

Minutes
Town Government Study Committee
Room 203 Town House
March 4, 2010

The meeting was called to order by Chairman Elder at 7:01 p.m. in Room 203 of the Kingston Town House.

Members present: Keith Elder, Frances Botelho-Hoeg, Richard Dennehy, Wendell Chamberlain, Jean Landis Naumann

Members absent: John Haas, Jeanette Gleason

Community Members present: Priscilla Palombo

On a motion by Richard Dennehy, seconded by Jean Landis Naumann, the minutes of February were accepted with changes to reflect the topics of DOR team. Changes added to the minutes were: financial overview, elected vs. appointed, development of a charter, investigating changing to a Town Manager and Town Manager having control over the budget.

On a motion by Jean Landis Naumann, seconded by Wendell Chamberlain, the minutes of February 18,2010 were accepted. Frances Hoeg abstained from the vote.

Chairman’s Report:

The Chairman thanked the Committee for their excellent work at the last meeting. He discussed the upcoming Town Meeting and the Committee’s role at that meeting. Jean Landis Naumann expressed concern over polling the public at this time, or holding a public forum, as the Committee is still in its initial phase and is not quite ready for public input at this time. Her concerns were supported by the Committee members. Consensus of the Committee was to not present at Town Meeting at this time.

Fran Hoeg shared documents with the Committee provided by the Moderator regarding Town Government Study Committees. Materials came from the Massachusetts Moderators’ Association.

Town Structure and Committee Process:

The Committee reviewed the lists made from the last meeting and determined the following additions to the lists:

Committee	Department
KEMA	Public Safety
Field Driver	Public Safety
Sealer of Weights and measures	Administration
Fence Viewer	Public Safety
Local water resource management	Public Health
Cooperative Extension	Community and Economic development
Solid waste	Public works
Old Colony Elder services	Community development
South Shore Recycling	Community Development
Landfill Reuse	Community Development
Old Colony Planning Council	Economic Development
Right to Know	Administrator

Committee	Department
South Shore Community Action Council	Community Development
Town Meeting	Administration
Wage and Personnel	Finance

Next Steps:

After discussion, the Committee determined the following as the next steps prior to the next meeting:

Committee members will examine definitions / duties of committees

Review other community organizational structures both in and out of New England

Chairman will send out documents for Committee review before the next meeting

Chairman will seek out information regarding the Pembroke Town Government Study Committee

At the next meeting the Committee will create a Structural/Organizational Chart

On a motion by Jean Landis Naumann, seconded by Wendell Chamberlain, the Committee voted to adjourn at 8:445 p.m.