

Town of Kingston
Permanent Building Committee
December 2, 2010
Meeting Minutes

1. The Meeting was called to order at 5:00pm. by Chairman Ron Gleason. Other members present were Paul Armstrong, Alan Beaulieu, Dave Colter, and Bob Gosselin.
2. Alan Beaulieu was welcomed as a member of the Committee.
3. Motion was made by Dave Colter and seconded by Paul Armstrong to approve the Minutes of November 10, 2010 and it was unanimously Voted.
4. Ron discussed present progress on the Reed Renovation Project, including types of work: a. Site Work, b. Fences / Metal work, and c. Carpentry Repairs.
5. Committee felt that the categories of work were not related in type, scope, or activity and should be considered separately for the Bidding Process.
6. The Committee brought forth a Motion by Ron and seconded by Dave to reorganize . Bob nominated Ron to be Chairman, Dave to be Vice Chairman and Bob to be Clerk and it was unanimously so Voted.
7. The Engineering Bid from Grady Engineering was discussed.
8. On a Motion by Bob and seconded by Alan, and it was unanimously so Voted, to recommend to the Recreation Commission that: a. Brady Engineering be engaged as the Site Engineer, and b. The work be Bid as Site Work; metal and fence work and existing Building Carpentry Repairs, and c. Committee would work with Grady Engineering in development of Site Plan.
9. On December 21st, Ron is scheduled to meet with Capital Plan Committee about a request for \$35,000 to be used for Town Buildings' Maintenance, Repair, Rehabilitation, or Removal under the direction of the Permanent Building Committee.

10. The Committee discussed the work proposed using Community Preservation Funds at The Faunce School. Bob and Alan will inspect the school to assess existing building conditions..

11. Ron will prepare a letter to send to Recreation Commission. Committee Members want the letter sent A.S.A.P.

12. A Motion was made by Ron Gleason and seconded by Dave Colter to adjourn the meeting, it being 5:35pm. and it was unanimously so Voted.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ruthann Cassidy".

Ruthann Cassidy, Secretary