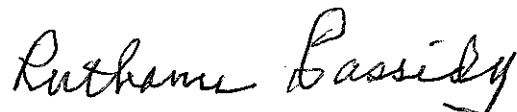
Town of Kingston  
Permanent Building Committee  
Meeting Minutes  
September 8, 2011

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1. The meeting was opened by Chairman Ron Gleason at 5:00pm in Room 101 of Town Hall. Other members present were Paul Armstrong, Al Beaulieu, Dave Colter, and Bob Gosselin.
  
2. A Motion was made by Bob Gosselin and seconded by Dave Colter to approve the Minutes of June 16th and July 14th of 2011 and the vote was 4-0-1.
  
3. REED BUILDING - We now have a final copy of the DESCRIPTION of the whole project and the language/description and it is attached to the July 14th Minutes, and also a final Drawing since June 27th with all the Handicap Parking spaces and some of the Elevations. We now have some room with the money (\$70,000+).
  
4. FAUNCE SCHOOL - Bill Fortini gave us a estimated cost of \$200 to \$275 a piece for 18 Shutters to be restored to the original look. Someone asked if they could be dipped or some other procedure which might save some money and Bill said it would be about the same cost no matter which way we did it. We would also have Vinyl sided windows. While the Historical Committee might not like them but we think the Bradford House has them. We will ask Nancy Howlett to contact Norman Tucker to see if in fact the Bradford House does have Vinyl sided windows and the Committee believes they would be about the same price as Bob Gosselin got from Plymouth Glass. Antique ones would be \$5,500 and Antique Vinyl would be \$6,600 but no R-Value. Can we have a professional Painter do the outside of the building and the members said "yes". Bob Gosselin knows of one and will call him and have him come and look at the Faunce and give us a cost to do the wooden paintable outside of the building.
  
5. Bob Gosselin also said that a Mason needs to be hired. He has contacted 3 people but has had no replies. Bob will be asking Paul Camara to call Paul Armstrong.

6. At this point a Motion was made by Dave Colter and seconded by Paul Armstrong to have Bill Fortini make the Shutters for a total cost of \$3,600 for the Faunce School and the Vote was unanimous.
7. If we find out from Norman Tucker that the windows at the Bradford House are Vinyl Windows, we will do the same as the Faunce School
8. MAPLE AVENUE SCHOOL - Ron has tried to be in touch with Nancy and Jill but haven't heard anything back other than they are waiting for a Survey to come back. Original Hearing should be re-used.
9. TOWN HOUSE COLUMNS - Bob Gosselin received a good price- \$600 for the front ones and \$300 for the rear ones - includes prep and final coat.
10. At this point, Ron distributed to the members a memo he has written to the Senior Center Building Committee regarding the storm damage to our newest building, the new Senior Center, and then continued with 3 additional items that should be looked into, recommending to the Senior Center Building Committee for further discussion. (See attached memo in its entirety). Nancy Howlett will be kept involved in the discussions of this memo between the two Committees. The installation of a Generator is one of the more important items to be discussed.
11. There being no other business to come before the PBC, it being 6:30pm, a Motion was made by Dave Colter and seconded by Paul Armstrong to close the meeting and it was unanimously so Voted.

Respectfully submitted,



Ruthann Cassidy, Secretary

Att.

To: Senior Center Building Committee

From: Permanent Building Committee

September 8, 2011

As you are aware the recent storm has damaged our newest building. A tree was blown over during the storm and struck the rear of the building damaging the roof and internally some of the finish work.

It is unfortunate this happened, but it does point out some of the problems with the site. As we move forward there are several important steps the SCBC can make to improve the situation. All of these items have a cost. Fortunately there is a substantial amount of money remaining in the budget.

The PBC recommends the following:

1. Remove trees within 50 to 75 feet from building
2. Install Gutter Helmut or similar product in all rear and side facing gutters.
3. Install an Emergency Generator to allow the building to be used as a shelter during storms.

Each of these recommendations will improve the site conditions and overall usefulness of the building.

Having the shelter at this site would be a huge improvement to using one of the schools.

We are happy to help in any way with these suggestions.

Regards, Ron Gleason, PBC Chair.